



**G W Y D I R**  
SHIRE COUNCIL

## **MINUTES OF COMMUNITY SERVICES AND PLANNING COMMITTEE**

**Held on Thursday 9 February 2023**

**Commencing at 9:0( am**

**in the Roxy Conference Room**

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**Present**

**Members:** Cr Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr Jim Moore, Cr David Coulton, Cr Tiffany Galvin, Cr Chris Matthews and Cr Lyndon Mulligan

and

**Staff:** Max Eastcott (General Manager), Helen Thomas (Manager Finance), Alex Eddy (Manager, Engineering Services), Thaiis Simpson (Administrative Assistant) and Justin Hellmuth (Business Improvement and IT Manager)

**Public:**

**Visitors:**

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## 1 OFFICIAL OPENING AND WELCOME - 89DI HMMAYOR

The Deputy Mayor welcomed all present to the meeting.

## 2 APOLOGIES

Crs R Coulton and ÓÁÚ{ ã@ have both submitted their apologies for this Committee Meeting.

The apologies received from Crs J Coulton and G Smith together with Mrs Leah Daley were accepted.

## 3 CONFIRMATION OF THE MINUTES

### COMMITTEE RECOMMENDATION TO COUNCIL:

THAT the Minutes of the Community Services and Planning Committee held on 8<sup>th</sup> September 2022 as circulated be taken as read and CONFIRMED.

(Moved Cr Galvin, Seconded Cr Matthews)

### CARRIED

For: Cr Egan, Cr D Coulton, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore and Cr Mulligan

Against: Nil

## 4 PRESENTATION

A citizenship ceremony for Ms. Malona Sulatan , æ Á@|ãÈ

Shonelle Gleeson-Willey from Moss Environmental { æ^ÁÁ!^•^} æã } Á Á@Á[ } -ã^} çãÁ Û••ã } Á^\* æãã \* Á@ÁPA funded CRCB-Contaminated Land Management program for Namoi UnlimitedÉV@ Á æ ÁÁ^\* æ Á!| \*!æ Á@ÁGwydir Shire participated in the programÁã } \* Á , ãÁ the 5 councilsÁ Á Áæ [ ÁV]ã ã áÁæÁÁ ^.

## 5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

Nil

## 6 OFFICERS' REPORTS

### 6.1 Half Yearly Progress Action Report

File Reference:	NA
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Delivery Program

**Goal:** 5. Organisational management  
**Outcome:** 5.1 Corporate management  
**Strategy:** 5.1.2 Information Management Systems  
**Author:** Casey McClymont, Public Officer, IP&R, Government  
Elections

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/SUMMARY RECOMMENDATION**

That the report be noted.

**TABLED ITEMS** Nil

**BACKGROUND**

The Office of Local Government requires a six-month progress report to be presented at a council meeting before the end of 2022.

**OFFICER RECOMMENDATION**

**THAT** the report be received.

**ATTACHMENTS**

1. Half Yearly Action Progress Report [6.1.1 - 17 pages]

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT** the report be received.

**(Moved Cr Galvin, Seconded Cr Mulligan)**

**CARRIED**

**For:** Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan and  
Cr D Coulton

**Against:** Nil

## Half Yearly Action Progress Report July To December 2022





### A healthy and cohesive community










A liveable community has pride of place, ease of access, community harmony, a mobile and healthy population that participates in community life, a feeling of safety and security, a strong vibrant cultural base and places to relax, study and play.










### We have healthy and inviting spaces and places

We have access to a range of high-quality health care services. All residents are supported in living a healthy and active life through the opportunity to participate in recreation activities.





Key:  In Progress  Completed  Not Started  Deferred  Not Started

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Improve local access to health services	1.1.1.2	Support Gwydir Shire's health initiatives	Community Assets Manager	20%	
Encourage and enable healthy lifestyle choices	1.1.2.1	Oversee the operation of Council's Aquatic Centres	Community Assets Manager	25%	
Encourage and enable healthy lifestyle choices	1.1.2.2	Annual Swimming Pool Inspection Program	Building Services Manager	0%	
Encourage and enable healthy lifestyle choices	1.1.2.3	Conduct Council's Category B Enforcement agency functions under the Food Act 2003 (NSW) by the specified due dates	Planning & Environment Manager	20%	
Encourage and enable healthy lifestyle choices	1.1.2.4	Implement a strong Wellness and Enablement plan within the Gwydir Shire Council through the CHSP program	Aged Care Manager	80%	

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Encourage and enable healthy lifestyle choices	1.1.2.6	Reedy Creek Footpath - Stage 1 - Construction of Bicycle/Walking Path - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Engineering Assets Coordinator	100%	
Encourage and enable healthy lifestyle choices	1.1.2.7	Warialda Memorial Swimming Pool Improvements - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Community Assets Manager	0%	
Provide the right places, spaces and activities	1.1.2.5	Implement Council's library programs	Community Assets Manager	30%	
Provide the right places, spaces and activities	1.1.3.1	Big River Dreaming - Wellness and Interpretive Centre	Building Services Manager	15%	
Provide the right places, spaces and activities	1.1.3.2	Be a centre of leadership in child development, education and care as well as support for families and community	Social Services Manager	50%	
Provide the right places, spaces and activities	1.1.3.3	Annual Tree Planting program	Town Utilities and Plant Manager	45%	
Provide the right places, spaces and activities	1.1.3.4	Bingara Footpath Program - Local Roads and Community Infrastructure Program Phase 3 (LRCI) - Construction/replacement of non-compliant walking/cycle paths	Engineering Services Director	5%	
Provide the right places, spaces and activities	1.1.3.5	Bingara Skate Park project - 2021-2022 Open Spaces Program	Town Utilities and Plant Manager	10%	
Provide the right places, spaces and activities	1.1.3.6	Build our reputation as 'best choice' for families, children and young people to discover their abilities and reach their potential in life	Social Services Manager	50%	



Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Provide the right places, spaces and activities	1.1.3.7	Enhance the overall Resident experience at Naroo Frail Aged Hostel	Aged Care Manager	50%	
Provide the right places, spaces and activities	1.1.3.8	Hope Street Warialda CBD Park Construction - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Organisation & Community Services Director	0%	
Provide the right places, spaces and activities	1.1.3.9	Landscaping Improvements - Warialda Street Tree Upgrade - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Engineering Assets Coordinator	0%	
Provide the right places, spaces and activities	1.1.3.10	Off Leash Dog Exercise Areas Bingara - Gravesend - Warialda - Local Roads and Community Infrastructure Program	Planning & Environment Manager	95%	
Provide the right places, spaces and activities	1.1.3.11	Progress Gwydir Shire Council Disability Action plan with committee.	Organisation & Community Services Director	70%	
Provide the right places, spaces and activities	1.1.3.12	Provide exceptional care, embracing authentic partnerships with families and ensuring the 'voice of the child' is central to our service processes.	Social Services Manager	70%	
Provide the right places, spaces and activities	1.1.3.13	Provide high levels of hygiene to councils' community assets	Community Assets Manager	20%	
Provide the right places, spaces and activities	1.1.3.14	State Drought Stimulus Package - CBD Improvements - Warialda Footpath upgrades	Engineering Assets Coordinator	90%	
Provide the right places, spaces and activities	1.1.3.15	COVID-19 Economic Stimulus Package - Phase 1 - Batterham Lookout Makeover	Town Utilities and Plant Manager	30%	




Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Provide the right places, spaces and activities	1.1.3.16	Stronger Country Communities Funding - Round 4 - Construction of Nicholson Oval amenities	Building Services Manager	5%	
Provide the right places, spaces and activities	1.1.3.17	Warialda Fitness Centre Amenities Improvements - Local Roads and Community Infrastructure Program Phase 3 (LRCl)	Finance Manager	10%	
Provide the right places, spaces and activities	1.1.3.18	Warialda Footpath Program - Local Roads and Community Infrastructure Program Phase 3 (LRCl) - Construction/replacement of non-compliant cycle/walking paths.	Engineering Services Director	5%	
Provide the right places, spaces and activities	1.1.3.19	Warialda Rail Amenities Building Construction - Local Roads and Community Infrastructure Program Phase 3 (LRCl)	Town Utilities and Plant Manager	0%	

**Our community is an inviting and vibrant place to live**

Our community is strong, safe and connected with equal access to the services and facilities that ensure a great quality of life for all ages. Community pride and a sense of belonging are fostered through having a caring and connected community, with suitable programs and activities for all ages and abilities. Our residents' lives are enriched through access to lifelong learning opportunities as well as activities and events that celebrate our culture and encourage participation.

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Enable accessible and affordable lifestyle options	1.2.1.1	Meet Council's property management obligations	GLR & Communications Team Leader	90%	
A shared responsibility for community safety		Comply with and report on Council's Companion Animal Management requirements	Planning & Environment Manager	20%	








Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Celebrate our creativity and cultural expression	1.2.3.1	Rollout out the planned schedule of events reviewing the concept, target audience and success of each event	Community Assets Manager	20%	










### Building the business base










A productive community provides people with positive choices for investment, employment and study. An innovative, diverse and resilient economy requires collaboration between local people and other levels of government to ensure that funding for infrastructure and economic development exists to support market strength and diversity.










### Our economy is growing and supported



Our business community is prepared for future growth and challenges. We welcome new business development opportunities and work with private enterprise to establish strategic partnerships aligned to the creation of employment and industry in our community. Tourism is embraced by all facets of our community and Gwydir Shire Council is seen as a destination of choice for travellers.

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Plan for and develop the right assets and infrastructure	2.1.1.1	Annual Power and Telemetry upgrade program	Town Utilities and Plant Manager	15%	
Plan for and develop the right assets and infrastructure	2.1.1.2	Annual Water Meter replacement program	Town Utilities and Plant Manager	80%	
Plan for and develop the right assets and infrastructure	2.1.1.3	Annual Pump replacement program	Town Utilities and Plant Manager	50%	
Plan for and develop the right assets and infrastructure	2.1.1.4	Bingara Riverside Caravan Park Amenities Block Construction - Local Roads and Community Infrastructure Program Phase 3 (LRCl)	Community Assets Manager	25%	
Plan for and develop the right assets and infrastructure	2.1.1.5	Bingara Showground Amenities - Repairs and Maintenance Project	Building Services Manager	60%	
Plan for and develop the right assets and infrastructure	2.1.1.6	Building Services Repairs and Maintenance Program for 2022-2023	Building Services Manager	20%	
Plan for and develop the right assets and infrastructure	2.1.1.7	December 2020 Flood Disaster works program	Engineering Assets Coordinator	95%	

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Plan for and develop the right assets and infrastructure	2.1.1.8	Fixing Local Roads Round 3 - Resheeting of Getta Getta Road from North Star Road to Inverell Shire	Engineering Services Director	5%	
Plan for and develop the right assets and infrastructure	2.1.1.9	Bingara Water Treatment Plant - Solar installation project	Town Utilities and Plant Manager	20%	
Plan for and develop the right assets and infrastructure	2.1.1.10	North Star Hall Improvements - Restumping - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Building Services Manager	0%	
Plan for and develop the right assets and infrastructure	2.1.1.11	Water main extension to Warialda Landfill	Town Utilities and Plant Manager	0%	
Plan for and develop the right assets and infrastructure	2.1.1.12	Stage 1 North Bingara sewer extension project	Town Utilities and Plant Manager	10%	
Plan for and develop the right assets and infrastructure	2.1.1.13	Stage 2 North Bingara sewer extension project	Town Utilities and Plant Manager	0%	
Plan for and develop the right assets and infrastructure	2.1.1.14	November 2021 Flood Disaster works program	Engineering Assets Coordinator	20%	
Plan for and develop the right assets and infrastructure	2.1.1.15	Provide accommodation options to our community and visitors	Community Assets Manager	25%	
Plan for and develop the right assets and infrastructure	2.1.1.16	Annual Renewals Program - Sewer mains relining/replacement	Town Utilities and Plant Manager	5%	


Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Plan for and develop the right assets and infrastructure	2.1.1.17	Annual Heavy Plant Replacement Program	Town Utilities and Plant Manager	60%	
Plan for and develop the right assets and infrastructure	2.1.1.18	Annual Light Plant Replacement Program	Town Utilities and Plant Manager	50%	
Plan for and develop the right assets and infrastructure	2.1.1.19	Reedy Creek Access Road Construction - Stage 2 - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Engineering Assets Coordinator	20%	
Plan for and develop the right assets and infrastructure	2.1.1.21	The Living Classroom - Emergency Accommodation and Tourism Opportunities - Black Summer Bushfire Recovery Grants Program	General Manager	0%	
Plan for and develop the right assets and infrastructure	2.1.1.22	The Living Classroom Bunkhouse - Deck expansion project	Building Services Manager	100%	
Plan for and develop the right assets and infrastructure	2.1.1.23	Town Streets - kerb replacement and pavement enhancement program	Engineering Services Director	5%	
Plan for and develop the right assets and infrastructure	2.1.1.24	Upper Horton Sports Club Camping Ground Amenities Block - Local Roads and Community Infrastructure Program Phase 3 (LRCI)	Town Utilities and Plant Manager	0%	
Plan for and develop the right assets and infrastructure	2.1.1.25	Warialda Emergency Accommodation and Respite Centre - Plunkett Street - Black Summer Bushfire Recovery Grants Program	Community Assets Manager	35%	
Plan for and develop the right assets and infrastructure	2.1.1.26	Warialda Works Depot project- Extend awning off lunchroom	Building Services Manager	5%	

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Plan for and develop the right assets and infrastructure	2.1.1.28	Fixing Local Roads Round 1 Funding - Transport for NSW - Sealing of Horton Road from Horton Village to MR133 Killarney Gap Road	Engineering Services Director	45%	
Plan for and develop the right assets and infrastructure	2.1.1.32	Heavy Vehicle Safety & Productivity Program Round 7 and Fixing Local Roads Program Sealing of IB Bore Road from North Star to Moree Plains Shire	Engineering Services Director	5%	
Plan for and develop the right assets and infrastructure	2.1.1.34	Develop 10-year stormwater plan	Engineering Services Director	40%	
Plan for and develop the right assets and infrastructure	2.1.1.36	Deliver RMCC annual works program	Works Coordinator	30%	
Plan for and develop the right assets and infrastructure	2.1.1.37	Construct new disabled access footpaths	Engineering Assets Coordinator	30%	
Plan for and develop the right assets and infrastructure	2.1.1.38	March 2021 Flood disaster works program	Engineering Assets Coordinator	50%	
Plan for and develop the right assets and infrastructure	2.1.1.42	Federal Government - Roads of Strategic Importance Program - Sealing of 12.3km of County Boundary Road from end of existing seal to Croppa Moree Road.	Engineering Services Director	5%	
Support the growth of our business community	2.1.2.1	Develop links and implement programs to improve the local economy	Community Assets Manager	20%	
Support the growth of our business community	2.1.2.3	Develop strategy for small scale industrial land development.	General Manager	70%	

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Support the growth of our business community	2.1.2.4	Support the development of Chambers of Commerce; B2B networks and collaborations; and develop relationships between Council and local businesses	General Manager	100%	
Promote our community as the place to visit, live, work and invest	2.1.3.1	Build on key relationships with stakeholders to enhance the Gwydir Shire tourism profile	Organisation & Community Services Director	0%	

### We are skilled and have access to excellent educational opportunities

Our lives are enriched through access to quality education which enables the development of a skilled workforce and the uptake of local job opportunities.







Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Build on our quality education and training opportunities (including through the GLR)	2.2.2.1	Implement and manage the Gwydir Learning Region program	Community Assets Manager	25%	

### An environmentally responsible Shire

A sustainable community is characterised by our appreciation of natural surroundings and biodiversity. This is supported by responsible planning and management practices and the lifestyle actions we agree to, to reduce our impact on the natural environment and to conserve valuable resources.

### Our community understands and embraces environmental change







We respect and value our natural environment, understand the effects of our actions and make wise decisions to retain balance. We endeavour to use all our natural resources wisely with a view to minimising the impact on our natural environment.

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Encourage respectful planning, balanced growth and good design	3.1.1.1	Implement Development Control Plan based on the Department of Planning NSW standard format including report to Council and Community Consultation	Planning Officer	0%	
Encourage respectful planning, balanced growth and good design	3.1.1.2	Local Environment Plan review to be completed and implemented	Planning Officer	0%	
Encourage respectful planning, balanced growth and good design	3.1.1.3	Conduct Gwydir Housing Study	Planning & Environment Manager	5%	
Respond to our changing environment	3.1.2.1	Annual Telemetry & Technology upgrades	Town Utilities and Plant Manager	50%	
Value, protect and enhance our natural environment	3.1.3.1	North West Weed Action Program -Gwydir Shire	Planning & Environment Manager	20%	
Value, protect and enhance our natural environment	3.1.3.2	Gwydir River Foreshore - Management Action Plan	Planning & Environment Manager	0%	



**We use & manage our natural resources wisely**

We take responsibility for the management and consumption of our valuable resources and recognise the impact that our actions have both today and on future generations.


Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Develop a clean energy future	3.2.1.1	Street lighting coverage across the local networks throughout the shire	Planning & Environment Manager	20%	
Use our water wisely	3.2.2.1	Annual Water Main replacement program	Town Utilities and Plant Manager	5%	
Use our water wisely	3.2.2.2	Gravesend Recreation Ground Irrigation System - LRCI Phase 3 Project	Town Utilities and Plant Manager	50%	
Use our water wisely	3.2.2.3	Water treatment plant improvements	Town Utilities and Plant Manager	50%	
Reduce, reuse and recover waste	3.2.3.1	Implement Gwydir Shire Council's Waste Management Strategy	Planning & Environment Manager	20%	
Identify and make best use of our resource land	2.1.2.2	Ensure that there is suitable residential land and premises available to facilitate growth	General Manager	100%	

## Proactive regional and local leadership

A collaborative community is informed, has responsible decision making and a sound financial position supported by capable leaders, functional assets and efficient operations to meet the changing needs of the community.





## We are an engaged & connected community

Our thoughts and ideas are valued; we are empowered with the knowledge and have the opportunity to participate. The Council provides the community with timely information about local issues and includes opportunities for the community to participate in initiatives. Community consultation continues throughout the period of the Community Strategic Plan to ensure that residents are engaged and connected.

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Encourage an informed community	4.1.1.1	Provide effective communication initiatives to service the community	Community Assets Manager	25%	
Enable broad, rich and meaningful engagement to occur	4.1.2.1	A review of the effectiveness of communication channels used throughout Gwydir Shire to the wider community. And improvements on how Gwydir Shire communicate events and happening within our Community	Media and Communications Team Leader	90%	
Enable broad, rich and meaningful engagement to occur	4.1.2.1	Consistently engage with communities, moving from transactional to transformational relationships	Integrated Planning Reporting & Governance Officer	70%	
Build on our sense of community	4.1.3.1	Achieve positive connections with organisations central to child development, social inclusion, health and education.	Social Services Manager	50%	
Build on our sense of community	4.1.3.2	Grow relationships with governments, the corporate sector, community organisations and volunteers to enhance the educational experience	Social Services Manager	50%	
Build on our sense of community	4.1.3.3	Value and embrace the knowledge and experiences of our families as they grow through our services.	Social Services Manager	65%	
Build on our sense of community	4.1.3.4	Enhance the value of hope, achievement and aspiration for our young people, children and their families.	Social Services Manager	55%	

**We work together to achieve our goals**

We respect our community leaders who listen to and act on our behalf, and value our community's knowledge, experience and ideas which help us implement our vision for the future together.



Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Build strong relationships and shared responsibilities	4.2.1.1	Manage programs and initiatives to connect with, and value other cultures	Community Assets Manager	25%	
Work in partnership to plan for the future	4.2.2.1	Acquire, disseminate and apply new knowledge to grow evidence informed practice.	Social Services Manager	55%	
Work in partnership to plan for the future	4.2.2.2	Create comprehensive and collaborative models of care and support services that drive successful, responsive and individualised outcomes for families.	Social Services Manager	60%	
Work in partnership to plan for the future	4.2.2.3	Implement emerging technologies and best processes to improve efficiency.	Social Services Manager	55%	












### Organisational management





The main objective of organisational management is to ensure maximum outputs within minimum resources and effort. Effective organisational management ensures smooth and coordinated functioning of the Council bringing additional benefit to the community, staff and Councillors.

### Corporate management

Good corporate management is about having the right processes for making and implementing strategic decisions.

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Financial management and accountability systems	5.1.1.1	Complete all legislative reporting requirements for Community Home Support Program (CHSP)	Aged Care Manager	0%	
Financial management and accountability systems	5.1.1.2	Complete all legislative reporting requirements for NSW Transport (CHSP)	Aged Care Manager	0%	
Financial management and accountability systems	5.1.1.3	Complete all Naroo Aged Care Prudential reporting and Quality Indicator reporting within the set timeframes	Aged Care Manager	75%	
Financial management and accountability systems	5.1.1.4	Complete the works for the Aged Care Approvals Round grant monies as per the grant agreement	Aged Care Manager	0%	
Financial management and accountability systems	5.1.1.5	Implement the Business Improvement Fund grant monies as per the Activity Work plan and Indicative Activity Budget	Aged Care Manager	70%	
Financial management and accountability systems	5.1.1.13	Develop contract management documentation templates	Chief Financial Officer	30%	
Financial management and accountability systems	5.1.1.14	Review policies and procedures associated with contracts and procurement in line with LG Procurement regulations, including staff training.	Chief Financial Officer	30%	
Information management systems	5.1.2.1	Administer and support Council corporate applications, networks and systems.	Business Improvement & IT Coordinator	50%	

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Information management systems	5.1.2.2	Review & Audit of locality boundaries	GIS Officer	80%	
Information management systems	5.1.2.3	IT capital replacement program.	Business Improvement & IT Coordinator	100%	
Information management systems	5.1.2.4	Further the digitisation efforts of Council's records management to ensure the integrity of information for the future.	Business Improvement & IT Coordinator	40%	
Information management systems	5.1.2.5	Manage Council's corporate Records and Archive Facilities and Record Management Framework in accordance with legislative requirements.	Business Improvement & IT Coordinator	45%	
Information management systems	5.1.2.6	Software Renewal Program - 22/23 Financial Year	Business Improvement & IT Coordinator	60%	
Administrative and support functions	5.1.3.1	Assess and implement solutions that increase efficiencies and quality, whilst reducing costs, to improve processes and systems within Council.	Business Improvement & IT Coordinator	50%	
Administrative and support functions	5.1.3.2	Develop and maintain Councils Integrated Planning and Reporting requirements	Integrated Planning Reporting & Governance Officer	60%	
Administrative and support functions	5.1.3.3	Manage and support Councils Town utilities and depot operations	Town Utilities and Plant Manager	25%	
Workforce planning	5.1.4.1	Build a culture that empowers staff to learn, teach, lead and succeed	Social Services Manager	50%	
Workforce planning	5.1.4.2	Implement and report on the actions included in the 2022-2026 Workforce Plan	Organisation & Community Services Director	0%	
Workforce planning	5.1.4.3	Development of Human Resources Development processes to manage change and meet individual and organisational needs	Organisation & Community Services Director	0%	

Strategy	Action Code	Action Name	Responsible Position	Progress	Status
Workforce planning	5.1.4.4	Provide and support Naroo Aged care staff with necessary training and education	Aged Care Manager	60%	
Workforce planning	5.1.4.5	Undertake Workforce Planning to ensure that there is an appropriately skilled workforce to meet future challenges and opportunities.	Human Resource Officer	35%	
Provide responsible internal governance		Council Public Roads	GIS Officer	95%	
Provide responsible internal governance	5.1.5.1	Embed Workplace Health & Safety into business-as-usual practice throughout the organisation	Risk & Safety Coordinator	5%	
Provide responsible internal governance	5.1.5.2	Emergency Planning - implement evacuation plans and emergency manuals for 8 sites	Risk & Safety Coordinator	20%	
Provide responsible internal governance	5.1.5.6	Embed the recommendations from the Royal Commission into Aged Care in both CHSP and Naroo Frail Aged Care Hostel	Aged Care Manager	50%	
Provide responsible internal governance	LCR	Meet all of Councils Legislative Compliance & Reporting requirements as set by the Office of Local Government (OLG)	Integrated Planning Reporting & Governance Officer	30%	

## 6.2 Organisation & Community Services Report

**File Reference:** NA

### **Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.3 Administrative and support functions

**Author:** Leeah Daley, Organisation & Community Director

### **STAFF DISCLOSURE OF INTEREST Nil**

### **IN BRIEF/SUMMARY RECOMMENDATION**

The monthly Organisation and Community Services Report details the activities carried out by the Department during November and December 2022, and January 2023.

### **TABLED ITEMS Nil**

### **BACKGROUND**

The monthly Organisation and Community Services report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

### **COMMENT**

#### **AGED CARE – NAROO FRAIL AGED HOSTEL - November**

##### **Resident News & Outings**

Lunch outings were on the menu this month with the residents visiting both local pubs. Nothing beats a good pub feed and both the Royal and Commercial served up the goods and some of our residents were even joined by family members as well as our Resident Manager attending the outing to the Royal. Our world experience day for November was Norway. The residents enjoyed a lovely Norwegian lunch prepared by the girls in the kitchen and a Norwegian pop quiz.



*Residents enjoying a lunch outing*

### **Resident News & Outings – December 2022 and January 2023**

This month has been quiet after all the festivities last month. We have had two residents celebrate birthdays and they enjoyed lovely cupcakes for afternoon tea prepared by our kitchen staff. Residents have enjoyed pampering with foot spas by our Recreation Officer. The park walks of a morning, with a little exercise, are always popular with the ladies while the drives are a big hit with the men cruising the Warialda streets to a little Slim Dusty always put a smile on their faces.











*10kg Cadbury block of chocolate donated by Carlo's IGA*

## **Commonwealth Home Support Program (CHSP) – Bingara**

### **Advisory Committee Meeting**

No meetings were held in January.

### **Volunteers**

Bingara CHSP was supported by 11 volunteers with 321.5 hours of services during January by way of Out of Town Transport, Centre Based Day Care and local transport.

The hours that volunteers work is determined by the time spent with clients by way of transportation, group social support and individual social support.

### **Transport and Trips**

Out of Town Transport decreased in January due to the Christmas Holiday break with 125 trips for the month servicing 29 clients.

The Access Bus made two trips to Inverell in January, servicing 12 clients. The Bus was also used for some out of town trips to medical appointments when both other vehicles were fully booked.

Volunteers carry out regular maintenance checks on the vehicles when they are not in use as well as the routine cleaning after every trip.

The Local Transport service had slightly increased numbers during January.

### **Social Support**

Group Social Support Group held in the Linger longer room on Tuesdays has been on holidays in January, only 2 Morning Tea/Lunches being held this month. The monthly Group Social Support outing will resume in February.

### **Food Service**

Meals on Wheels numbers in January increased to 14 clients.

Meals on Wheels is coordinated by the Bingara CHSP Staff and the meals provided by the Bingara MPS.

<b>BINGARA CHSP MONTHLY REPORT</b>	<b>January 2023</b>
<b>DAY CENTRE</b>	
Total active clients	12
Clients receiving service	6
Total meals	6
Hours clients receive in centre	30
<b>SOCIAL SUPPORT</b>	
Number of clients	47
Individual Hours	291.5
Group Hours	30
Total Hours received	321.5
<b>FOOD SERVICE (Meals on Wheels)</b>	
Clients	14
Meals	207
<b>TRANSPORT</b>	
Number of clients	29
Number of trips	125
<b>TRANSPORT (YOUTH)</b>	
Number of clients	0
Number of trips	0
<b>ACCESS BUS - INVERELL</b>	
Number of Clients	12
Number of Trips (per month)	2
<b>VOLUNTEERS</b>	
Number of volunteers	11
Number of hours	321.5

## **SOCIAL SERVICES**

### **Bingara Neighbourhood Centre**

*Funding body – NSW Department of Communities and Justice*

Bingara Neighbourhood Centre continues to assist community groups with grant applications and attend to the needs of the general public through advocacy and referral to other services.

Homelessness has been high on the agenda for November with several presentations to the neighbourhood centre for advice and referral to Specialist homelessness services.

### S355 Committees

Anglicare and Women's Health personnel shared a morning teatime slot and presented very useful information and will return in the New Year.

A shared lunch was held to celebrate the two-year anniversary of the original meeting which culminated in the development of the Op Shop.

The smooth running of the Op Shop has been somewhat hampered by several volunteers contracting COVID 19 in the last part of November and as a result, the shop was closed for one week and reduced trading hours were established for the following week.

Despite this, over \$40,000 is in the bank. The group is awaiting the solar panels to be placed on 1 December 2022, have donated \$2000 to the Historical Society and are planning to purchase a rainwater tank.

Both shed constructions are scheduled to be completed within the next couple of weeks. Transition plans are being considered for the sorting room as well as garden development plans for the shop and garden shed grounds. The new raised garden bed is now producing vegetables and will be a great addition to the Sharing Trolley.

The Op Shop is becoming more than just an op shop; it is becoming a vital social enterprise within our town.

### Centrelink

Centrelink remained open for normal operation hours during November.

### Youth Mentoring Program

Month	Number of participants
September	1
October	1
November	1

The Youth mentoring program has been assisting young people with Centrelink, Medicare, job applications, behavior management & resumes.

### Youth Services

*Funding body – NSW Department of Communities and Justice*

This month social services staff have had numerous meetings and phone discussions, in preparation for offering activities for the youth to participate in during the summer school holidays and for a grant submission to establish an after-school program.

- Members from the Warialda and Bingara Men's Sheds re: the groups making rugby league 'passing boards' for future programs
- Ceramic Break Sculpture Park about tour and clay modelling program with resident artist and owner
- Rural Outreach re: delivering the Love Bites Program at Bingara Central School
- Artistic performer
- Pepperbox Gallery re: possibility of after school art classes

- Nick King's Lifestyle Centre re: a self-defence class
- Care to Bloom about a variety of established programs
- RAMHP (Rural Adversity Mental Health Program) Coordinator

Social services staff also met with staff and students at Bingara Central School and staff at Warialda High Schools about the Youth Advisory Council. Little success in this area thus far but we are looking at an alternative engagement process.

Staff have been interacting with the young people participating in the Warialda Library after school Program.

One staff member has also completed her Heavy Rigid License Training and license upgrade with a view to enhancing youth transport in the Shire. She will soon complete her Bus Authority Training.

### Supported Playgroup Development Worker

*Funding Body – Department of Communities and Justice*

This month at Warialda Toy Library has seen numbers increasing again, and several new members. On Tuesday 1 November 2022, we had the Director of Warialda Preschool, attend the Toy Library, to chat with families and give information and enrolment packs ready for 2023. The Director was able to also provide advice and feedback to one of the families about strategies for her child who will be able to enrol in preschool next year.

We acknowledged Nursery Rhyme week, where children engaged in activities relating to our favourite Nursery Rhymes. This was through craft and singing along to those we knew which the children absolutely loved. We are lucky enough to have such wonderful community members in our town. One family of our service were kind enough to donate their children's old dress ups which certainly got used straight away. Imaginative play and role play is an important part of the children learning about their world, and it is something that is always enjoyable. Children also engaged in activities of recognising letters and the alphabet through various ways, the one that was enjoyed the most was a letter of the alphabet on the table and children were threading pasta onto string attached to the letter, then having to create the letter out of their threading. This was an activity also enjoyed by various ages.

<b>Warialda Toy Library</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	<b>49</b>	<b>95</b>	<b>136</b>
Full borrowing memberships (new and/or renew)	0	1	2
Non borrowing memberships (new and/or renew)	1	1	2
Casual borrowing memberships (new and/or renew)	1	0	0
Commemorative Birth Certificate applications received	0	0	3
Toys returned	12	6	12
Toys borrowed	5	11	15
Groups using the service (FDC carer, Pharmacy)	0	1	1
<b>Tuesday</b> group morning session x 5	20	33	38



<b>Wednesday</b> group morning session x 5	5	14	26
<b>Thursday</b> group morning session x 4	24	39	56
<b>Friday</b> group morning session x 3	0	9	16



Sensory play is always enjoyed by the children and families. Playdough was made using scented oil where the children then had to guess what the scent was. This activity was also used to get the children using their hand movements for rolling, using the rolling pin and stamps to see the patterns they create. This is an activity that also brings out their imaginative play with children pretending to make snakes, eggs, and other animals.

The children also enjoyed messy play where they were using wooden blocks as stamps to create their own pictures. This activity was planned to also encourage parents that you don't need paint brushes to paint, you can use toys and it's even more enjoyable.



**Bingara Toy Library**

*Funding body – NSW Department of Education and Communities*

<b>Particulars</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	<b>71</b>	<b>60</b>	<b>142</b>

Full borrowing memberships (new and/or renew)	0	0	0
Non borrowing memberships (new and/or renew)	0	1	11
Casual borrowing memberships (new and/or renew)	0	0	2
Commemorative Birth Certificate – Voucher memberships	0	0	1
Toys returned	2	0	7
Toys borrowed	0	2	10
Children/Group using the service (FDC carer, pharmacy)	0	1	8
<b>Tuesday</b> group morning session x 5	10	10	68
<b>Wednesday</b> group morning session x 5	31	35	51
<b>Thursday</b> group morning session x 4	8	7	41
<b>KSK</b> group afternoon session x 9	46	30	55

It was a busy month at the Bingara Toy Library. It has been lovely to welcome five new families to our playgroup sessions and three past members returning to us.

Playgroup families have been enjoying both indoor and outdoor play this month with a variety of activities. Painting, scissor/paper craft, playdough, making fruit kebabs, paper plate fish, water table play, outdoor equipment and free play in the toy room just to name a few. The dietitian from Moree Community Health visited to give an informal talk on baby, toddler and preschool diets with families being able to ask and offer their experiences, so the group went home with loads of information. The chat/handout sessions for the month have covered teeth care, basic first aid, encouraging good behaviour, importance of play and swapping recipes.



With the end of the year coming fast it had been decided to hold the birth certificate ceremony for the three families who have sent in applications for Bingara until first thing next year when we return to sessions again. December is such a busy month and wanted everyone to be able to experience this event.

With only a few weeks of the school term left, it was time for putting up the Christmas tree, singing carols, reading Christmas books, having Christmas parties, making gifts and decorations!

The Kool Skool program children were offered plaster cast making and decorating, painting, chalk drawing, Lego, cars, craft from mixed box, games afternoons and more this month. A letter went out to each family with the children and in an email to let families know that in 2023 there would be a fee of \$20.00 to enjoy being a KSK member. Families were asked to get their membership forms and money in if they wished to be enrolled for 2023.





Some families took the advantage of getting in first to enrol for both days while some families decided on leaving to explore other afternoon activities. The numbers are capped at ten enrolment spaces and at this stage have one space left for Tuesdays and two spaces left for Thursdays. The program will commence on Tuesday 31 January in 2023 and am sure those empty spaces will fill over the holidays.

### **Bingara Preschool**

*Funding Body – Early Childhood Education and Care Directorate  
NSW Department of Education and Communities.*

<b>Days</b>	<b>November 2022</b>
Tuesday	27
Wednesday	28
Thursday	27
Friday	26

### **Professional Development and Training**

#### **Completion of Diploma Studies**

One the Educators has successfully completed all requirements to gain a Diploma in Education and Care. This Educator has undertaken two years of study to complete this qualification.

#### **Work Experience Student**

During Week 7 and Week 8, Bingara Preschool welcomed a Work Experience student from Warialda High School who is currently in Year 10. The Work Experience student undertook four days at Bingara Preschool, participating in a range of activities, experiences, and routines.

#### **Bingara Preschool Photos**

On Wednesday 23 and Thursday 24 November, Bingara Preschool conducted their annual Preschool photos. Over the two days, each child and Educator had an individual photo taken and then was also part of a daily group photo.

#### **Compliance Visit**

On Wednesday 23 November, Bingara Preschool had a Compliance Visit conducted by a Senior Field Officer for the Department of Education and Care (Department of Education). Bingara Preschool was found to be compliant in all areas of the

Education and Care Law, Regulations and National Quality Framework during this visit.

### MPS Excursion

On Tuesday 22 November, Bingara Preschool travelled by bus to attend an excursion to the Bingara MPS (Hospital). The children listened to a story read by the Activities Officer called '10 Little Elves'; the Bingara MPS donated this book to the Bingara Preschool. Whilst on the excursion, the Bingara Preschool children also danced along to some of their favourite songs and enjoyed a shared morning tea with the Residents and Staff of the Bingara MPS.



### Inter-Generational Visit (Tourandi Residents)

On Tuesday 29 November 2022, Bingara Preschool welcomed Residents and Staff from Tourandi Lodge, the local aged care facility. The children and Residents spent time conversing about Christmas, their families and what activities they enjoy the most at Preschool. The children danced along to their favourite songs, whilst the Residents and Staff clapped along with music.



### Tharawonga Mobile Resource Unit

*Funding body – Australian Government Department of Education, Skills, and Employment.*

Days and Venues	November 2022
Monday at Yetman	5 (extra casual places 4)
Tuesday at North Star	11 (extra casual places 7)
Wednesday at Yallaroi	8 (extra casual places 4)

Thursday at Gravesend	3 (extra casual places 0)
Friday at Croppa Creek	12 (extra casual places 5)

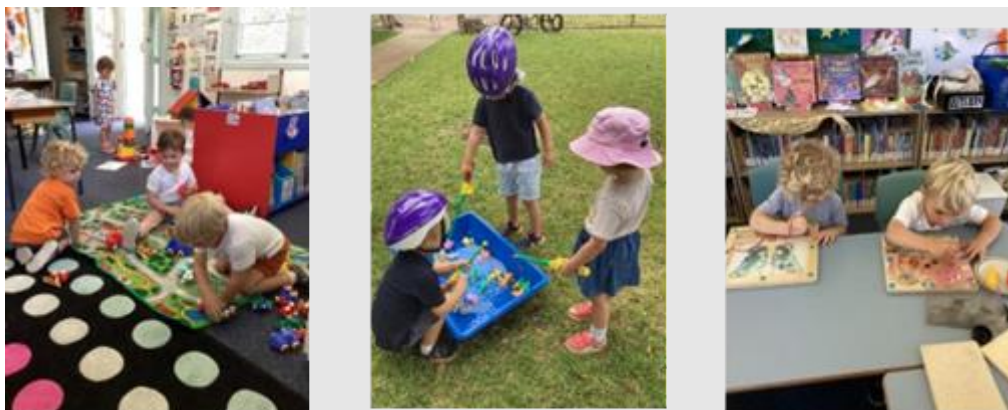
**Service Closures** –The service was closed due to adverse weather, flooding, and road conditions 1 November 2022. Educators provided resources and learning opportunities for children and families to engage with at home.

**Significant Celebrations** – We are celebrating the upcoming holiday season, in part by making Christmas inspired craft, reading stories and singing carols. Educators are working closely with families to ensure their traditions and culture are represented. Children have brought special books in to share with their peers. We listened to German Christmas Carols from a “toniebox”, a special music box that a child brought from home to share.

Children at Croppa Creek participated in Remembrance Day, reading *Lest We Forget* and honouring a minute of silence at 11.00am.

**School Photos** – We took informal Tharawonga photographs for the children and families to take home. We took individual photographs and a group photograph for children to remember their relationships with the other children and educators.

**Yetman** – Educators and children have been preparing for our Christmas concert and end of year celebrations by rehearsing our songs and doing Christmas craft. We have been focusing on munch and move fundamental movement skills for our outdoor program (overarm throwing and striking a stationary ball). As it has warmed up, we have introduced water play, which the children are loving. The children are fishing and playing with whales, turtles and sharks, inspiring learning about the oceans and its ecosystems.



**North Star** – Children are practicing their fundamental movement skills, balance, coordination and developing their strength playing a range of outdoor games and obstacle courses. These games provide opportunities for children to learn social skills such as teamwork, turn taking and learning about fairness. They have been interested in fishing with the magnetic fishing rods and sharing stories about their fishing experiences. Oral language skills are strongly linked to children’s future reading and writing learning. Intentional teaching has strongly focused on school readiness – scissor skills, matching and patterns, writing children’s names and beginning to learn about the sounds of letters. These structured activities support children to lengthen their concentration and ability to complete tasks individually. The children have also been constructing ‘cities’ – in putting together the train tracks,



building up the shops, houses and building using blocks and recycled boxes, and driving cars and moving people throughout the newly constructed town.



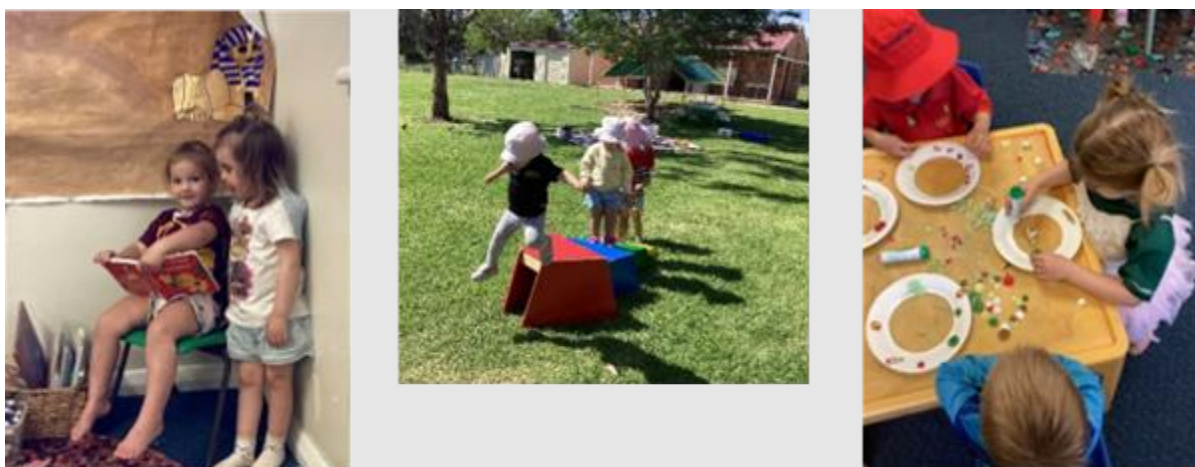
**Yallaroi** – We continue learning about diverse cultures across the world, especially German, Irish, English and American, as our families and educators come from these countries. We learned the numbers and colours in German, continue saying our Acknowledgement of Country and learning animals in the Gamilaraay language, and talk about Christmas celebrations in the winter! Culture shines bright at Yallaroi as children’s harvest is in full swing. Children have been harvesting, planting and spreading crops. They share their knowledge of machinery and farming operations with each other and work together. We’ve been playing parachute games which give children a sense of joy and wonder when the parachute billows over them teaching them to following instructions and working as a team. Intentional teaching included measuring and following the recipe to make playdough, pattern matching and making, cutting skills and beginning to learn about the letter and sounds.



**Gravesend** – The mechanic shop grew at Gravesend with children fixing cars, buildings and equipment with a range of pretend tools and hardware. They explored the function of the tools and experimented with ways to use them. The children also created a path and traffic hazards for the cars to navigate. The children’s hospital was also very busy, with children learning how to care for the patients, including checking reflexes and blood pressure, bandaging limbs and even comforting the babies and children at the hospital. Children engaged with Jack Hartman music and movement, learning the alphabet and the sounds the letters make during these experiences. Intentional teaching included learning the number order, matching and making patterns, threading beads, and discussing and representing feelings.



**Croppa Creek** – Dressing up was popular throughout the month, with children dressing up inside and outside in emergency workers clothes, dresses and tutus, butterfly wings and dragon wings. The dress up resources encouraged dramatic play. The children extended their interest in dramatic play, using the puppets to create a puppet show and make up oral stories. Children played with the cars and planes on the car mat and in the farming dramatic play space. They used the tap tap hammers to create patterns or pictures on the cork board, or simply to practice and develop their fine motor skills and movement to hammer the small nails. Intentional teaching continued around memory games and matching, reading stories and drawing a part of it, and teaching fundamental movement skills like throwing, striking a ball and running.



**COMMUNICATIONS, MARKETING AND TOURISM, AND ROXY THEATRE COMPLEX**

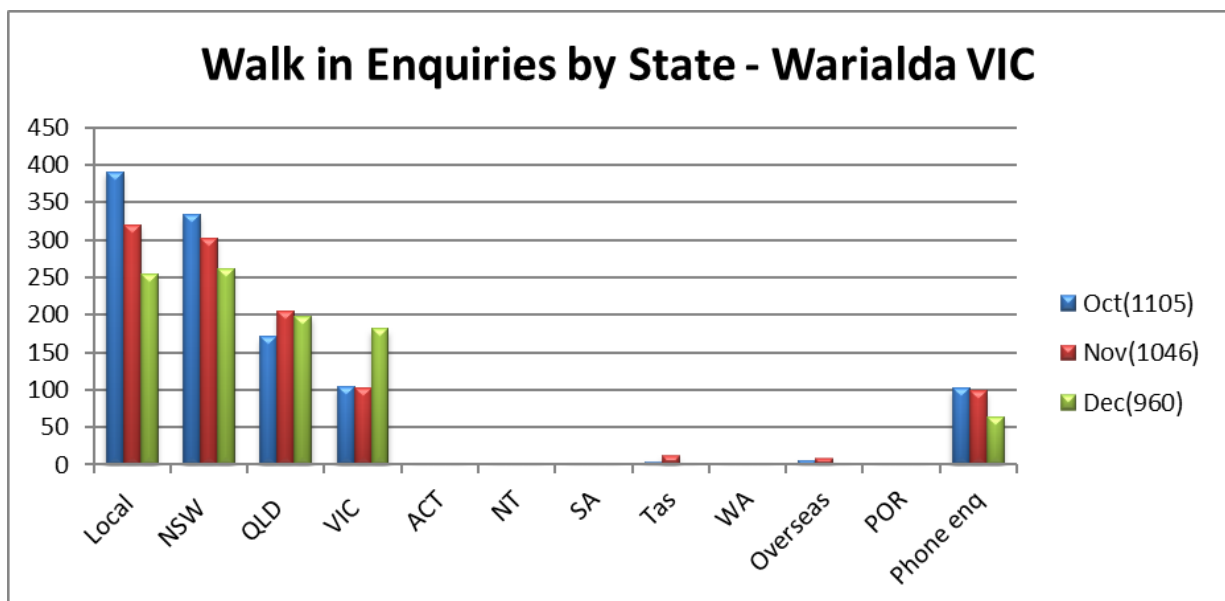
**Tourism**

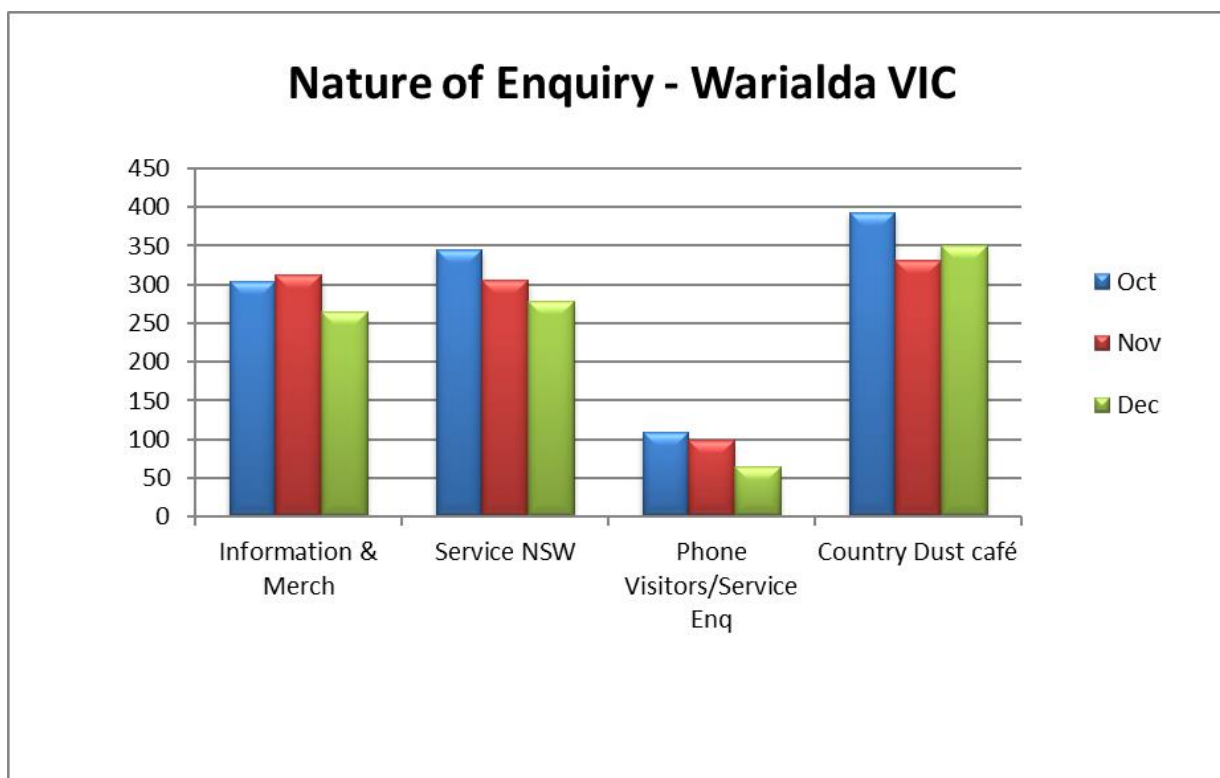
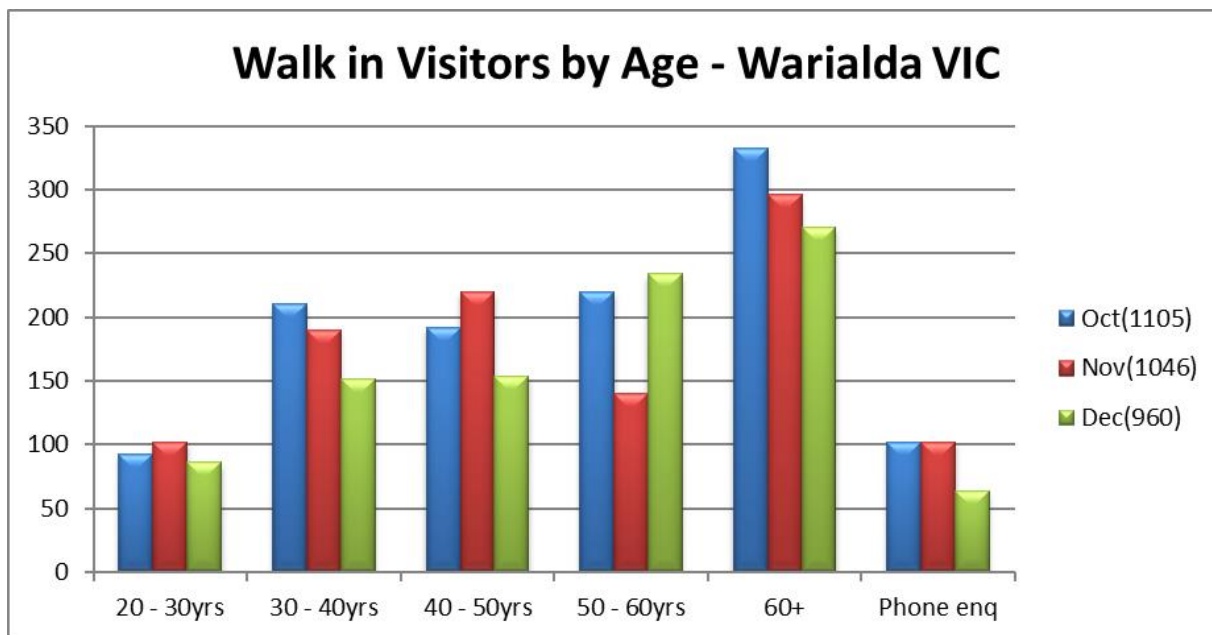
***Warialda Visitor Information Centre***

October 2022		November 2022		December 2022	
Opening Hours	147	Opening Hours	154	Opening Hours	116
Volunteering Hours	20	Volunteering Hours	17	Volunteering Hours	14

Income	Oct 2022	Nov 2022	Dec 2022
Centre Hire	\$0.00	\$0.00	\$0.00
Merchandise Sales	\$1180.43	\$0.00	\$611.64
<b>Subtotal</b>	<b>\$1180.43</b>	<b>\$0.00</b>	<b>\$611.64</b>
<b>Total Monthly Income</b>	<b>\$1180.43</b>	<b>\$0.00</b>	<b>\$611.64</b>

Visitors at Warialda VIC	Oct 2022	Nov 2022	Dec 2022
Visitors	304	312	265
RMS	345	305	278
Café	393	331	350
Phone Visitor / Service NSW enquiries	108	98	64
<b>Total</b>	<b>1105</b>	<b>1046</b>	<b>960</b>





**Bingara Visitor Information Centre**

October 2022		November 2022		December 2022	
Opening Hours	176	Opening Hours	173	Opening Hours	128.5
Volunteering Hours	39.5	Volunteering Hours	30	Volunteering Hours	21

Income	Oct 2022	Nov 2022	Dec 2022
Products on Consignment	\$0.00	\$0.00	\$0.00

Merchandise Sales	\$1795.96	\$784.57	\$936.96
<b>Subtotal</b>	<b>\$1795.96</b>	<b>\$784.57</b>	<b>\$936.96</b>
Less payments to consignees	\$0.00	\$0.00	\$0.00
<b>Total Merchandise Sales</b>	<b>\$1795.96</b>	<b>\$784.57</b>	<b>\$936.96</b>
VIC Commission received on Event bookings undertaken on behalf of Community Groups – Subtotal	\$0.00	\$0.00	\$0.00
<b>Total Monthly Income Bingara VIC</b>	<b>\$1795.96</b>	<b>\$784.57</b>	<b>\$936.96</b>
Roxy Tour Income	\$256.36	\$500.00	\$40.00
<b>Visitors at Bingara VIC</b>	<b>601</b>	<b>314</b>	<b>161</b>

## Comments

### Tourism

With the VIC was closed over the Christmas/New Year break for the first time in 25 years, saw a decrease in December's figures, over the previous month. During the above break, a brochure stand containing Gwydir Visitors Guides along with Promotions and Tourism Officer's contact details, was placed on the Courthouse veranda – of the 90 brochures on the stand only 43 remained when the VIC reopened. During the break only 2 phone calls received, one was to book a site at the Bingara Riverside Caravan Park and the other a general tourism enquiry.

### Roxy Tours

Tours eased during December, this may be due to the above closure or the reduced days while the VIC is squatting in the Courthouse.

### The Living Classroom Meeting/Workshop Hire and Bunkhouse Accommodation

Bookings through the VIC: - \$ 1482.00 – this figure included meetings or workshop bookings in TLC as well as private functions for both TLC and Bunkhouse.

### Campaign Monitor Email Blast

Nil to report

### Roxy Web Site ticketing/booking

Nil to report

### Community Groups – Assistance

Nil to report

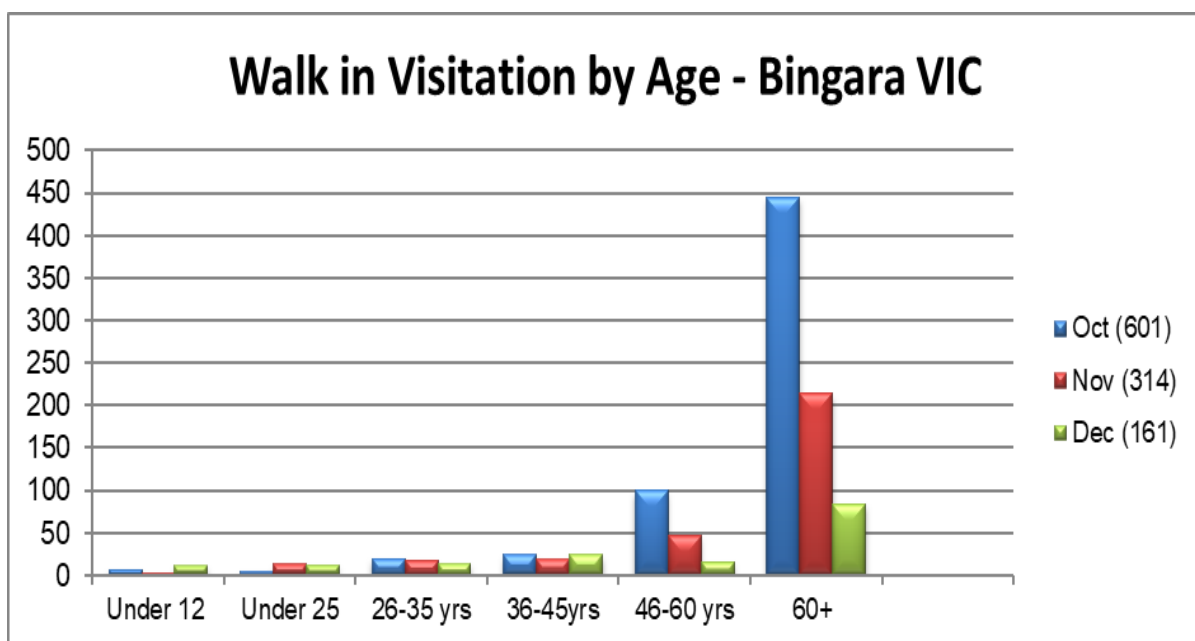
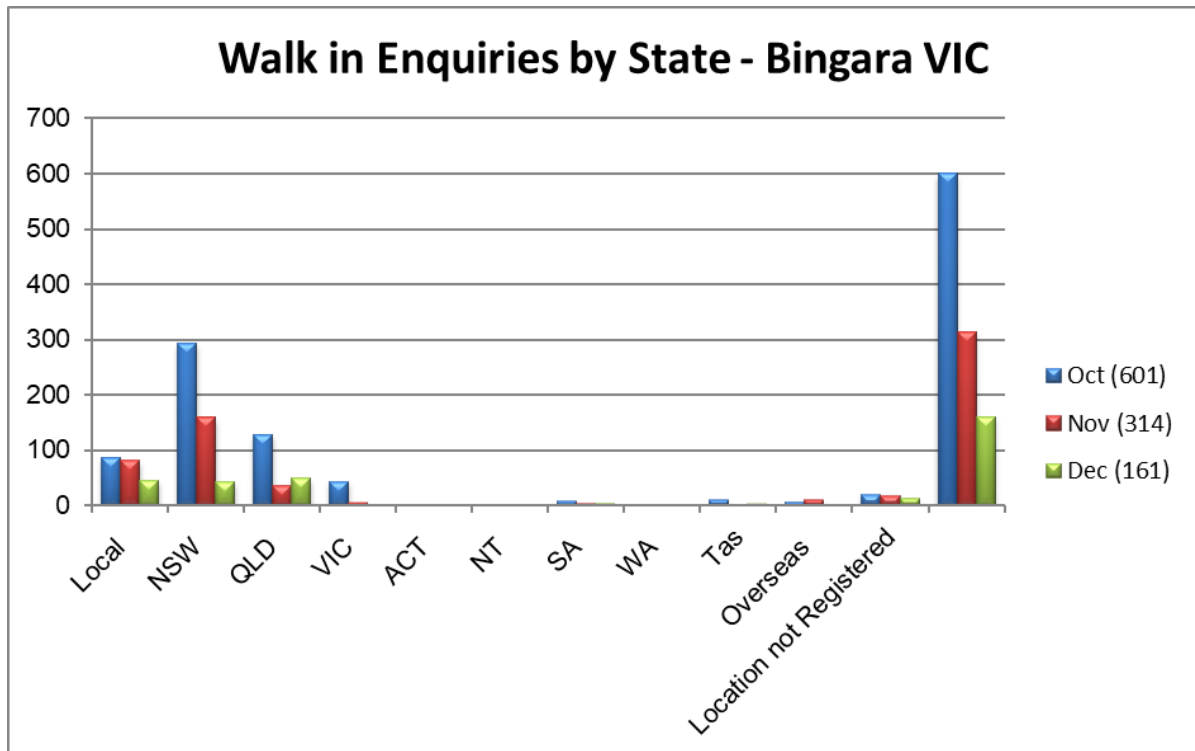


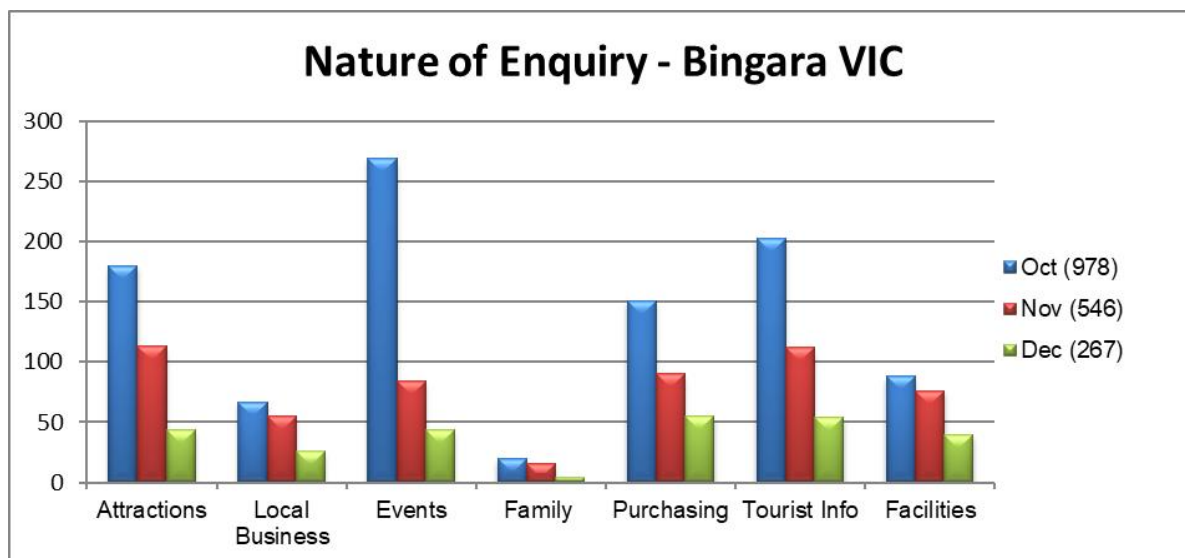
**Roxy Conference Room fees generated**

Nil to report

**Camping Donations**

Nil to report





## CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

## POLICY IMPLICATIONS

Policy implications are those relating to the 2021/2022 Operational Plan and the Policies of Gwydir Shire Council.

## FINANCIAL IMPLICATIONS

The activities carried out by the Organisation and Community Services Department are in line with the 2021/2022 Operational Plan.

## STRATEGIC IMPLICATIONS

The activities undertaken by the Organisation and Community Services Department regarding social and environmental factors are targeted in line with the 2021/2022 Operational Plan.

## OFFICER RECOMMENDATION

**THAT** the report be received.

## ATTACHMENTS

Nil

## COMMITTEE RECOMMENDATION TO COUNCIL:

**THAT the report be received.**

**(Moved Cr D Coulton, Seconded Cr Matthews)**

**CARRIED**

**For: Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan, Cr  
D Coulton**

**Against: Nil**

### 6.3 Councillors Activity Report

**File Reference:** NA

#### Delivery Program

**Goal:** 4. Proactive regional and local leadership

**Outcome:** 4.1 We are an engaged and connected community

**Strategy:** 4.1.2 Enable broad, rich and meaningful engagement to occur

**Author:** Cherisse Amer, Elected Members Officer

**STAFF DISCLOSURE OF INTEREST** Nil

#### IN BRIEF/SUMMARY RECOMMENDATION

This report is for information only.

**TABLED ITEMS** Nil

<b>December, 2022</b>		
<b>Councillor</b>	<b>Event</b>	<b>Date</b>
Cr John Coulton ( Mayor)	Statewide Mutual Meeting - Sydney	1 <sup>st</sup> – 2 <sup>nd</sup> December
	December ARIC Meeting – The Living Classroom	6 <sup>th</sup> Dec.
	Bingara Central School K-Y2 School Presentation	7 <sup>th</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.
	Councillor’s Christmas Dinner – Warialda Town Hall	15 <sup>th</sup> Dec.
	Warialda Public School Presentations	16 <sup>th</sup> Dec.
	Outdoor Staff BBQ – Warialda Depot	22 <sup>nd</sup> Dec.
	Cr Catherine Egan (Deputy Mayor)	Bingara Special Events Committee Meeting – The Roxy Conference Room Bingara
Back to Bereen – Celebration of the Restoration of Bereen Church		2 <sup>nd</sup> Dec.
December ARIC Meeting – The Living Classroom		6 <sup>th</sup> Dec.
Ordinary Council Meeting – Warialda Council Chambers		15 <sup>th</sup> Dec.
Councillor’s Christmas Dinner – Warialda Town Hall		15 <sup>th</sup> Dec.
Cr David Coulton	Bush Fire Management Committee Meeting via Teams	7 <sup>th</sup> Dec.
	Outdoor Staff BBQ Warialda Depot	22 <sup>nd</sup> Dec.

Cr Geoff Smith	Croppa Creek School Presentations – Croppa Creek Hall	13 <sup>th</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.
	Councillor’s Christmas Dinner – Warialda Town Hall	15 <sup>th</sup> Dec.
	Outdoor Staff BBQ – Warialda Depot	22 <sup>nd</sup> Dec.
Cr Lyndon Mulligan	Back to Bereen – Celebration of the Restoration of Bereen Church	2 <sup>nd</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.
	Councillor’s Christmas Dinner – Warialda Town Hall	15 <sup>th</sup> Dec.
Cr Marilyn Dixon	Bingara Special Events Committee Meeting – The Roxy Conference Room	1 <sup>st</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.
	Councillor’s Christmas Dinner – Warialda Town Hall	15 <sup>th</sup> Dec.
Cr Tiffany Galvin	Special Events Committee Meeting – The Roxy Conference Room	1 <sup>st</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.
	Councillor’s Christmas Dinner – Warialda Town Hall	15 <sup>th</sup> Dec.
Cr Jim Moore	Service Level Agreement & Senior Management Team Meeting via Teams	5 <sup>th</sup> Dec.
	North Star Public School Annual Presentation	7 <sup>th</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.
	Councillor’s Christmas Dinner – Warialda Town Hall	15 <sup>th</sup> Dec.
Cr Chris Matthews	Outdoor Staff BBQ – Warialda Depot	22 <sup>nd</sup> Dec.
	BROC Meeting – via Teams	1 <sup>st</sup> Dec.
	Ordinary Council Meeting – Warialda Council Chambers	15 <sup>th</sup> Dec.

<b>January 2023</b>		
<b>Councillor</b>	<b>Event</b>	<b>Date</b>
Cr John Coulton ( Mayor)	Regular NS2B Briefing – Gwydir Shire Council	18 <sup>th</sup> Jan.
	Special Meeting of Council/Workshop – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.
Cr Catherine Egan (Deputy Mayor)	Special Meeting of Council/Workshop – The Roxy Conference Room Bingara	19 <sup>th</sup> Jan.
	Bingara Special Events Committee – Australia Day Judging – The Roxy	19 <sup>th</sup> Jan.

	Conference Room - Bingara	
	Australia Day Celebrations	26 <sup>th</sup> Jan.
Cr David Coulton	Special Meeting of Council/Workshop – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.
Cr Geoff Smith	Special Meeting of Council/Workshop – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.
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	Bingara Special Events Committee – Australia Day Judging – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.
Cr Tiffany Galvin	Special Meeting of Council/Workshop – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Bingara Special Events Committee – Australia Day Judging – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.
Cr Jim Moore	Special Meeting of Council/Workshop – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.
Cr Chris Matthews	Special Meeting of Council/Workshop – The Roxy Conference Room - Bingara	19 <sup>th</sup> Jan.
	Australia Day Celebrations	26 <sup>th</sup> Jan.

**OFFICER RECOMMENDATION**

**THAT the report be received.**

**ATTACHMENTS**

Nil

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the report be received.**

**(Moved Cr D Coulton, Seconded Cr Dixon OAM)**

**CARRIED**

**For: Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan  
and Cr D Coulton**

**Against: Nil**

## 7 COUNCILLORS' REPORTS

Cr D Coulton advised the meeting of the Warialda P and A Association's thanks to the Council's building staff for the prompt attention to the construction of the much needed new amenities structure.

Cr Galvin advised that she had been informed of a fall at the Warialda Swimming Pool possibly due to the slippery nature of the tiles near the kiosk when wet. The meeting was informed that all reported incidents are investigated and remedial action taken where appropriate.

Cr Moore requested to know when the residents' function may be held in Warialda. The information will be provided.

Cr Dixon OAM raised several matters for comment:

Firstly, what is the current timetable for the electricity improvement works at the Bingara Pool and Caravan Park. The meeting was advised that this update will be provided;

She has noticed a street sign down at Withers Lane off Martyn Street; and;

That she will unfortunately be an apology for the 23<sup>rd</sup> February 2023 Council Meeting.

Cr Matthews thanks the Council's engineering staff for the work that was undertaken behind the Civic Centre and Bingara Op Shop.

Cr Mulligan requested an update on the North Star Hall proposed re-stumping, which was provided, and expressed his continuing concerns about the inland rail works occurring at Croppa Creek, which may lead to an increased flooding risk.

Cr Egan reminded the staff that appropriate signs outlining the allowable camping areas are urgently required on the river foreshore. Also, she requested some maintenance work be undertaken in the dip on the unnamed laneway connecting Keera Street and Finch Street between Frazer and Bombelli Streets.

## 8 COMMITTEE OF THE WHOLE - CONFIDENTIAL ITEMS

### Organisation and Community Services Report

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this Item, as provided for under Section 10 A (2) (a) of the Local Government Act, 1993, on the grounds the report contains personnel matters concerning particular individuals (other than councillors).

### Executive Services Report



It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this Item, as provided for under Section 10 A (2) (a) of the Local Government Act, 1993, on the grounds the report contains personnel matters concerning particular individuals (other than councillors).

**THAT the Committee resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A (2) (a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider Item(s) listed on the Agenda.**

**(Moved Cr D Coulton, Seconded Cr Mulligan)**

**CARRIED**

**For: Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan  
and Cr D Coulton**

**Against: Nil**

### **8.1 Adoption of the Recommendations of the Confidential Session**

The meeting was re-opened at 11.55 am.

#### **COMMITTEE RECOMMENDATIONS TO COUNCIL:**

**THAT the recommendations of the Confidential Session, namely:**

#### **Organisation and Community Services Confidential Report**

**THAT the report be received.**

#### **Executive Services Confidential Report**

**THAT the report be received.**

#### **Councillors' Reports**

**THAT the Councillors' Reports are noted.**

**are adopted.**

**(Moved Cr D Coulton, Seconded Cr Galvin)**

**CARRIED**

**For: Cr Egan, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan  
and Cr D Coulton**

**Against: Nil**

**9 CLOSURE**

The meeting closed at 11.57 am.