

CONSTRUCTION CERTIFICATE APPLICATION

Date received: ____ / ____ / ____

DA No: _____

Applicant's Details

First name	Family name		
<input type="text"/>	<input type="text"/>		
Flat/street no.	Street name		
<input type="text"/>	<input type="text"/>		
Suburb or town	State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Daytime telephone	Fax	Mobile	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address	Please <input checked="" type="checkbox"/> if you do not wish to be added to Councils Mailing List, to be sent information about Council & Community Activities from time to time. <input type="checkbox"/>		
<input type="text"/>			

Identify the land you propose to develop

Flat/street no.	Street name		
<input type="text"/>	<input type="text"/>		
Suburb or town			Postcode
<input type="text"/>			<input type="text"/>
Lot no.	DP/MPS no.	Parish:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

You can find the lot no., section, DP/MPS no. details on a map of the land or on the title documents for the land. If you need additional room, please attach a schedule and/or a map with these details.

Describe what you propose to do

Plans of the land and development

You need to provide a number of plans that show what you intend to do.

Please attach:

- Structural plans or drawings of the proposal, drawn to scale (3 copies)

BASIX Certificate

You need to provide a Basix Certificate detailing your commitments to water, energy and thermal comfort as detailed in the BASIX Certificate relating to the proposed development must be incorporated into the plans and/or specifications to accompany the Development Application, Complying Development Certificate or Construction Certificate as required by the BASIX Certificate, and submitted to Council.

Note: The commitments required to be shown on the plans and specifications can be found detailed on your BASIX Certificate under the column "Show on CC/CDC Plans & Specs", and marked with a tick

Application fee

For development that involves a building or other work, the fee for your application is based upon the estimated cost of the development.

Signatures

The owner(s) of the land to be developed must sign the application.

If you are not the owner of the land, you must have all the owners sign the application. If the land is Crown land, an authorised officer of the Department of Land and Water Conservation must sign the application.

As the owner(s) of the above property, I/we consent to this application:

Signature

Name

Date

Signature

Name

Date

The applicant, or the applicant's agent, must sign the application.

Signature

Name, if you are not the applicant

In what capacity are you signing if you are not the applicant

Date

Privacy policy

The information you provide in this application will enable your application to be assessed by the consent authority and any relevant state agency. If the information is not provided, your application may not be accepted. Your application will be advertised to the public for comment if the development is designated development, advertised development or is required to be advertised by a development control plan. The application will also be kept in a register by the council that can be viewed by the public at any time. Please contact the council if the information you have provided in your application is incorrect or changes.

Lodgement

Before submitting your application, please ensure you have attached all the information the consent authority needs to assess your proposal. You can use the following checklist. Please place a cross in the box next to any items you have attached:

Plans

- Structural Plans or drawings of the proposal (3 copies)

Application fee

- Your application fee — **required for all applications.**