



2024 Bingara Christmas Concert
Gwydir Oval, Cunningham Street Bingara
Saturday 30 November 2024 | 7:00pm – 10:30pm



Before completing Stall Application, **please CAREFULLY read REQUIREMENTS on this page plus ALL TERMS and CONDITIONS on PAGE 2, SIGN and DATE application.**

All Stall Holders - Public Liability Insurance	REQUIRED: for all stall holders	Public Liability Insurance - Certificate of Currency
Event Food Business detail form	REQUIRED: If applicable	Event Food Business detail form – Link to form online https://bit.ly/2VQwNic
Retail Food Business detail form	REQUIRED: If applicable	Retail Food Business detail form – Link to form online https://bit.ly/2Xv6zIH
Food safety certificate/s	REQUIRED: If applicable	Food safety certificate/s
Working with Children declaration	REQUIRED: If applicable	Working with Children declaration

All the above, where applicable, along with this application, as well as **PAYMENT via CREDIT CARD or DIRECT DEPOSIT with PROOF of PAYMENT** are to be **EMAILED** to gmc@gwydir.nsw.gov.au
No later than close of business on Wednesday 20 November 2024.

Event Name	2024 Bingara Christmas Concert			
Business Name (if applicable)				
Contact Person				
Contact Phone Number				
Email				
Street or Mailing Address				
Town		State		Postcode
ABN (if applicable)				

Please provide a FULL description of your product or service and detail any equipment that you will be using:

**** Please note - Under cover site can NOT be guaranteed ----- NO Powered sites AVAILABLE ****

If you have your own Gazebo please bring it on the day – Under cover site can NOT be guaranteed Yes ☐

If you have your own Generator please bring it on the day – NO powered sites available Yes ☐

Please specify preferred location: **PLEASE BE AWARE PREFERRED LOCATION MAY NOT BE AVAILABLE**

--

L: LOCAL STALLHOLDER PRICING SCHEDULE

LOCAL Stallholder - A resident of the Gwydir Shire Council Area ONLY	Cost Per Site	No of Sites	Total \$
3 metres x 3 metres	\$10.00		\$
	Total Amount Due		\$

V: VISITING STALL HOLDER PRICING SCHEDULE

VISITING Stallholder - Outside of the Gwydir Shire Council Area ONLY	Cost Per Site	No of Sites	Total \$
3 metres x 3 metres	\$40.00		\$
	Total Amount Due		\$



2024 Bingara Christmas Concert
Gwydir Oval, Cunningham Street Bingara
Saturday 30 November 2024 | 7:00pm – 10:30pm



Terms and Conditions

The Bingara Special Events Committee will endeavour to but cannot guarantee product / service exclusivity on the day.

SETUP: from 5.00pm – Event from 7.00pm

GOODS: The stallholder is not permitted to sell any second-hand electrical appliances.

ALLOCATED AREA: The stallholder must only trade within the site allocated, and site locations will not be amended on the day.

WORKING WITH CHILDREN: If stallholders are working with children a declaration must be completed and submitted with this application.

STALL HOLDERS: must bring own table, chair, and shade plus extension cord - if required.

All extension cords must show current tag and testing.

SITE SET UP: Stallholders must set up their display/stall in a safe work manner.

No setup on roadway or set up is not to impede traffic.

VEHICLE MOVEMENT: The committee recommend that you complete your set up. Move your vehicle to the designated parking area prior to Event commencement.

RISK ASSESSMENT: Stallholders must abide by any direction given to them by the Committee in relation to risk management.

WORK HEALTH & SAFETY - It is a requirement that all stallholders comply with the current Work Health and Safety legislation.

FOOD SERVICE OPERATORS – It is a requirement that food service operators are to comply with food safety standards and supply all applicable forms with this application.

REFUNDS - No refunds will be given due to the cancellation of the event.

Stall Application Checklist – Please Tick applicable areas

Public Liability Insurance – Certificate of Currency attached	Attached: - Yes <input type="checkbox"/>
Event Food Business detail form - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Retail Food Business detail form - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Food safety certificate/s - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>
Working with Children declaration - (if applicable) - attached	Attached: - Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/>

I have read and agree to the above Terms and Conditions of this application.

Name (please print): _____

Signature: _____

Date: _____



2024 Bingara Christmas Concert
Gwydir Oval, Cunningham Street Bingara
Saturday 30 November 2024 | 7:00pm – 10:30pm



OFFICE USE ONLY	
Date Application Received	
Public Liability Received	
Food Safety Certificate Received	
Event Food Business detail form Received	
Retail Food Business detail form Received	
Confirmation Notification Method & Date	
Working with Children Declaration received	
Receipt Number	
Content Manager Container S _____	CM _____ / _____

ACCESS to FORMS

Event Food Business Detail Form – Online <https://bit.ly/2VQwNic> or from Gwydir Shire Council Offices in Bingara and Warialda.

Retail Food Business Detail Form – Online <https://bit.ly/2Xv6zIH> or from Gwydir Shire Council Offices in Bingara and Warialda.

Working with Children Declaration - <https://www.ocg.nsw.gov.au/child-safe-organisations/working-with-children-check>

These forms will open as a downloaded PDF or a Webpage.

PAYMENT DETAILS

Direct Deposit

If using this method, please notify Gwydir Shire of payment via email or mail			
BSB	Account Number	Account Name	Reference
082 649	509 547 471	Gwydir Shire Council	Bingara Christmas Concert – Insert Name

Credit Card Payment

Credit Card Details	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	Expiry		CSC	
Name on Card (Print)					
Card Number					

This payment page of the application is to be destroyed after receipting.



2024 Bingara Christmas Concert
Gwydir Oval, Cunningham Street Bingara
Saturday 30 November 2024 | 7:00pm – 10:30pm

