



G W Y D I R
SHIRE COUNCIL

MINUTES OF ORDINARY MEETING

Held on Thursday 15 December 2022

Commencing at 2:00 pm

in the Warialda Office Council Chambers

Present

| | |
|---------------------|---|
| Councillors: | Cr John Coulton (Mayor), Cr Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr Jim Moore, Cr Geoff Smith, Cr Tiffany Galvin, Cr Chris Matthews (left the meeting at 4.26 pm) and Cr Lyndon Mulligan |
| Staff: | Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Helen Thomas (Manager Finance), Carl Tooley (A/Manager, Engineering Services), Justin Hellmuth (Business Improvement and IT), Carmen Southwell (Community Assets Manager) and Thaiis Simpson (Administrative Assistant) |
| Public: | |
| Visitors: | Cathryn McFarland (Forsyth's on behalf of Auditor-General's Office) over Teams - Item 8.9 |
| | |

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Agendas and minutes are available on the Council's website:

<https://www.gwydir.nsw.gov.au/Home>

ACKNOWLEDGMENT OF COUNTRY

The Gwydir Shire Council acknowledges that this meeting is being held on Aboriginal land and recognise the strength, resilience and capacity of Gomeroi people in this land.

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1 OFFICIAL OPENING AND WELCOME - MAYOR

The Mayor welcomed all present to the meeting.

2 APOLOGIES

Cr David Coulton and Mr Alex Eddy have both submitted their apologies for the meeting.

COUNCIL RESOLUTION:

THAT the apologies received from Cr D Coulton and Mr Alex Eddy are accepted.

Moved Cr Galvin, Seconded Cr Matthews

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

3 CONFIRMATION OF THE MINUTES

COUNCIL RESOLUTION:

THAT the Minutes of the Ordinary and Confidential Meeting held on 24th November 2022 as circulated be taken as read and CONFIRMED.

(Moved Cr Galvin, Seconded Cr Egan)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

4 PRESENTATION

Confidential - Gwydir Shire Council Regional Jobs Precinct Update by Jocelyn Cockbain

Ms. Cathryn McFarland (Forsyth's on behalf of Auditor-General's Office) explained the content of its unqualified audit report over Teams.

5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

Nil

6 ADDITIONAL/LATE ITEMS

COUNCIL RESOLUTION:

THAT the following Items, namely:

- **Mayoral Minute**
- **Item 8.8 Heritage Park Warialda**
- **Item 8.9 Financial Audit Report and Presentation**

are accepted as late Items to this Agenda for discussion.

(Moved Cr Egan, Seconded Cr Galvin)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

7 MAYORAL MINUTE

7.1 2022 in review

COMMENT

As the year closes it is a good time to reflect on the positive things achieved over the year, some of the challenges that have occurred and acknowledge the wonderful work undertaken by many of the staff on behalf of the Gwydir Community.

The highlight of the year was the opening of the Warialda By-pass by Her Excellency the Honourable Margaret Beazley AC KC on 5th May 2022.

Another very important achievement was securing the Fire Break around Warialda. Although it wasn't completely what the Council wanted, it is a great start.

The low point was the many natural disaster declarations during the year that caused considerable damage to the Council's Road network and recreational facilities.

This was quite disheartening for the Council's outdoor crews as they are often fixing roads that had only just been repaired from a prior storm event.

The Fairy Tree in Bingara was lost to the flooding in late September. The tree remains in the river, but the Council is hopeful that it can be salvaged and that the

timber can be put to some worthwhile use as a reminder of its significance to many of the young and older residents of the Shire.

The Bingara Office remains unusable due to the mould infestation and following a complete evaluation of the available options it has been decided that the best, least cost, option is to knock down and rebuild the office on the current site incorporating the former Adams Garage site. The Councillors will be having a workshop to discuss this issue during January 2023.

Despite the challenges presented during one of the wettest years recorded, the Council finalised or commenced many projects.

These projects included significant works undertaken at Nicholson Oval Warialda, Gwydir Oval Bingara, Gravesend Recreation Ground, A new caretaker residence and office at the Bingara Caravan Park, Bingara Showground Improvements, Upper Horton solar bore and reservoir and Gwydir River foreshore picnic shelters (many damaged during the flooding event).

The Council continues to invest in its plant to ensure the outdoor staff has the equipment needed to undertake their construction and maintenance activities. The plant purchases during the year included:

- o 3 prime movers
- o 3 side tippers
- o Road train dolly
- o 2 mini excavators
- o New Water truck
- o New 140M Grader
- o New JCB 3CX Backhoe

In addition to completing the Warialda By-pass the outdoor engineering staff have been extremely busy undertaking the following projects:

- Completion of Local Roads Community Infrastructure grant works (LRCI) resheeting at Agincourt Road, Gournama Road, Buckie Road, Pinecliff Road, Terry Hie Hie Road and The Forest Road
- Completion of Killarney Gap Road Box Culvert Upgrade Project
- Completion of Henry Dangar Bridge approaches and pavement rehabilitation
- Completion of Oregon Road Upgrade Project
- Completion of 10km of Horton Road Upgrade Project, including all drainage works
- Completion of I B Bore Road Upgrade drainage, completed by J K Williams
- Start of construction for I B Bore Road Upgrade Project
- Start of construction for Getta Getta Road Pavement Enhancement Project
- Start of construction for Blue Nobby Road Pavement Enhancement Project
- Completion of 3 x RMCC Project Final Seals (2 x Fossickers Way, 1 x Gwydir Highway)
- Completion of RMCC Project 'Hadleigh Rehabilitation', finalised by TfNSW crews
- Completion of RMCC Heavy Patching Program (3825.2 m² on Fossickers Way, 1702.8 m² on Gwydir Highway)

- RMCC Project 'Hollymount Rehabilitation' Design issued for construction (Fossickers Way)
- RMCC Project 'Upper Bingara Road North' Rehabilitation Design issued for construction (Fossickers Way)
- Start of Bulk Metering Upgrade Project
- Completion of Emergency Works for two natural disaster events (November 21st and September 22nd)
- The continued hard work of our outdoor staff in responding to flooding in short timeframes and reinstating cut off areas as quickly as possible. The best example of this was the Gravesend bridge approaches in October, where the bridge approaches were rebuilt in less than a week, an outstanding effort.
- Outdoor staff have worked 15,000 hours of overtime.
- Excellent progress on the Horton Road Fixing Local Roads project. 13km of 16km will be sealed before Christmas and the project is tracking well. It is within available budget, despite astronomical changes in material prices.
- Our engineering team's hard work has meant that our disaster recovery effort, although huge, has not been hampered by lack of funding via the Disaster Recovery Funding Arrangements.
- Grants received this year have taken the total grant funding received by Council for roadwork over the last three years (including to disaster recovery) to nearly \$70million, or \$14,000 per resident of the shire.

Council's staff continue to provide an excellent level of service across its many activity areas, which include:

- Caravan Parks at both Warialda and Bingara
- Swimming Pools at both Warialda and Bingara
- Cranky Rock Recreation Reserve
- Myall Creek Massacre Memorial Site
- The Roxy Complex
- Trade Training Centres including The Living Classroom Primary Industries TTC, Hospitality TTC and the Automotive TTC
- Community Events Organisation
- Libraries
- Naroo
- Social Services

The Council's swimming pools remain free for residents, which is especially important during periods of extreme hot weather.

During the year the service provider at the Bingara Medical Centre withdrew its support for the service. Luckily for the residents Cr (Dr) Chris Matthews has taken up the challenge to ensure the continuation of a medical practice in Bingara. The Bingara Community Practice commenced in October 2022. Chris is ably supported by a community-based Board.

Another important activity during the year was the Campervan and Motorhome Club of Australia (CMCA) Rally held in Bingara. This was one of the many community festivals and events supported by the Council through its Gwydir Media and Communications Team.

This team also produces the regular monthly editions of the The Gwydir News publication, which has gone from strength to strength this year with a new format resulting in a significant increase in readership and an online presence.

During the year the Council applied for grant funding under the Black Summer Bushfire Recovery Program. This grant funding will result in declared emergency housing being available in Warialda and Bingara.

The Council's Building Services has been busy undertaking planned and requested maintenance tasks during the year. This team of builders constructed the extension of the Bingara Preschool as well as the refurbishment of the Warialda Office Council Chambers, both excellent outcomes.

The Social Services area of Council has had a very busy year! The Council provides support across a diverse range of services. These include providing Gwydir Shire Birth Certificates to new babies, supported playgroups, Toy Libraries in both Warialda and Bingara, Centrelink access centres, Youth Services (including the Bingara Glow Girls program), Vacation Care, Bingara Preschool and Tharawonga Mobile Preschool.

The Gwydir Willoughby youth exchange continues to be a successful activity, which went into abeyance during COVID but is now up and running again. I was delighted to welcome the new Mayor from Willoughby City Council, Cr Tanya Taylor to the Shire as part of the exchange program during the Bingara Spring Fair.

Council's corporate services team have flown through the 2022 year with smiles for all our customers. Throughout the year, Service NSW extended trading hours to be open 5 days per week in Warialda. From January 2023 Bingara will be open three days per week to provide an improved customer service.

Council has embraced technology and is now completing water meter reads via tablets to make the huge task of getting around to all the Shires water meters a much more efficient process.

Council has engaged an independent company for debt recovery that focuses on early intervention for customers to help sort out issues before they become big problems.

I know that the Council's Chief Finance Officer was as disappointed as I and the Councillors were when IPart announced a 0.7% allowable rate rise for the 2022/23 rating year. This decision will have an ongoing cumulative impact into the future.

The Council continues to provide Fitness Centres at both Bingara and Warialda. Each facility had new equipment delivered during the year. It is nice to see Gwydir having such a healthy community and I am even more delighted to advise that the fitness centres generate a profit through membership which will be put toward further equipment purchases.

Information Technology is no longer out of sight and out of mind. The data breaches that we hear about so regularly are a constant threat and the Council takes cyber

security very seriously. The Council is extremely lucky to have competent and motivated employees within its Information Services team.

For the Council to perform it must have adequate systems and software to undertake the tasks required. We all rely on our IT Team.

The Council is proud of Naroo, its frail aged home. The recent Royal Commission looking at the operation of nursing homes presented many troubling and horrific stories about nursing homes. Thankfully Naroo is one of the good ones.

Once again, the Council has good staff providing a first-class service to Naroo's residents.

Despite the many challenges thrown our way this year the Council did continue to perform and achieve.

MAYORAL RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

Nil

COUNCIL RESOLUTION:

THAT the report be received and noted.

(Moved by the Mayor)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

8 OFFICERS' REPORTS

8.1 Inclusion Of Gwydir River Run Inc to Bingara Showground User Group

File Reference: NA

Delivery Program

Goal: 1. A healthy and cohesive community

Outcome: 1.2 Our community is an inviting and vibrant place to live

Strategy: 1.1.3 Provide the right places, spaces and activities

Author: Administration Assistant

STAFF DISCLOSURE OF INTEREST Nil

BACKGROUND

Council has received correspondence from a new group 'Gwydir River Run Incorporated' seeking to become a part of the existing Bingara Showground User Group.

COMMENT

The existing Bingara Showground Advisory group consists of members from the following five user groups of the Bingara showground, being the Bingara Show Society, Bingara Pony Club, Bingara Jockey Club, Bingara Polocrosse and the recently incorporated Bingara Campdraft Committee.

The Gwydir River Run is a new committee consisting of members from the Bingara Stockman's Challenge and Gwydir River Muster dogs:

President: Russell Smyth
Vice President: Jon Peters
Secretary: Sharon Edwards
Treasurer: Betty Peters
Public Officer: Sharon Edwards
Publicity Officer: Rebecca Edwards

A request has been received from The Gwydir River Run Inc to become a part of the User Group. They have provided their Certificate of Currency for \$20 million Public Liability and their Incorporation Certificate.

This new group would aim to hold several events per year as well as training days. During 2021 they held events and a successful fund-raising auction for Westpac Rescue Helicopter that proved very popular. They will incorporate the relatively new equine discipline Stockman's Challenge along with working dog trials and sales.

Their events will be scheduled on available dates at the Showground and it could reasonably be expected that these events will bring both competitors and visitors to the township.

As of 2022, each of the User Groups now makes an annual financial contribution of \$1,000 to Council towards the cost of maintenance of the Showground and pays for their electricity usage.

Each User Group donates a large amount of their time towards maintaining the grounds for their events and has members available should assistance be required for any work on the Showground.

They have provided their Certificate of Currency for \$20 million Public Liability and their Incorporation Certificate.

OFFICER RECOMMENDATION

THAT the Gwydir River Run Inc be accepted as member of the Bingara Showground User Group

FURTHER that the Gwydir River Run Inc completes a Bingara Showground User Group Agreement and abides by the Terms and Conditions of this Agreement

ATTACHMENTS

1. Application to join User Group - Gwydir River Run [8.1.1 - 3 pages]
2. Certificate of Incorporation - Gwydir River Run [8.1.2 - 1 page]
3. Certificate of Currency - Gwydir River Run [8.1.3 - 1 page]
4. ABCRA - Membership Gwydir River Run Inc [8.1.4 - 1 page]
5. Bingara Showground User Group Agreement and Conditions - 2022 [8.1.5 - 2 pages]

COUNCIL RESOLUTION:

THAT the Gwydir River Run Inc be accepted as member of the Bingara Showground User Group

FURTHER that the Gwydir River Run Inc completes a Bingara Showground User Group Agreement and abides by the Terms and Conditions of this Agreement

(Moved Cr Dixon OAM, Seconded Cr Galvin)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

8.2 Executive Services

File Reference: NA

Delivery Program

Goal: 5. Organisational management

Outcome: 5.1 Corporate management

Strategy: 5.1.3 Administrative and support functions

Author: Max Eastcott, General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report is for reception.

TABLED ITEMS Nil

COMMENT

PLANNING

The following Development (D/A) and Development Modification (s96) applications were approved during the month of November 2022.

| Number | Property Description | Development/ Work | \$ | D/A | s96 |
|---------|--|---|-----------|-----|-----|
| 27/2022 | G A Norman & L M Gordon Lot 2 DP 1186734 11 Salter Street Bingara | Modification of single storey dwelling with attached carport & 22,500L rainwater storage tank | \$380,000 | - | ✓ |
| 47/2022 | G V A Gibson Lot 2 DP 407419 3616 Trevallyn Road Upper Horton | Demolish existing main dwelling and erect a new main single storey 5 bed, 4 bath dwelling & detached 2-bay garage | \$792,000 | ✓ | - |
| 51/2022 | R J Barwick Lot 34 DP 751108 228 Campbell Lande Gravesend | 10 plot private cemetery | \$6,000 | ✓ | - |
| 53/2022 | T R & K A Allen Lot 2 DP 354649 17 Cunningham Street Bingara | Install an inground swimming pool & safety barrier/fence & construct a detached 2 bay garage/shed | \$66,000 | ✓ | - |
| 55/2022 | M A Churchland & D M Low Lot 17 Section 24 dP 759052 77 High Street Wariald | 2-bay garage/shed | \$20,000 | ✓ | - |

The following Development (D/A) and Development Modification (s96) applications remain outstanding at the end of November 2022.

| No. | Property Description and Description of Work | Reason | D/A | s96 |
|---------|--|--|-----|-----|
| 49/2016 | Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins | Approved in principle awaiting compliance certification or engineering certification for the cabins. | ✓ | - |
| 50/2017 | C L Rice 13 Railway Parade Gravesend - Modification of roof line and floor plan for cabanna/pool pump shed/storage shed on an existing slab | Being exhibited and notified in accordance with the Community Participation Plan | - | ✓ |
| 39/2019 | DJ Bull Fairford Road Warialda - 2 Lot Large Lot Subdivision | Request for applicant to advise whether or not requested information will be provided. 28 deadline govern prior to refusal issue | ✓ | - |
| 08/2022 | D Shepherd 65 Hope Street Warialda - Urban Subdivision | Awaiting Internal referral response for Water, Sewer and Accessways | ✓ | - |
| 36/2022 | J Flu / Gwydir Shire Council 152 Long Street Warialda - Additions and alteration to existing Aged Care Facility | Being Assessed | ✓ | - |
| 50/2022 | M J Keating 12 East Street Bingara - 3 Bedroom Manufactured Dwelling | Being Assessed | ✓ | - |
| 56/2022 | P M Vassallo Horton Road Upper Horton - Main Dwelling and Rural Workers Cottage/Shearers Quarters | Being exhibited and notified in accordance with the Community Participation Plan | ✓ | - |
| 57/2022 | J D Grabahm 39 Yallaroi Road Coolatai - Dwelling & Consolidation of 2 rural allotments | Being exhibited and notified in accordance with the Community Participation Plan | ✓ | - |
| 58/2022 | A J Salter Ironbark Drive Warialda - 14m x 14m Barn Style Shed with a bathroom and attached lean-to | Being exhibited and notified in accordance with the Community Participation Plan | ✓ | - |
| 59/2022 | Westfield Homes / M M Stratford 23 Copeton Dam Road Bingara - Manufactured Dwelling | Being exhibited and notified in accordance with the Community Participation Plan | ✓ | - |
| 60/2022 | M J Bogan Burundah Drive Warialda - Continued Use of building with ablutions constructed without the appropriate approvals | Request for Additional Information prior to formal lodgement of application for exhibition and notification | ✓ | - |
| 61/2022 | A B Hall | Being exhibited and | ✓ | - |

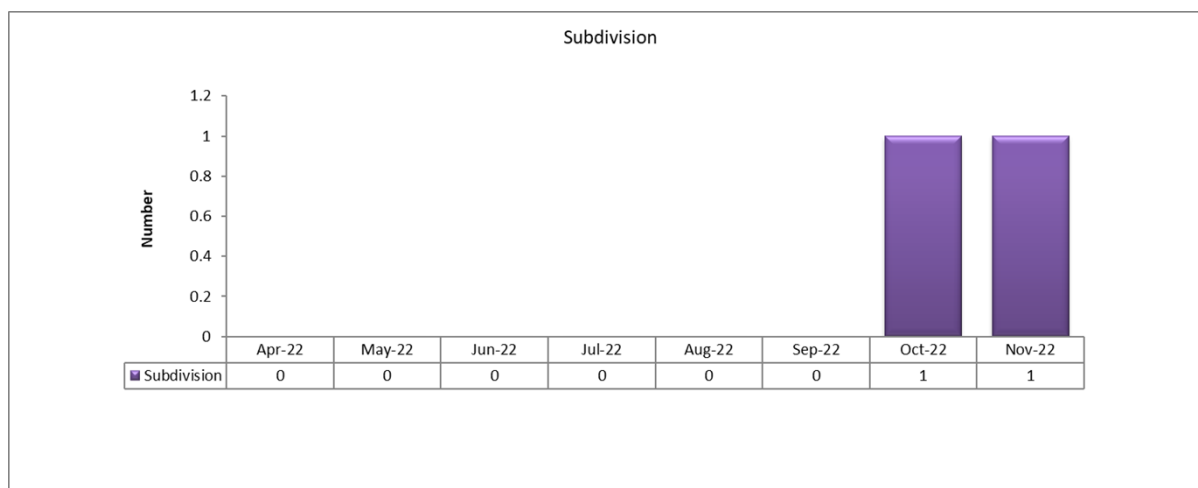
| | | | | |
|---------|--|--|---|---|
| | 63 Queen Street Warialda - Continued Use of carport constructed without the appropriate approvals | notified in accordance with the Community Participation Plan | | |
| 62/2022 | T Bolton / M A Tritton Fairford Road Warialda - Dwelling | Being exhibited and notified in accordance with the Community Participation Plan | ✓ | - |

There were no Development (D/A) or Development Modifications (s96) applications approved and not previously reported to Council for the month of November 2022.

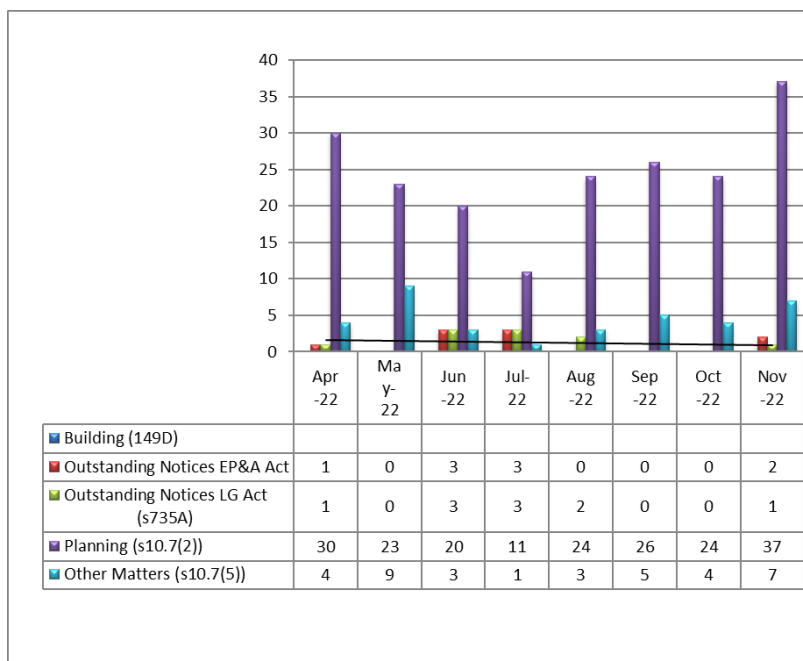
There were no Development (D/A) or Development Modifications (s96) application(s) refused (R) during the month of November 2022.

There were no Development (D/A) applications determined where there has been a variation in standards under clause 4.6 of the Gwydir Local Environmental Plan 2013 during the month of November 2022.

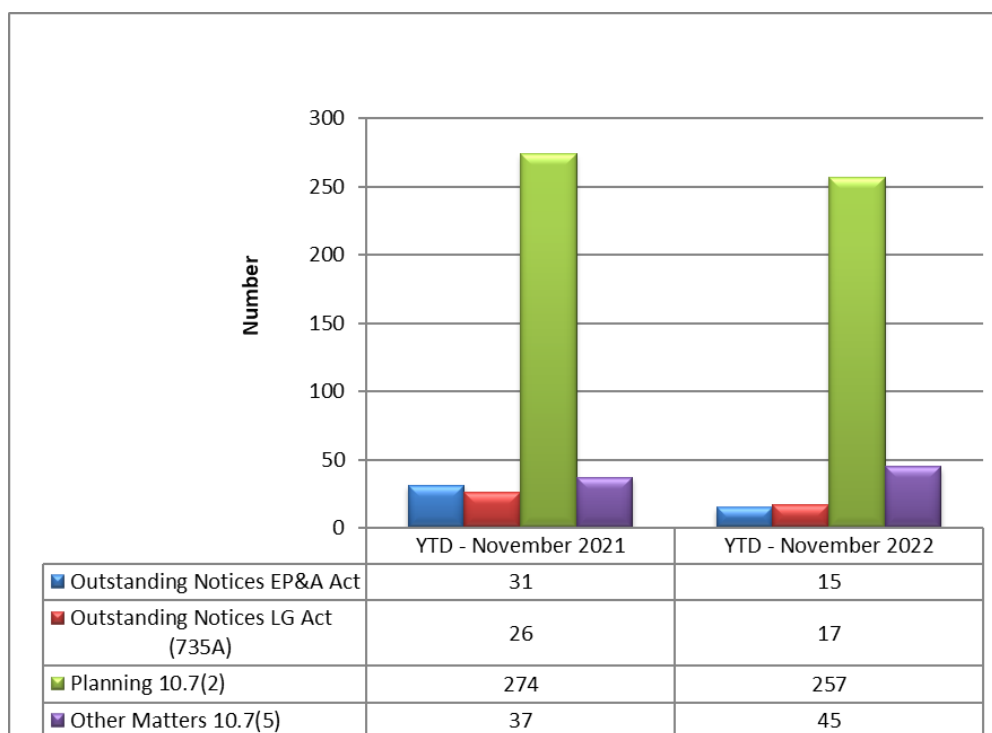
The following graph shows the Subdivision Certificates issued during the month of November 2022.



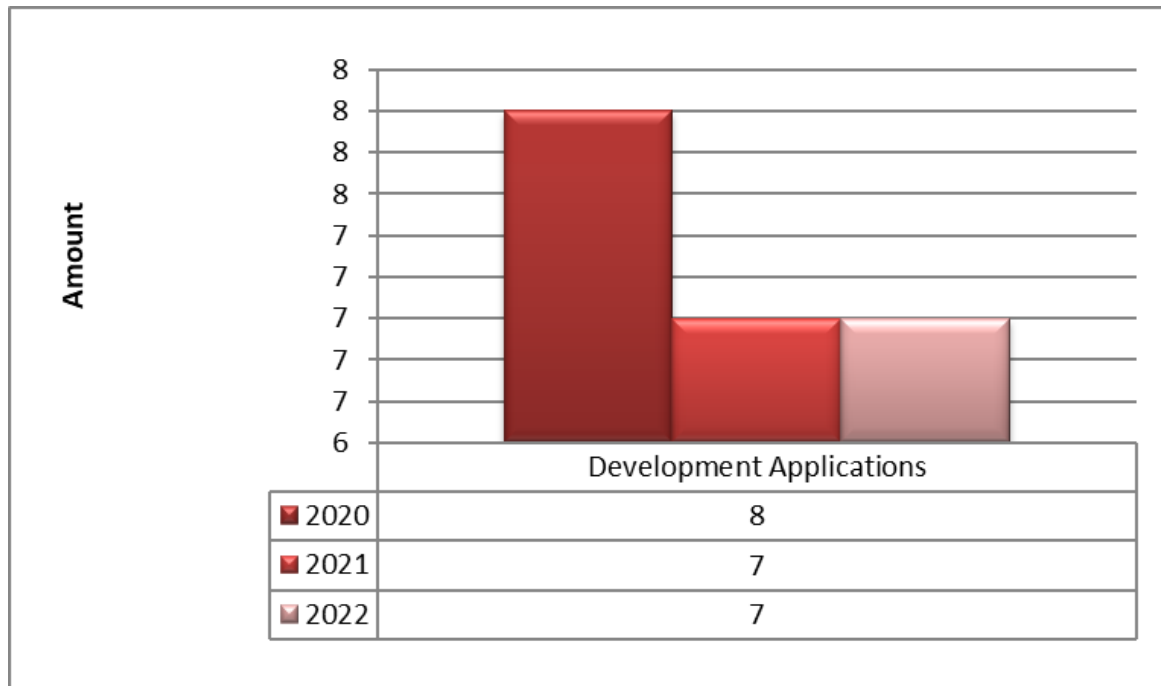
The following graph shows the Conveyancing Certificates issued during the month of November 2022 compared to the previous five months.



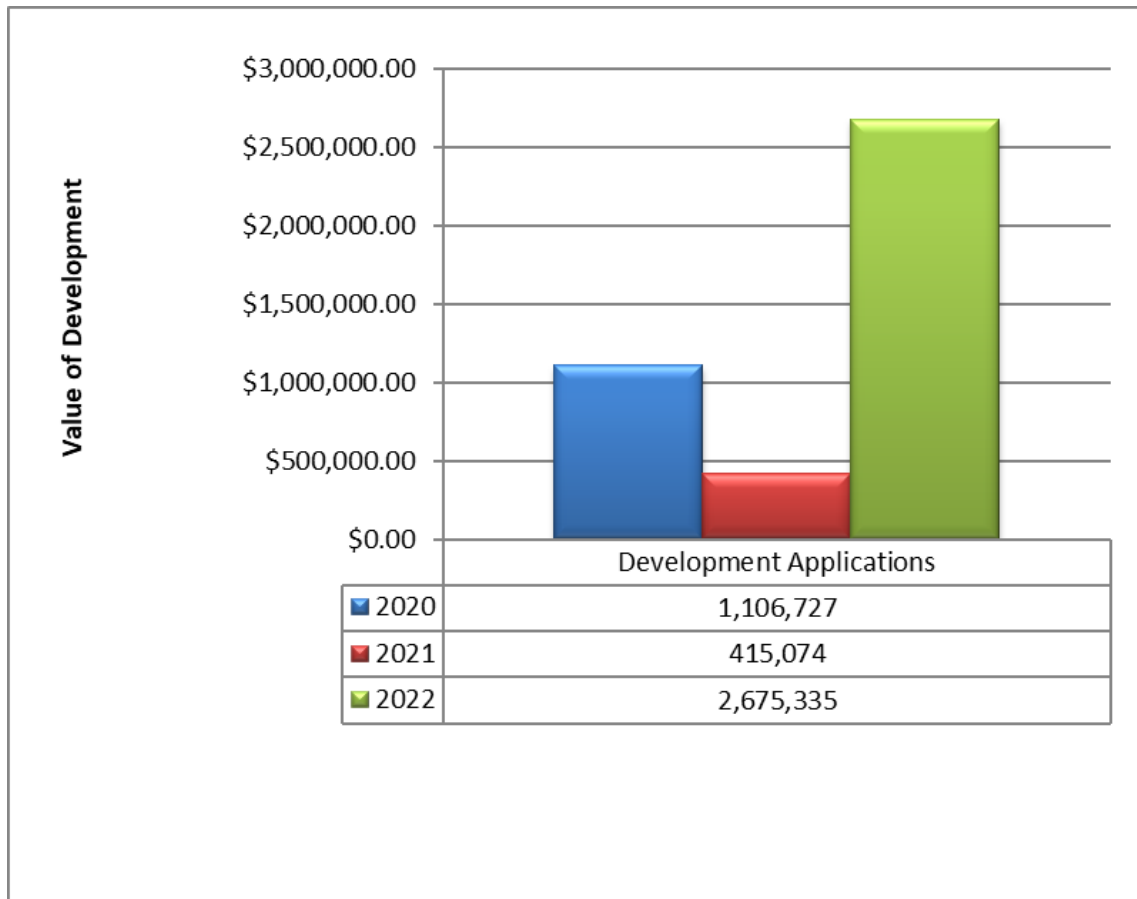
The following graph shows the Conveyancing Certificates issued up to and including the month of November 2022 compared with the same period in 2021.



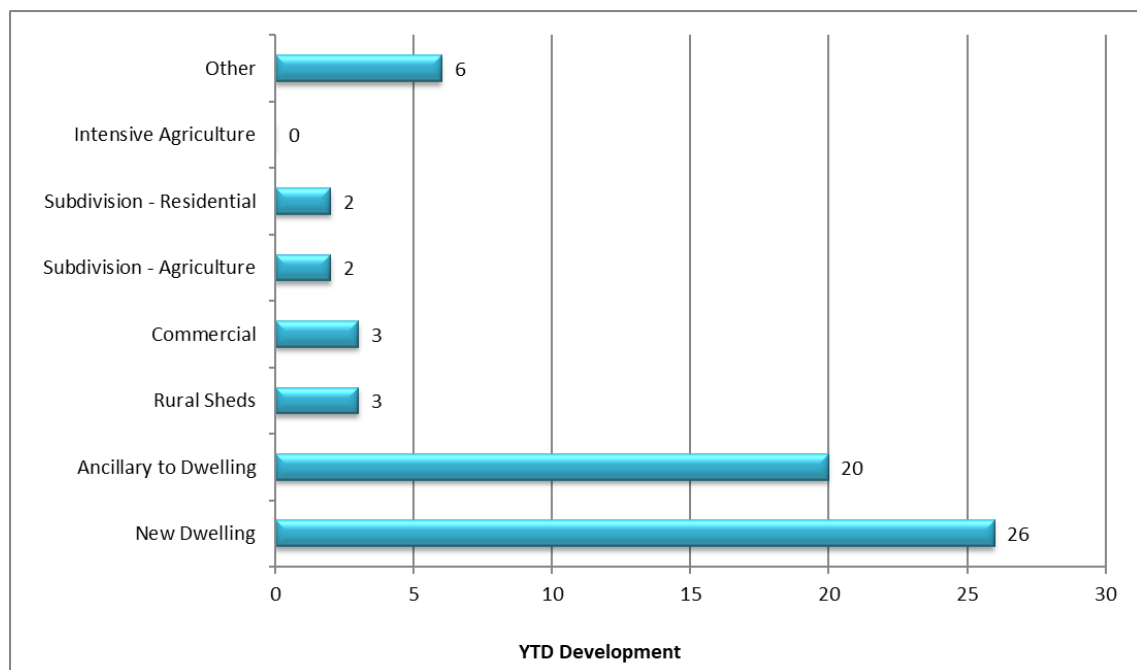
The table below shows a comparison between total development applications (including s4.55 modification applications) lodged during the month of November 2022 compared to the same period in the previous two years.



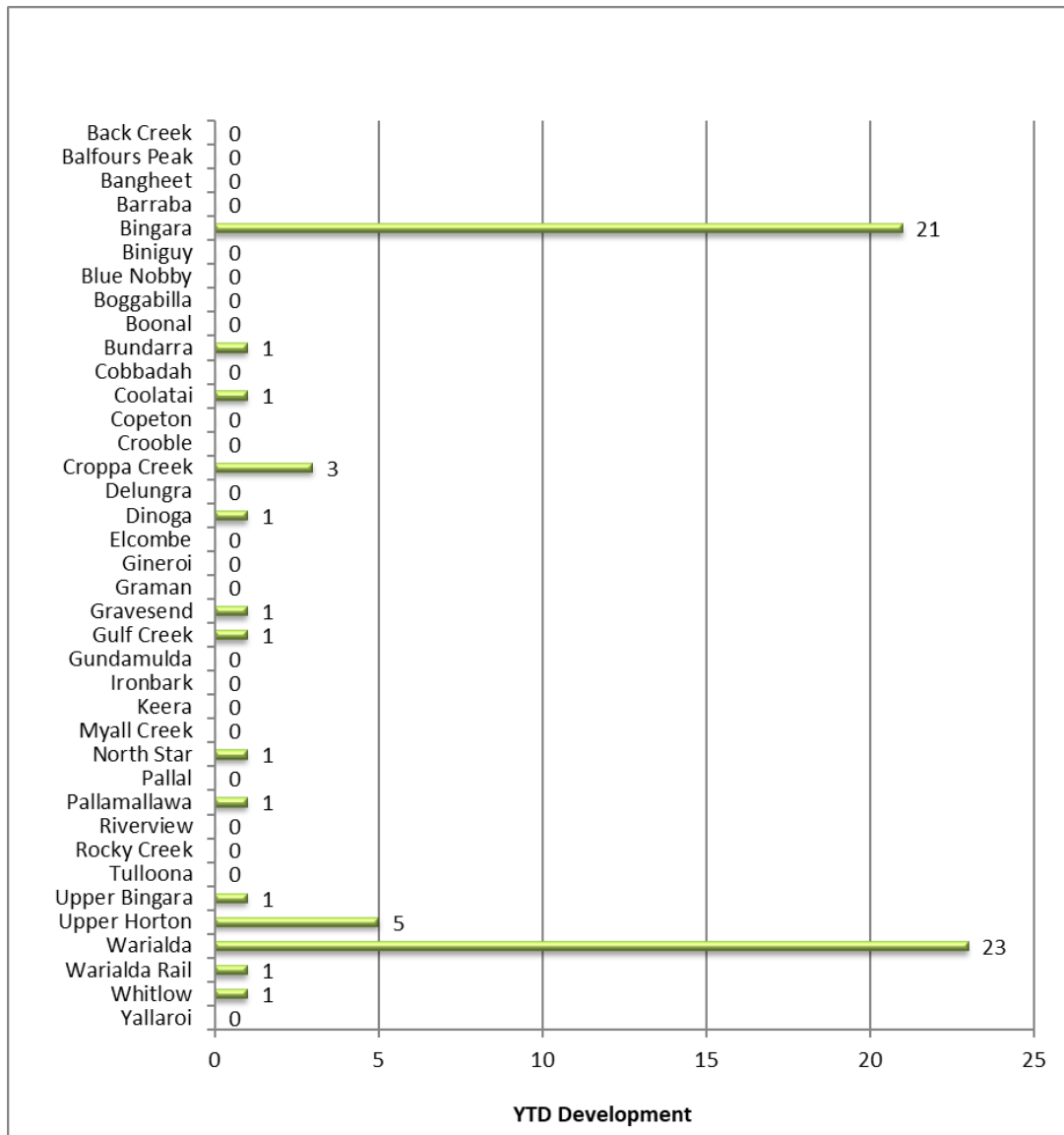
The table below shows a comparison between total value of development applications (including s4.55 modification applications) lodged during the month of November 2022 compared to the same period in the previous two years.



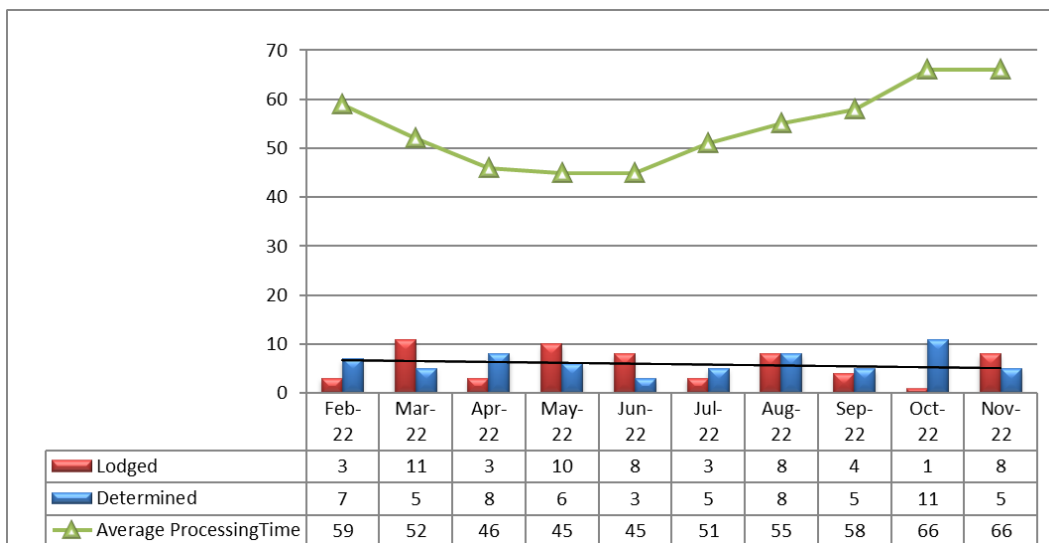
Development Applications (excluding s4.55 modifications) received for the year by type – YTD November 2022.



Development Applications (excluding s4.55 modifications) received for the year by locality – YTD November 2022.



Development Application Analysis (including s4.55 modifications) – for the ten months up to the end of November 2022.



BUILDING SERVICES – NOVEMBER 2022

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g., sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges
- Advice and assistance with lodgment of applications on the NSW Planning Portal

Approvals – November 2022

The following Construction Certificate (C/C), Complying Development Certificate (CDC), Building Information Certificate (BIC) and S68 applications have been approved for the month.

| Application Type & No. | Property Description | Development/Work | \$ |
|----------------------------------|----------------------------------|--|-----------|
| Construction Certificate 20/2022 | 1 Jacaranda Drive Warialda Rail | Dwelling | \$187,500 |
| Construction Certificate 32/2022 | 26 Ridley Street Bingara | Detached 2-bay garage/shed with storeroom and footings for pre-manufactured dwelling | \$114,083 |
| Construction Certificate 35/2022 | 80 Finch Street Bingara | Garage/Shed | \$15,000 |
| Construction Certificate 43/2022 | 16 Bombelli Street Bingara | Conversion of existing shed into a secondary dwelling, detached laundry/bathroom and detached partially open shed | \$28,000 |
| Construction Certificate 45/2022 | 24 Ridley Street Bingara | Garage/shed with internal bathroom | \$25,000 |
| Construction Certificate 46/2022 | 46 Heber Street Bingara | Garage/Shed with workshop and two attached carports | \$40,000 |
| Construction Certificate 47/2022 | 3616 Trevallyn Road Upper Horton | Demolition of existing derelict dwelling and construction of new dwelling with detached garage/shed | \$792,000 |
| Construction Certificate 53/2022 | 17 Cunningham Street Bingara | Swimming Pool and Garage/Shed | \$66,000 |
| Section 68 25/2022 | 24 Ridley Street Bingara | Installation of pre-manufactured dwelling | NA |
| Section 68 27/2022 | 25 Maitland Street Bingara | Carry out water supply, sewerage and stormwater work | NA |
| Section 68 28/2022 | 24 Ridley Street Bingara | Carry our water supply, sewerage and stormwater work in association with pre-manufactured dwelling | NA |
| Section 68 29/2022 | 3616 Trevallyn Road Upper Horton | Install onsite sewerage management system, carry out water supply, sewerage and stormwater work in association with DA | NA |

| | | | |
|--|--|---|-----------|
| | | 47/2022 for a new dwelling | |
| Section 68 32/2022 | 3 Avoca Street Warialda Rail | Warialda Rail Christmas Carnival – amusement devices | NA |
| Section 68 33/2022 | Warialda Recreation Ground Holden Street | Warialda Christmas Carnival – amusement devices | NA |
| Complying Development Certificate 8/2022 | 4011 Elcombe Road Bingara | Dwelling and 2 x garage/shed | \$530,000 |
| Complying Development Certificate 6/2022 | 60 Geddes Street Warialda | Extension of the existing deck on the rear of the dwelling | \$25,000 |
| Complying Development Certificate 10/2022 | 28 Maitland Street Bingara | Attached patio on rear of dwelling | \$20,000 |

NUMBER OF COMPLAINTS/INSPECTIONS November 2022

| Type | No. | Year to Date | Actioned | Pending |
|----------|-----|--------------|----------|---------|
| Building | 41 | 172 | 157 | 15 |

BUILDING MAINTENANCE

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise, the works are scheduled into maintenance staff building activities including new works for attention.

Projects Worked On

Staff worked on the following projects during November 2022:

- Wellness and Interpretive Centre – construction has commenced and is progressing well but has been hampered by the adverse weather conditions.
- Bingara Showground (old amenities) – Upgrades have commenced on the old amenities building and is nearing completion.
- Nicholson Oval – demolition of the existing clubhouse/amenities and construction of new building is in the planning and demolition stages.

ENVIRONMENT AND COMPLIANCE 29 October 2022 to 25 November 2022

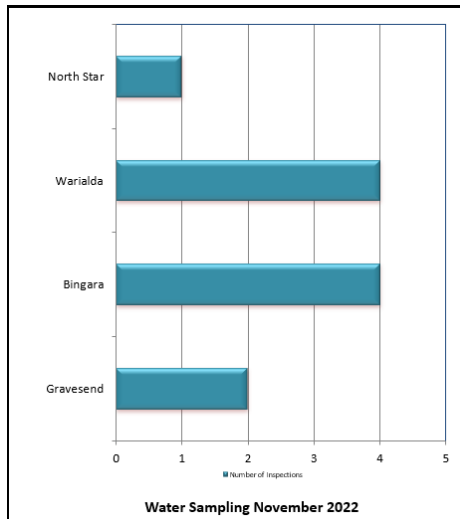
The Department continues to receive enquiries and provide advice on a range of health matters including

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Food business notification

- Pet Ownership

Water Surveillance

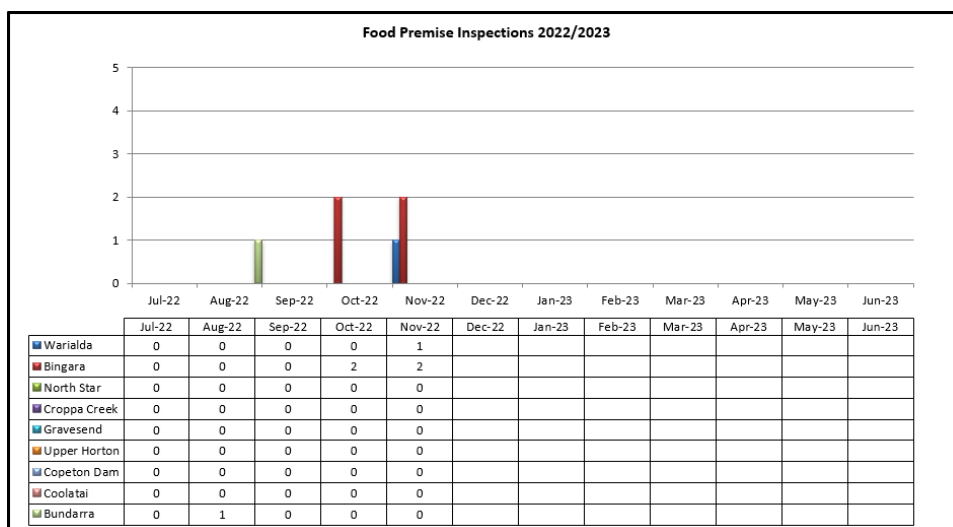
The Department continues to carry out routine sample collection for microbiological and chemical testing of the water supplies in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.



Food Inspections

Food Premise Inspections are carried out on an annual basis for each food business. There are approximately 40 registered food service businesses within the Council area including supermarkets, clubs/pubs, motels, bakeries, cafés and takeaway food shops, mobile food vendors and school canteens. Depending on the nature of the food being served some businesses are exempt from inspection unless a complaint or issue arises.

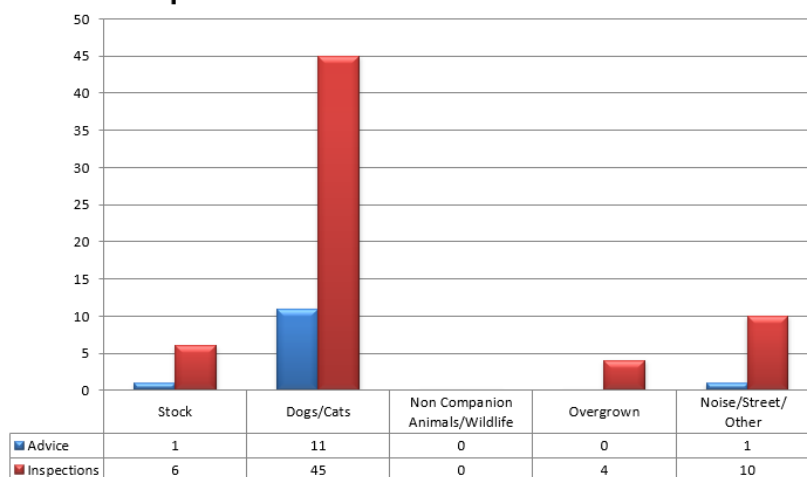
The graph below shows inspections that have been carried for the current financial year. Enquiries or complaints are actioned as necessary.



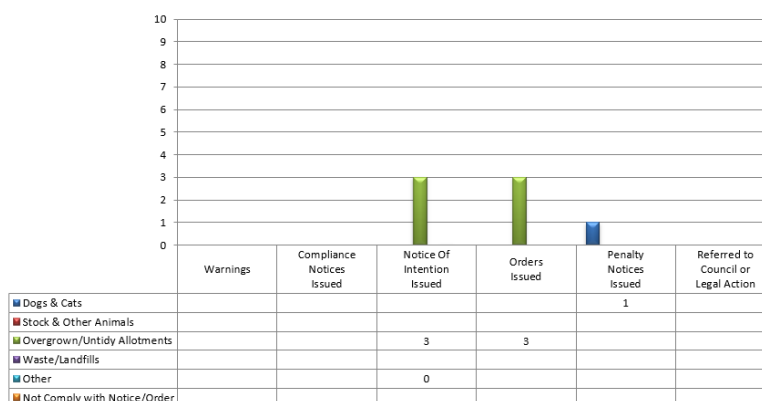
Compliance and Regulatory Control

Council receives customer requests regarding overgrown block, roaming dogs, roaming stock, noise, the keeping of animals and other concerns. These are investigated and actioned as necessary.

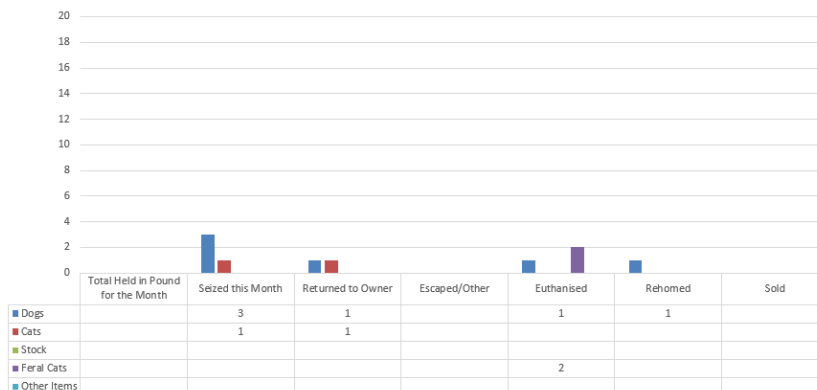
Inspections and Advice November 2022



Regulatory Activity November 2022



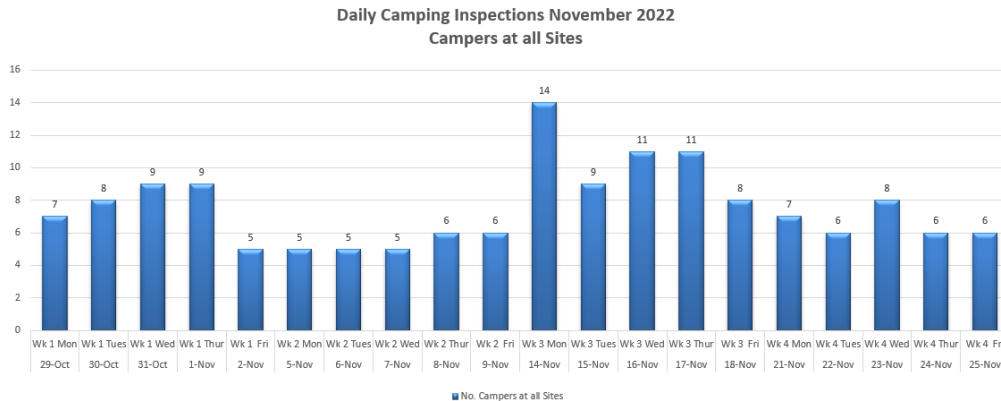
Impounding Activity November 2022



Riverside Camping

Council’s Compliance Officer aims to carry out daily checks along the river to ensure that camping is being conducted in a safe and hygienic manner. Flyers promoting local events and services are distributed to campers and enquiries from campers are addressed as required. The graphs below show total numbers of campers and the distribution of campers at the different campsites. During September and October there were two major water releases from Copeton Dam that caused flooding along the Gwydir River. All campgrounds were evacuated. Campers were permitted to stay at Bicentennial Park. The majority of those in the park then went onto the CMCA rally at the Bingara Showground, with dwindling numbers staying in the park till the end of

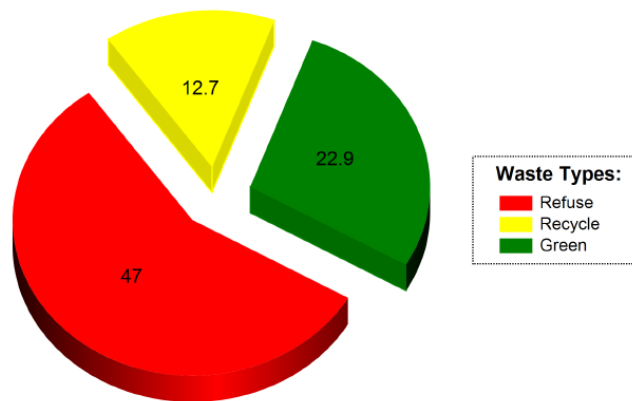
the month. The processes that were put in after the last flooding proved effective with no incidents of loss of life or property recorded.



Waste Contract Services – October 2022

Gwydir Shire Council
Transaction Date Range: 03 OCT 2022 to 30 OCT 2022

Breakdown of Tipping for the Period



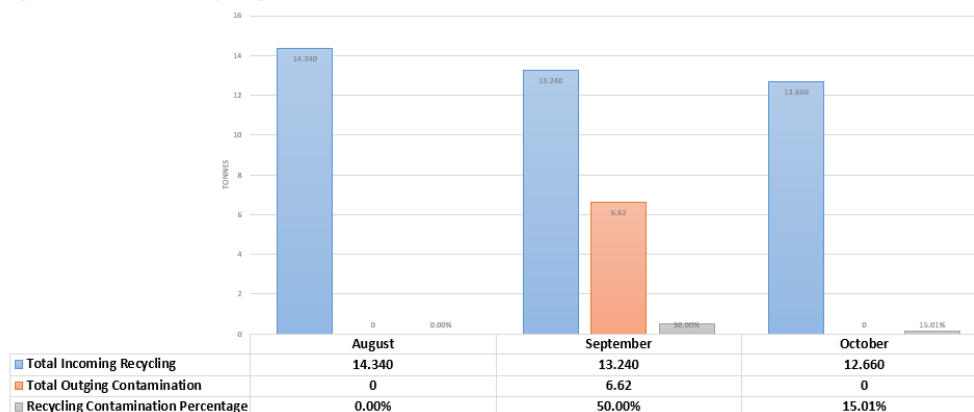
Total Tipping Tonnes: 82.52

Contaminated Recycling and Organics

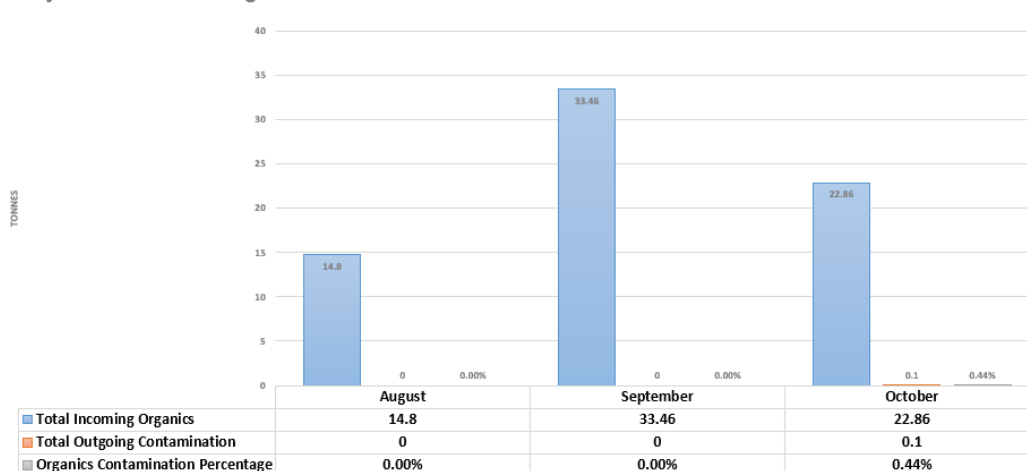
Recycling Statistics

Please note that the Cleanaway recycling contamination data may not actually reflect the contamination for that month. The process will sometimes mean that the contamination over multiple months is only reported in a single month which distorts that month’s figure. The recycling contamination tonnage taken over a longer time dilutes these figures into an acceptable range. This happens because the contamination is collected in skip bins and only weighed when they are full and taken to the tip, which does not occur each month.

Gwydir Contaminated Recycling



Gwydir Contaminated Organics



Priority Weed Control

Property Inspection Program

Staff continue to assist land holders and the community with:

- Advice on the control of Priority Weeds and Biosecurity Duties
- Private and Public Property inspections
- Spraying of priority weeds and emerging weeds
- Authorised Officers are participating in ongoing Rapid Response Task Force in response to Parthenium Weed incursions in the Croppa Creek region and surrounds

Weeds Inspections

Property inspections are being undertaken in Section E during 2022 with property owners being offered support and advice on managing weeds. The parthenium outbreak at Croppa Creek continues to be inspected and monitored to ensure it is identified, contained and then eliminated.

Weeds Officers are currently targeting St Johns Wort, undertaking property inspections and assisting property owners with advice on control measures.

St. John's wort

Hypericum perforatum



St John's wort has yellow flowers with five petals (Photo: Les Tanner)

How does this weed affect you?

St John's wort:

- competes with pastures
- poisons livestock
- can downgrade wool with 'vegetable fault'
- can reduce property value.

Livestock poisoning

St John's wort contains a chemical called hypericin. Livestock that eat it become very sensitive to sunlight. Stock will only eat St John's wort when other feed is scarce. Minor exposure to St John's wort affects animal health as:

- weight loss
- fewer pregnancies
- stillbirths
- weak young
- cows producing less milk
- fewer lambs and calves surviving weaning.

Intense sunlight worsens the effects of hypericin. Access to shade helps protect animals. On sunny days, stock without access to shade can develop signs of acute poisoning in five hours.

Early symptoms of acute hypericin poisoning include:

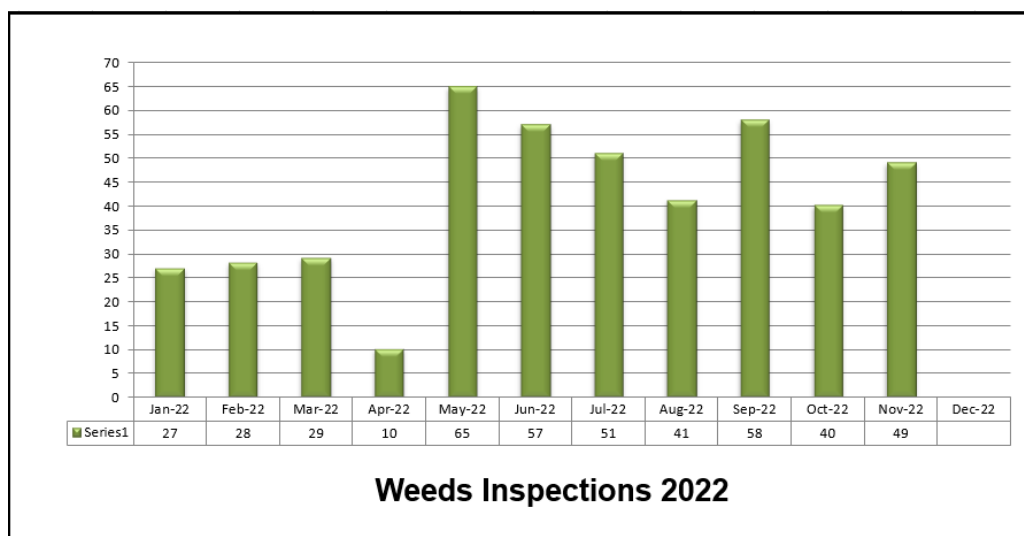
- agitation
- rubbing the head against posts or trees
- weak hind legs
- panting
- confusion
- depression.

Some animals develop mild diarrhoea.

As poisoning gets worse, animals get a high temperature. The skin around their forehead, eyes and ears swells and turns red. Head rubbing against hard objects causes wounds and bleeding. Animals can die from acute hypericin poisoning.

This information has been sourced from the Department of Primary Industries NSW WeedWise website <https://weeds.dpi.nsw.gov.au/weeds/details/135>

The following graphs and charts show the noxious weeds inspections carried out in 2022.



Priority Weeds Inspections for November 2022

| <i>Areas Inspected</i> | <i>No.</i> | <i>Ha</i> | <i>Rd km</i> | <i>Weeds Present</i> |
|--|------------|-----------|--------------|--|
| Private Property | 3 | 140 | - | St Johns Wort |
| Private Property – High Risk | 1 | 50 | - | St Johns Wort |
| Private Property – High Risk Re-inspection | 4 | 43.5 | - | None Found |
| Roadside – High Risk Pathways | 24 | 3272.05 | 654.41 | St Johns Wort, Mimosa Bush, African Boxthorn, Tree Pear, Johnsons Grass, Slender Thistle, Silverleaf Nightshade, Pattersons Curse, Asparagus Fern, Wild Cotton |
| Roadside | 10 | 590.3 | 118.06 | St Johns Wort, Wild Cotton |
| Other Council Lands | 2 | 1 | - | African Boxthorn, Johnsons Grass, Madeira Vine, Tree Pear |
| ARTC | 1 | 1 | - | African Boxthorn, Pattersons Curse, Johnson Grass |
| Grain Handling Site | 2 | 1.5 | - | African Boxthorn, Pattersons Curse, Mimosa Bush |
| Dept Lands | 2 | 54 | - | St Johns Wort |

Priority Weeds Control Works for November 2022

| <i>Road</i> | <i>Weed Code</i> | <i>Area - Ha</i> | <i>Length of Road</i> | <i>High Risk Pathways</i> | <i>Roadside</i> | <i>Private Works</i> | <i>other</i> |
|---------------------|--|------------------|-----------------------|---------------------------|-----------------|----------------------|--------------|
| Bruxner Way | Pattersons Curse | | 25 | 1 | 1 | | |
| Allan Cunningham Rd | St Johns Wort | 10 | 30 | 1 | 1 | | |
| Dudley St | African Boxthorn, Pattersons Curse | 5 | | | | | 1 |
| Bingara Common | St Johns Wort | 25 | | 1 | | | |
| Crooble Rd | Pattersons Curse | | 0.35 | | 1 | | |
| Killarney Gap Rd | St Johns Wort | 15 | 20 | 1 | 1 | | |
| Killarney Gap Rd | St Johns Wort | 10 | 15 | 1 | 1 | | |
| Dufts Rd | St Johns Wort | 1 | 1.5 | | 1 | | |
| Terry Hie Rd | St Johns Wort | 5 | 5 | 1 | 1 | | |
| Back Creek Rd | St Johns Wort | 1 | 2 | | 1 | | |
| Terry Hie Rd | St Johns Wort | 3 | 5 | 1 | 1 | | |
| Gineroi Rd | St Johns Wort | 3 | 8 | 1 | 1 | | |
| Agincourt Rd | African Boxthorn | | 17 | | 1 | | |
| Mosquito Ck Rd | Pattersons Curse, Tree Pear, African Boxthorn, Silverleaf Nightshade | | 7.5 | 1 | 1 | | |
| Mosquito Ck Rd | African Boxthorn, Tree Pear, Silverleaf Nightshade, Thorn Apple | | 7 | 1 | 1 | | |
| Mosquito Ck Rd | African Boxthorn, Tree Pear, Silverleaf Nightshade, Thorn Apple | | 5 | 1 | 1 | | |
| Cobbadah Rd | St Johns Wort | 10 | 25 | 1 | 1 | | |
| Cobbadah Rd | St Johns Wort | 10 | 25 | 1 | 1 | | |
| Allan Cunningham Rd | St Johns Wort | 3 | 10 | 1 | 1 | | |
| All Nations Hill | St Johns Wort | 5 | | | | | |
| Delungra Rd | St Johns Wort | 1 | 10 | 1 | 1 | | |
| Whitlow Rd | St Johns Wort | 2 | 10 | | 1 | | |
| Mosquito Ck Rd | African Boxthorn, Tree Pear, Silver Leaf Nightshade | | 10 | 1 | 1 | | |
| Gulf Creek Rd | St Johns Wort | 5 | 15 | 1 | 1 | | |
| Elcombe Rd | St Johns Wort | 5 | 20 | 1 | 1 | | |
| Keera Rd | General Weeds | 0.5 | | | | 1 | |
| Elcombe Rd | St Johns Wort | 2 | 20 | 1 | 1 | | |
| Gineroi Rd | St Johns Wort | 3 | 15 | 1 | 1 | | 1 |

The Planning & Environment Department report for November 2022 was compiled with information available at the time of preparing the report.

OFFICER RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

Nil

COUNCIL RESOLUTION:

THAT the report be received and noted.

(Moved Cr Egan, Seconded Cr Dixon OAM)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

8.3 Organisation & Community Services

| | |
|------------------------|----|
| File Reference: | NA |
|------------------------|----|

Delivery Program

Goal: 5. Organisational management

Outcome: 5.1 Corporate management

Strategy: 5.1.3 Administrative and support functions

Author: Leeah Daley OCD Director

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report is for notation.

TABLED ITEMS Nil

COMMENT

CUSTOMER SERVICE REQUESTS (CRMs)

CRMs carried forward from:

| Department | Outstanding as at 1 November 2022 | Completed since 1 November 2022 | Outstanding as at 1 December 2022 |
|----------------------------------|-----------------------------------|---------------------------------|-----------------------------------|
| Technical Services | 64 | 28 | 36 |
| Environment and Sustainability | 23 | 11 | 12 |
| Town Utilities Parks and Gardens | 32 | 23 | 9 |
| Building Services | 9 | 7 | 2 |
| Total Outstanding | 128 | 69 | 59 |

CRM's - 1 November 2022 to 1 December 2022:

| Department | Received during November 2022 | Completed during November 2022 | Outstanding as at 1 December 2022 |
|----------------------------------|-------------------------------|--------------------------------|-----------------------------------|
| Technical Services | 43 | 13 | 30 |
| Environment and Sustainability | 35 | 13 | 22 |
| Town Utilities Parks and Gardens | 30 | 3 | 27 |
| Building Services | 15 | 5 | 10 |

| | | | |
|-------------------------------------|------------|-----------|-----------|
| Executive | 0 | 0 | 0 |
| Organisation and Community Services | 3 | 0 | 3 |
| Totals | 126 | 34 | 92 |

CRMs received since 1 November 2022 and still outstanding as at 1 December 2022:

| Department | Open |
|-------------------------------------|------------|
| Technical Services | 66 |
| Environment and Sustainability | 34 |
| Town Utilities Parks and Gardens | 36 |
| Building Services | 12 |
| Executive | 0 |
| Organisation and Community Services | 3 |
| Total | 151 |

TOURISM

Bingara Visitor Information Centre (VIC)

| August 2022 | September 2022 | October 2022 |
|----------------------|--------------------|----------------------|
| Opening Hours 179.50 | Opening Hours 172 | Opening Hours 176 |
| Volunteer Hours 30 | Volunteer Hours 29 | Volunteer Hours 39.5 |

| Income – Bingara VIC | August | Sept | Oct |
|---|-------------------|-------------------|-------------------|
| Products on Consignment | \$ 0 | \$ 0 | \$ 0 |
| Merchandise | \$ 1200.00 | \$ 1441.16 | \$ 1795.96 |
| Subtotal | \$ 1200.00 | \$ 1441.16 | \$ 1795.96 |
| Less payments to consignees | \$ 00.00 | \$ 00.00 | \$ 00.00 |
| Total Merchandise sales | \$ 1200.00 | \$ 1441.16 | \$ 1795.96 |
| VIC Commission received on Event bookings undertaking on behalf of Community Groups – sub total | | | |
| Total Monthly Income Bingara VIC | \$1200.00 | \$ 1441.16 | \$ 1795.96 |
| Roxy Tour Income | \$ 500.00 | \$ 573.64 | \$ 256.36 |
| Visitors at Bingara VIC | 482 | 556 | 601 |

Tourist figures are up slightly at 601 due CMCA Rally in October. Not included in this 601, are the more than 320 emails and phone calls received, the majority of which were related to road conditions/closures and camping open/closure questions.

There are approximately 25 people participating in Roxy Theatre day tours.

TLC and Bunkhouse \$00.00

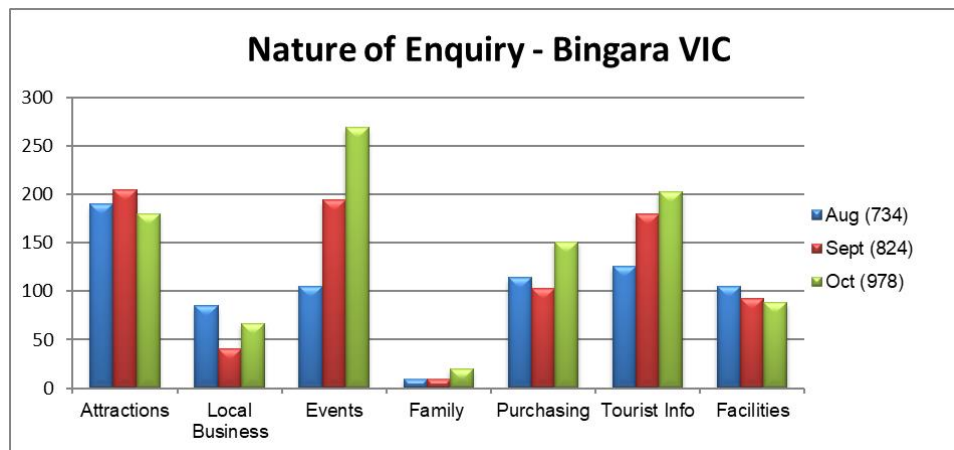
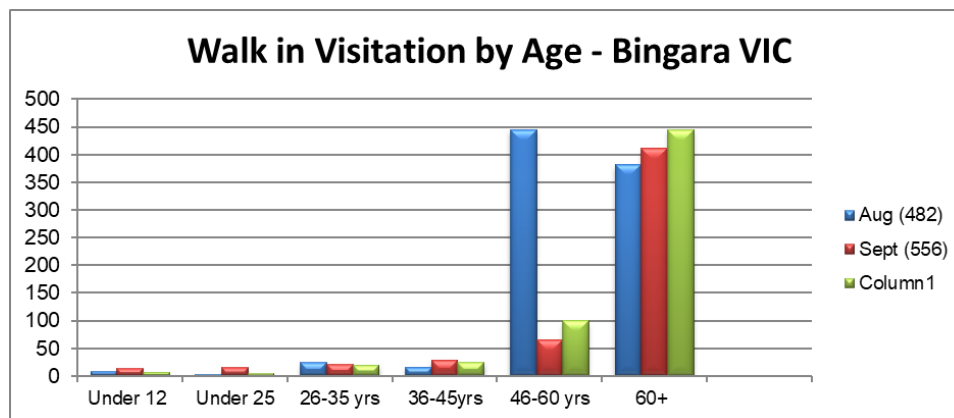
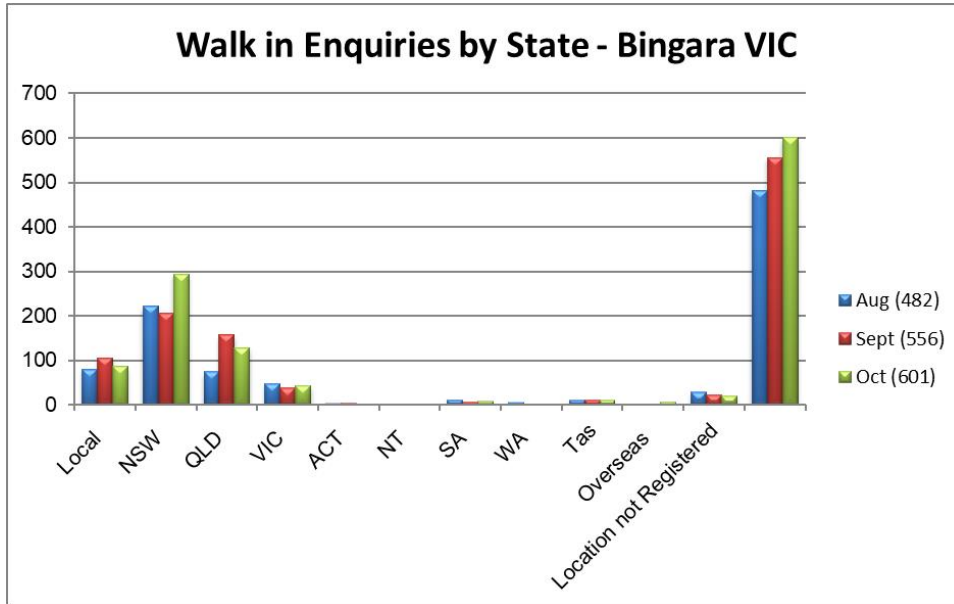
Campaign Monitor Email Blast send out - Nil

Roxy Web Site ticketing/booking design - Nil

Community Groups - Assistance - Nil

Roxy Conference Room fees generated - Nil

Camping Donations - Nil

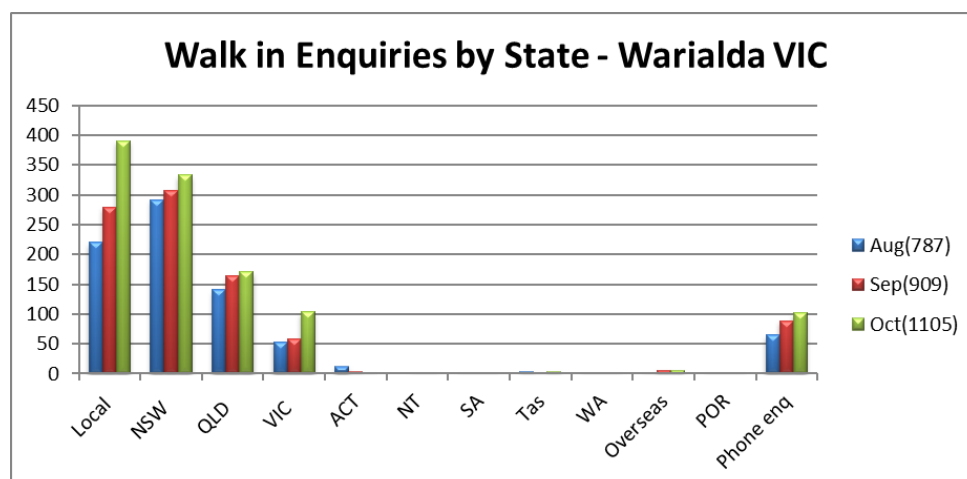


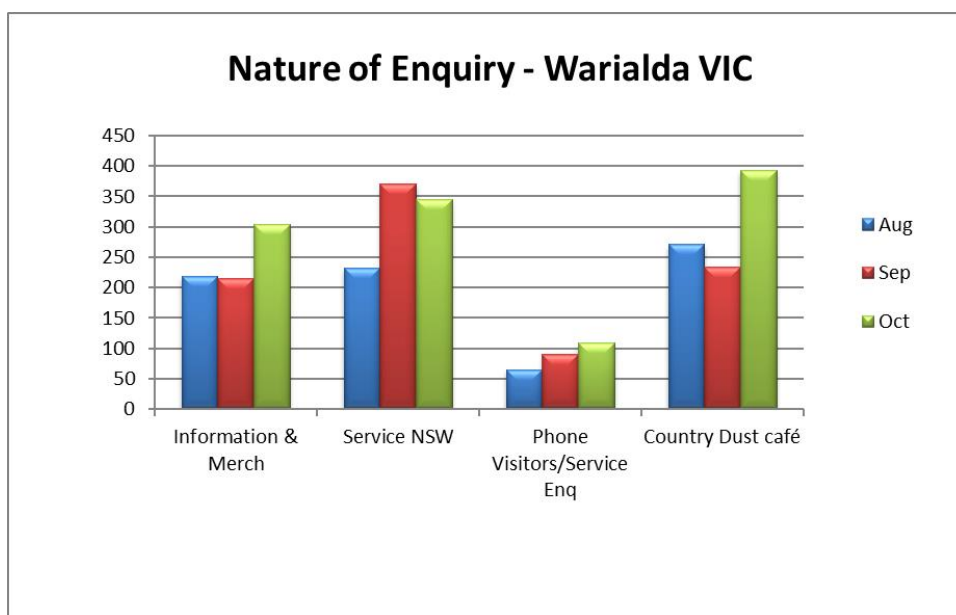
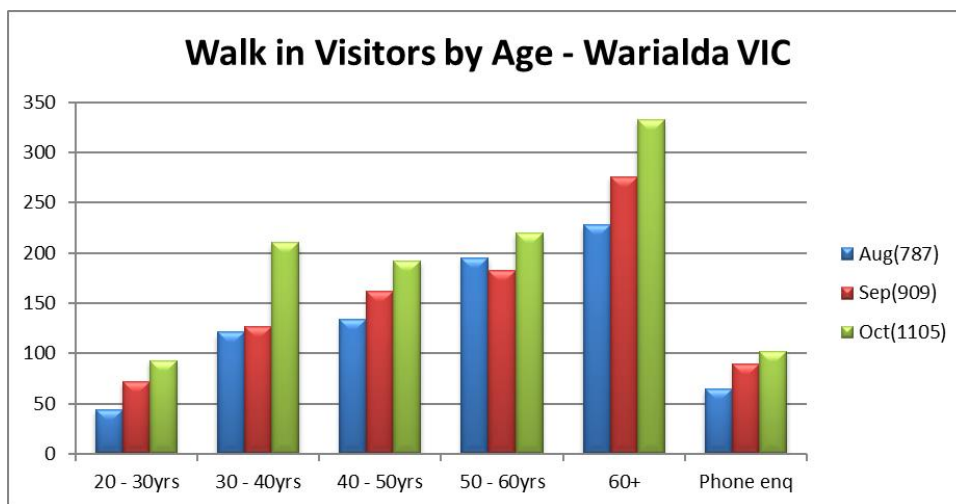
Warialda Visitor Information Centre (VIC)

| August 2022 | September 2022 | October 2022 |
|-------------------------|-----------------------|-----------------------|
| Opening Hours 161 | Opening Hours 154 | Opening Hours 147 |
| Volunteering Hours 15.5 | Volunteering Hours 16 | Volunteering Hours 20 |

| Income | August | September | October |
|---------------------------------|---------------|----------------|----------------|
| Merchandise sales GST Exclusive | 995.21 | 1294.50 | 1180.43 |
| Subtotal | 995.21 | 1294.50 | 1180.43 |
| | | | |
| Total Monthly Income | 995.21 | 1294.50 | 1180.43 |

| Visitors At Warialda VIC | August | September | October |
|-------------------------------------|------------|------------|-------------|
| Visitors | 219 | 215 | 304 |
| RMS | 232 | 371 | 345 |
| Cafe | 271 | 234 | 393 |
| Phone Visitor /Service NSW enquires | 65 | 89 | 108 |
| Total | 787 | 909 | 1105 |





WARIALDA/DELUNGRA CHSP November 2022

Budget

Sharon Baker

Meetings

Next meeting with CHSP Manager will be in the New Year.

Volunteers

Short of Volunteer, will advertise again in the new year.

Transport and trips

Clients enjoy their fortnightly trip to Inverell, morning tea, shopping & lunch.

Social support

Social support always given when attending Day Centres, outing, Meals on Wheels & transport.

Warialda Day Centre clients had a plant swap, it was great to see all our devoted gardeners.

Day centres

Client Day Centre numbers are up and down at Warialda & Delungra Day Centres due to clients not well or away.

Food service

New Summer menu has started for Meals on Wheels clients, positive comments well done Naroo catering staff.

| Warialda / Delungra Chsp Monthly Report | | November 2022 |
|--|-----------------|----------------------|
| Day Centre | Delungra | Warialda |
| Total active clients | 19 | 100 |
| Clients receiving service | 11 | 53 |
| Total Meals in Centre | 52 | 152 |
| Hours Clients Receive in Centre | 144 | 397 |
| Social Support | | |
| No of Clients | 11 | 53 |
| Individual Hrs | 60 | 100 |
| Group Hrs | 84 | 297 |
| Total Hours Received | 144 | 397 |
| Food Service (Meals On Wheels) | | |
| Clients | 0 | 11 |
| Meals | 0 | 206 |
| Transport | | |
| Number of Clients | 1 | 14 |
| Number of Trips (Per Month) | 2 | 38 |
| Access Bus - Inverell | | |
| Number of Clients | 1 | 7 |
| Number of Trips (Per Month) | 2 | 2 |
| Volunteers | | |
| No of Volunteers for the Month | 1 | 33 |
| Monthly Volunteer Hours | 20 | 129 |
| Outings / Functions | | |
| Number of clients | | Plant Swap |



Warialda Plant Swap

OFFICER RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

1. Monthly Action Progress Report November 2022 [8.3.1 - 24 pages]

COUNCIL RESOLUTION:

THAT the report be received and noted.

(Moved Cr Mulligan, Seconded Cr Smith)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

8.4 Investment & Rates Collection

File Reference: NA
Delivery Program
Goal: 5. Organisational management
Outcome: 5.1 Corporate management
Strategy: 5.1.1 Financial Management and accountability systems
Author: Helen Thomas, Chief Finance Officer

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

TABLED ITEMS Nil

BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30th November 2022.

Direct Investments

| Broker | ID | Investment Name | Rating | Type | Next Rollover | Yield | Current Value |
|--------------------|---------|-----------------|--------|------|---------------|-------|-----------------------|
| NAB | 2022.07 | NAB | AA | TD | 23/12/2022 | 2.85% | \$1,000,000.00 |
| NAB | 2022.08 | NAB | AA | TD | 23/12/2022 | 2.85% | \$1,000,000.00 |
| NAB | 2202.09 | NAB | AA | TD | 23/12/2022 | 2.85% | \$1,000,000.00 |
| Grand Total | | | | | | | \$3,000,000.00 |

Managed Funds

| Fund | Investment Horizon | Type | Yield | Current Value |
|--|--------------------|------|-------|---------------------|
| Regional Australia Bank | At Call | Cash | | \$355,098.11 |
| Regional Australia Bank Medical Centre | At Call | Cash | 3.00% | \$50,000.00 |
| Grand Total | | | | \$405,098.11 |

Total Investments

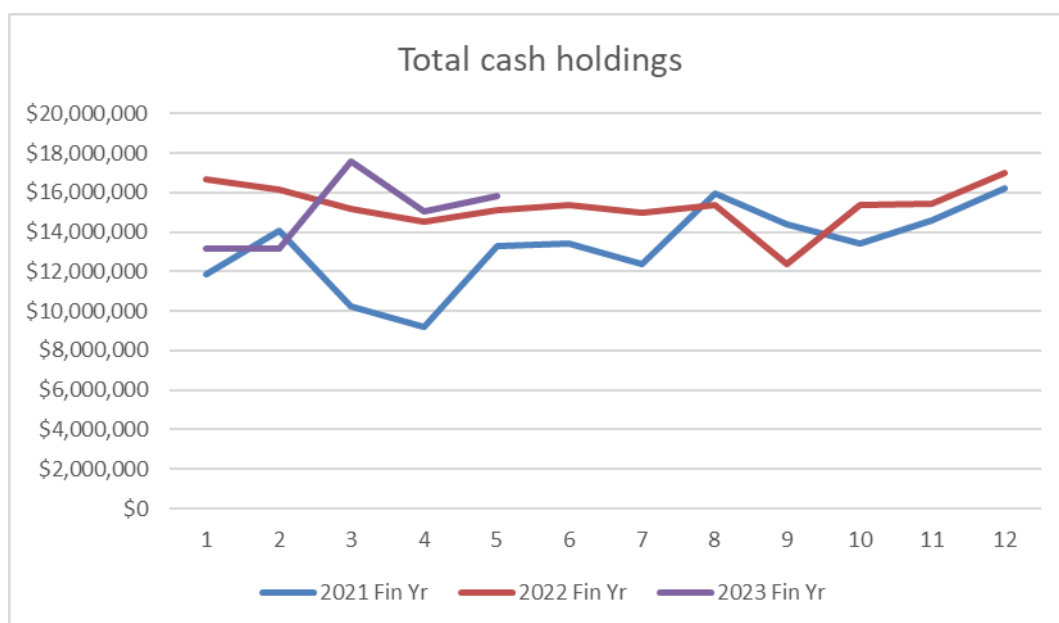
| | |
|--------------------|-----------------------|
| Direct Investments | \$3,000,000.00 |
| Managed Funds | \$405,098.11 |
| Grand Total | \$3,405,098.11 |

Cash and Investments

| Total Investments | |
|--------------------------------|-----------------------|
| Direct Investments | \$3,000,000.00 |
| Managed Funds | \$405,098.11 |
| Grand Total Investments | \$3,405,098.11 |

| Total Cash and Investments | |
|---|------------------------|
| Investments | \$3,405,098.11 |
| Cash at bank | \$12,403,451.04 |
| Grand Total Cash and Investments | \$15,808,549.15 |

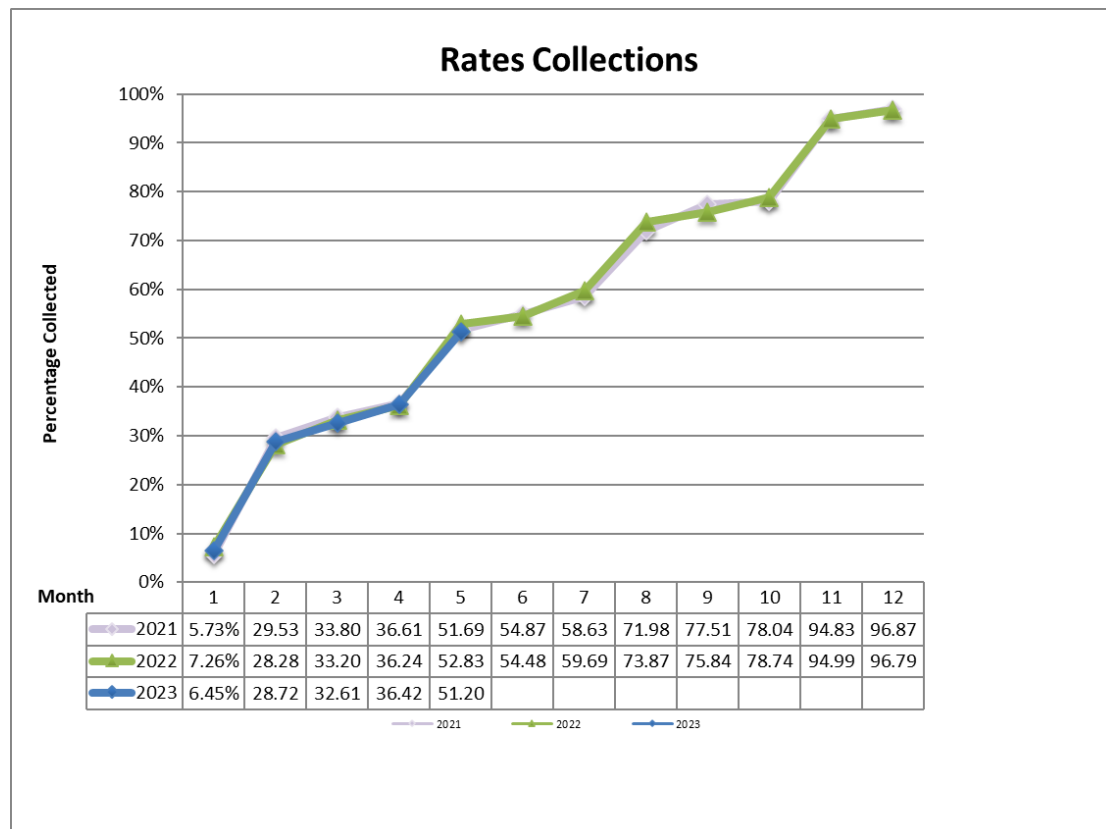
| General Fund Cash | |
|--|------------------------|
| Total cash and investments | \$15,808,549.15 |
| LESS: | |
| Water fund* | -\$1,638,864.88 |
| Sewer fund* | -\$3,156,142.17 |
| Waste fund* | -\$4,469,707.44 |
| Other restrictions: | |
| Employee leave entitlements* | -\$400,000.00 |
| Asset replacement* | -\$1,200,000.00 |
| Bonds and deposits | -\$1,052,732.37 |
| Unexpended grants* | -\$2,800,000.00 |
| Developer contributions | -\$539,000.00 |
| Discretionary General Fund Cash | \$552,102.29 |



I, Helen Thomas, CFO and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council’s investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council’s Investment Policy, as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to end November 2022.



OFFICER RECOMMENDATION

THAT the November 2022 Monthly Investment and Rates Collection report be received.

ATTACHMENTS

Nil

COUNCIL RESOLUTION:

THAT the November 2022 Monthly Investment and Rates Collection report be received.

(Moved Cr Matthews, Seconded Cr Moore)

CARRIED

**For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore,
Cr Mulligan and Cr Smith**

Against: Nil

8.5 Regional Water Strategies (Border Rivers and Gwydir River)

File Reference: NA

Delivery Program

Goal: 4. Proactive regional and local leadership

Outcome: 4.2 We work together to achieve our goals

Strategy: 4.2.2 Work in partnership to plan for the future

Author: General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report is for notation.

TABLED ITEMS Nil

BACKGROUND

The NSW Government has recently released the following Regional Water Strategies and Implementation Plans:

[Border Rivers Regional Water Strategy](#); and;

[Gwydir River Regional Water Strategy](#).

The Implementation Plans for both strategies are attached for your information.

The push by this Council to secure a high security water licence at both Warialda and North Star is supported within the Plans and is being progressed.

The Border Rivers' Implementation Plan also supports the Regional Drought Resilience Plan developed by Inverell and Gwydir Councils. This recognition is important because one of the projects identified was the development of a matrix of standpipes across both Shires for water access during periods of drought.

OFFICER RECOMMENDATION

THAT the report is received and noted.

ATTACHMENTS

1. final-border-rivers-implementation-plan [8.5.1 - 22 pages]
2. final-gwydir-regional-water-strategy-implementation-plan [8.5.2 - 27 pages]

COUNCIL RESOLUTION:

THAT the report is received and noted.

(Moved Cr Smith, Seconded Cr Galvin)

CARRIED

**For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore,
Cr Mulligan and Cr Smith**

Against: Nil

8.6 Country Mayors' November Meeting

File Reference: NA

Delivery Program

Goal: 4. Proactive regional and local leadership

Outcome: 4.2 We work together to achieve our goals

Strategy: 4.2.2 Work in partnership to plan for the future

Author: General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report is for notation.

TABLED ITEMS Nil

BACKGROUND

The mayor attended the most recent meeting of the Country Mayors Association held on 18th November 2022.

Attached are both the minutes of the usual meeting of the Association and the AGM, which was also conducted on the day.

The meeting adopted, in principle, the attached document 'State Election Priorities – 2023 and resolved that the discussion paper be circulated amongst the member Councils for feedback. The feedback was required before 2nd December 2022. Gwydir Shire has indicated its support for priorities as outlined in the document attached.

OFFICER RECOMMENDATION

THAT the report is received and noted.

ATTACHMENTS

1. CMA Minutes 2022 18 November [8.6.1 - 8 pages]
2. CMA AGM Minutes 2022 18 November [8.6.2 - 5 pages]
3. CMA State Election Priority - March 2023 [8.6.3 - 16 pages]

COUNCIL RESOLUTION:

THAT the report is received and noted.

(Moved Cr Egan, Seconded Cr Mulligan)

CARRIED

**For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore,
Cr Mulligan and Cr Smith**

Against: Nil

8.7 Councillors Schedule

File Reference: NA

Delivery Program

Goal: 4. Proactive regional and local leadership

Outcome: 4.1 We are an engaged and connected community

Strategy: 4.1.2 Enable broad, rich and meaningful engagement to occur

Author: Cherisse Amer (Elected Members Contact)

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report is for notation only.

TABLED ITEMS Nil

COMMENT

COUNCILLORS' SCHEDULE

| November, 2022 | | |
|----------------------------|--|----------------|
| Councillor | Event | Date |
| Cr John Coulton (Mayor) | National Local Roads & Transport Congress - Hobart | 1-6 November |
| | BCS Secondary/Primary School Presentation – The Roxy Theatre Bingara | 9 November |
| | Gwydir Shire Council LEMC Committee Meeting – The Roxy Conference Room Bingara | 10 November |
| | Remembrance Day - Warialda | 11 November |
| | Warialda High School Year 12 Farewell – Warialda Golf & Bowling Club | 11 November |
| | Regular NS2B Briefing – Teams meeting | 16 November |
| | Country Mayors Meeting - Sydney | 18–19 November |
| | LGNSW Visit Roxy Conference Room Bingara | 22 November |
| | Meeting – Ken Davey – Warialda Council Chambers | 23 November |
| | Leading Roles Meeting – Roxy Conference Room Bingara | 23 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |

| | | |
|-------------------------------------|--|----------------|
| | NEJO Teams Meeting | 28 November |
| Cr Catherine Egan (Deputy Mayor) | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |
| | Bingara Christmas Carnival – Gwydir Oval | 26 November |
| Cr David Coulton | National Local Roads & Transport Congress - Hobart | 1 – 6 November |
| | Gwydir Shire Council LEMC Committee Meeting – The Roxy Conference Room Bingara | 10 November |
| | Historical Society Committee Meeting - Warialda | 17 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |
| Cr Geoff Smith | Remembrance Day | 11 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |
| Cr Lyndon Mulligan | MDA Region 11 Ordinary Meeting via Teams | 25 November |
| | Dinner for Retiring Staff | 25 November |
| Cr Marilyn Dixon | BCS Secondary/Primary School Presentation – The Roxy Theatre Bingara | 9 November |
| | Remembrance Day | 11 November |
| | Special Events Committee Meeting – The Roxy Conference Room | 15 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |
| Cr Tiffany Galvin | Special Events Committee Meeting – The Roxy Conference Room | 15 November |
| | Central Northern Regional Library AGM and Ordinary Meeting Quirindi | 16 November |
| | Arts North West Board and SAC Meeting – Zoom Meeting | 21 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |
| Cr Jim Moore | Community Safety Precinct Committee Meeting – New England Police District – | 2 November |

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| | Inverell Police Station Conference Room | |
| | NSLA Board Meeting and Draft Annual Audit Report Review – Update & papers - Bingara | 8 November |
| | Historical Society Committee Meeting - Warialda | 17 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | Dinner for Retiring Staff – Warialda Town Hall | 25 November |
| Cr Chris Matthews | NSLA Board Meeting and Draft Annual Audit Report Review – Update & papers - Bingara | 8 November |
| | Citizenship Ceremony followed by Ordinary Council Meeting – The Roxy Conference Room Bingara | 24 November |
| | | |

OFFICER RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

Nil

COUNCIL RESOLUTION:

THAT the report be received and noted.

(Moved Cr Galvin, Seconded Cr Egan)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

8.8 Heritage Park Warialda

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|------------------------|----|
| File Reference: | NA |
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Delivery Program

- Goal:** 1. A healthy and cohesive community
- Outcome:** 1.1 We have healthy and inviting spaces and places
- Strategy:** 1.1.3 Provide the right places, spaces and activities

Author: Saul Standerwick, Planning and Environment

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/SUMMARY RECOMMENDATION

This report recommends a relocation of the dog exercise area in the southern side of Warialda and the adoption of an improvement plan for the Warialda Pioneer Cemetery.

TABLED ITEMS Nil

Some years ago, due to changes in the legislation, Warialda had to create a new cemetery.

The old cemetery ('Pioneer Cemetery') remains as part of Warialda's heritage. It is located at the corner of Apollo and Queen Streets Warialda. There are several scattered groupings of headstones within the site. Due to the age, vandalism and assumed neglect, many of the graves that remained were in various states of decay and damage. A brick wall was erected to preserve some of the remnant headstones. The headstones were mounted in the wall and plaques were affixed detailing several of the burials at the site. A member of the historical society reported that an element in the wall reacted with the headstone remnants, which has resulted in further deterioration.

About a decade ago most open spaces in the Shire underwent a 'signs as remote supervision' assessment. During this assessment the name 'Heritage Park' was used for the Pioneer Cemetery. An investigation into why this happened revealed the likely scenario of the person filling out the assessment asked a staff member from the area and this name was offered up. This change was not picked up until pointed out by the Warialda Historical Society many years later.

The cemetery is historically important not only to Warialda but to the region. Both the first policeman and the first postmaster are buried there. These and other persons of historical note could be acknowledged through appropriate interpretive signage.

The area was designated as an off-leash area in March 2010, see report attached, without any community objection but there has now been some concern expressed by a small number of residents.

It is now proposed that the southern end of Captain Cook Park be fenced and used as an off-leash area for Warialda South. This option allows the use of some of the already existing fencing which will reduce costs. It is also in an ideal location for travellers stopping at the Warialda Tourist Office and Caravan Park. The proposed location utilises a part of the park space that currently does not feature any installed improvements. An off-leash area will add additional activation to the space as a family, resident and visitor destination, maximising the site's potential.

The estimated budget for 60m fencing and gating materials is around \$5,000. There will also be some additional costs for signage \$440, bubbler \$2200, bin and stand \$200, litter bag dispenser \$250, Obstacles \$500-\$2500 each, and seating \$1400 each.

OFFICER RECOMMENDATION

THAT the off-leash area is discontinued at the site.

FURTHER that the current sign is replaced removing the off-leash symbol and reverting the name of the area to Pioneer Cemetery.

FURTHER that the Updated Cemetery Action Plan is adopted and implemented as appropriate budget allocations become available.

FURTHER that an off-leash area is designated within Captain Cook Park as outlined in the attached plan.

ATTACHMENTS

1. Attachment Captain Cook Park Proposed Off- Leash Area Area [8.8.1 - 1 page]
2. Attachment Updated Pioneer Cemetery Action Plan [8.8.2 - 5 pages]
3. Extract from CSPL 11-03-2010 AGN AT [8.8.3 - 12 pages]

COUNCIL RESOLUTION:

THAT the off-leash area is discontinued at the site.

FURTHER that the current sign is replaced removing the off-leash symbol and reverting the name of the area to Pioneer Cemetery.

FURTHER that the Updated Cemetery Action Plan is adopted and implemented as appropriate budget allocations become available.

FURTHER that an off-leash area is designated within Captain Cook Park as outlined in the attached plan.

(Moved Cr Egan, Seconded Cr Galvin)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

8.9 Auditor Presentation - Council's Financial Statements to 30 June 2022

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| File Reference: | NA |
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Delivery Program

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| Goal: | 5. Organisational management |
| Outcome: | 5.1 Corporate management |
| Strategy: | 5.1.1 Financial Management and accountability systems |
| Author: | CFO |

STAFF DISCLOSURE OF INTEREST Nil**IN BRIEF/SUMMARY RECOMMENDATION**

This report is to allow the presentation of the Audit Report.

TABLED ITEMS Nil**COMMENT**

Representatives from the NSW Audit Office will be attending the meeting remotely to present the Council's audited Financial Statements, attached, for the year ending 30 June 2022 via an online meeting.

At the request of the Audit Office, Council submitted and received an extension of time from the 31st October deadline to the 30th November 2022. This Council's Statements were submitted on time to the OLG on the 29th November 2022.

Within the Conduct of Audit report attached, Director Chris Harper noted significant audit issues and observations. One of these was that the Council may have made use of externally restricted funds for purposes other than their intended use. Please note that the report states Council 'may' have used restricted funding.

Without the allocation of considerable resources to undertake a significant forensic evaluation there was no way to determine a definitive answer to whether this actually occurred. However, it is possible because as of 30th June 2022, Council had \$6.4 million in outstanding receivables. Of this amount, \$4.945 million was for government grants and subsidies, of which some had remained outstanding for a significant amount of time.

With the high level of grant funding being received by Council this will be a closely monitored area in the future to ensure we continue to remain compliant throughout the year but the other levels of Governments' tardiness in reimbursing the Council in a timely manner is a definite worry when it comes to cash flow.

Other high areas noted by the Audit Office included Infrastructure, property, plant and equipment impairment risk assessment and Fraud Control. Council is already working on ensuring these issues are corrected prior to the end of this financial year.

For example, the fraud control plan was tabled at the latest ARIC meeting and is underway.

OFFICER RECOMMENDATION

THAT the Audit Presenters are thanked for their presentation.

ATTACHMENTS

1. Financial Attachments [8.9.1 - 111 pages]

COUNCIL RESOLUTION:

THAT Ms. Cathryn McFarland is thanked for her presentation outlining the findings within the Audit Report.

(Moved Cr Matthews, Seconded Cr Mulligan)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

9 COUNCILLORS' REPORTS

Cr. Galvin

Cr Galvin advised the meeting that the Bingara Business House Committee has met recently. The next activities will be Music in the Park and extended shopping hours this Saturday as well as the Grazing on the Gwydir weekend on 18th March 2023. This weekend, 18th March 2023, will also be a back to Bingara weekend for the Kytherian Greek Community.

Cr Galvin further advised the meeting that the Bingara Vision 2020 Group would contribute to bringing Mr Justin Herald to speak at Bingara.

Cr Smith

Cr Smith advised the meeting that he attended a school presentation night at the Croppa Creek Primary School.

Cr Moore

Cr Moore advised the meeting of several matters:

He attended the North Star Primary School Presentation Night but the Shire's Mayoral Awards had not been received by the school in time for the ceremony;

The Warialda Streets are not cleaned regularly and are looking untidy and unloved;

The Warialda Airstrip requires slashing;

The Warialda Australia Day Ambassador will be Mr Bob Fitzgerald, a Blacktown City Councillor and Chief Inspector of Police;

Mr Adrian Willmott has been elected as the new President of the Warialda Chamber; and;

He attended a community policing meeting at Inverell.

Cr Matthews

Cr Matthews gave the meeting an update of the recent meeting he had with Council Staff to commence the process of evaluating the current need for emergency housing.

Cr Mulligan

Cr Mulligan advised the meeting that the Croppa Creek Waste tip area requires some attention and a clean-up.

Cr Dixon OAM

Cr Dixon asked if the Narrabri Road would be opened prior to Christmas, which was confirmed as the staff's objective. She also requested to know if the under cover basketball court was available for use, which will be advised and how long will the Bingara residents be putting up with dirty water?

Cr Egan

Cr Egan advised the meeting of several matters:

She pointed out that the Bingara Skate Park is running well behind schedule;

The meeting was advised that she attended the opening of the renovated Bereen Church and requested that a letter of acknowledgement be sent to the working committee that undertook the work and that the Council assist the group to have the Church listed onto the Council's Heritage List;

Former Senator John Williams will be the Bingara Australia Day Ambassador;

There is a growing need for childcare in Bingara; and;

Cr Egan advised the meeting that she was confronted by a person concerned about where the staff have located road closed signage for the Narrabri Road.

Cr J Coulton

Cr Coulton requested information about when the Council's offices will be closed over the Christmas period. The following information was provided:

Administration offices – including Customer Service Offices will CLOSE at 12:00pm on Friday 23 December 2022 and reopen at 9:00am Tuesday 03 January 2023.

The Mayor advised the meeting that a local truck operator had requested that the Warialda Truck Wash remain open until 11 pm each night, which will be put in place. He also advised the meeting that the Council is investigating the possibility of making the former saleyards' area as a 24 hour diesel fuel outlet.

10 COMMITTEE OF THE WHOLE - CONFIDENTIAL ITEMS**COUNCIL RESOLUTION:**

THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A (2) (a) and (c) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider Item(s) listed on the Agenda.

(Moved Cr Galvin, Seconded Cr Smith)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

10.1 Adoption of the Recommendations of the Confidential Session

The meeting was re-opened to the public at 5.06 pm.

COUNCIL RESOLUTION:

THAT the recommendations of the Confidential Session, namely:

Organisation and Community Services

THAT the report be received and noted.

Statewide Mutual Board

THAT the Statewide Mutual Board Chair, Mr Matthew Stewart and its members, be thanked for the assistance provided.

Community Assets Report

THAT the report be received and noted.

Namoi Regional Job Precinct Update Presentation

THAT the Region NSW's staff are thanked for the presentation.

Biogas Presentation - Request Withdrawn

are adopted.

(Moved Cr Mulligan, Seconded Cr Smith)

CARRIED

For: Cr J Coulton, Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and Cr Smith

Against: Nil

11 CLOSURE

The meeting closed at 5.07 pm.