



LATE ITEMS

Content	Page No
OFFICERS REPORTS	
ISSUED EARLIER	
11. Joint Organisation Membership.....	2
12. Additional Executive Report.....	9
13. Councillors' Activity Statement.....	17
LATEST ITEMS	
14. January 2021 and December 2020 Monthly Investment and Rates Collection Report.....	21
15. Quarterly Budget Review Statement.....	28

Item 11 Joint Organisation Membership

FILE REFERENCE 21/3622

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.2 WE WORK TOGETHER TO ACHIEVE OUR GOALS

STRATEGY: 4.2.2 Work in partnership to plan for the future - GM - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for the information of Councillors.

TABLED ITEMS Nil

BACKGROUND

At the November 2020 Ordinary Council Meeting the following resolution was passed:

**COUNCIL RESOLUTION:
MINUTE 294/20**

THAT the report be received.

FURTHER that both Namoi Unlimited and the New England Joint Organisations be formally advised of the Council's decision to transfer this Council's membership from Namoi Unlimited to the New England Joint Organisation.

FURTHER once the concurrence of the Boards of both Joint Organisations has been received to the transfer of this Council's membership from Namoi Unlimited to the New England Joint Organisation that the Minister for Local Government and the Council's State Member be advised seeking their support for the transfer.

Following this resolution the appropriate steps were taken to seek the supporting resolutions from both the Namoi and New England Joint Organisations – see the attached December 2020 Meeting report.

The Minister for Local Government and the Shire's Local State Member were advised of the Council's decision on 18th December 2020. A copy of this letter is attached for the information of Councillors. This letter was 'cc'ed' to the Shire's Local State Member, The Hon. Adam Marshall, as well as both Joint Organisations.

The Minister for Local Government has now responded to the Council's request with a request of her own (letter attached):

I request that council consider postponing its request to move membership from the Namoi Joint Organisation to the New England Joint Organisation until after the 2021 local government elections. By that time the JO evaluation will be completed and an incoming council will have an opportunity to consider its involvement with the Namoi and New England Joint Organisations.

COMMENT

The Council will now need to resolve whether it is willing to accede to the Minister's request for a delay in pursuing the transfer between the Joint Organisations or seek the continuation of the transfer in a timely manner at this time.

OFFICER RECOMMENDATION

For determination

ATTACHMENTS

- AT-** December 2020 Council Report
- AT-** Letter to Minister for Local Government dated 18th December 2020
- AT-** Response from Minister for Local Government

Ordinary Meeting - 17 December 2020

Gwydir Shire
Council

Item 3 Joint Organisation Membership

FILE REFERENCE 20/30103

DELIVERY PROGRAM

GOAL: 4. Proactive Regional and Local Leadership

OUTCOME: 4.2 WE WORK TOGETHER TO ACHIEVE OUR GOALS

STRATEGY: 4.2.1 Build strong relationships and shared responsibilities - GM - external

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

This report is for information.

TABLED ITEMS Nil

BACKGROUND

At the last Council Meeting it was resolved:

**COUNCIL RESOLUTION:
MINUTE 294/20**

THAT the report be received.

FURTHER that both Namoi Unlimited and the New England Joint Organisations be formally advised of the Council's decision to transfer this Council's membership from Namoi Unlimited to the New England Joint Organisation.

FURTHER once the concurrence of the Boards of both Joint Organisations has been received to the transfer of this Council's membership from Namoi Unlimited to the New England Joint Organisation that the Minister for Local Government and the Council's State Member be advised seeking their support for the transfer.

COMMENT

Following this resolution the Executive Officers of both Namoi Unlimited and the New England Joint Organisation were requested to place Gwydir's request as outlined in the Council's recent resolution.

The New England Joint Organisation held its normal quarterly meeting at Moree Plains Shire Council Chambers on 30th November 2020. At this meeting the Mayor successfully piloted the following motion through the meeting:

Gwydir Shire Council

Page 1

Ordinary Meeting - 17 December 2020

Gwydir Shire
Council

41/20 RESOLUTION:

That the NEJO Board:

- i) Accept the request for Gwydir to become a member of the New England Joint Organisation.*
- ii) Authorise the Executive Officer to complete any required paperwork to facilitate the membership.*

The Namoi Unlimited Board Meeting was held on Tuesday 8th December 2020. A similar supportive resolution was carried at the Namoi meeting as well but the Meeting's Minutes have not been issued yet. Once the Namoi Unlimited Minutes are received the Minister for Local Government will be requested to make the necessary Gazettal notifications.

CONCLUSION

The General Manager is attending the Namoi General Managers' meeting this week and will be confirming that Gwydir Shire Council is happy to continue its involvement in the following activities, if possible:

- Namoi Water Alliance Smart Watermark Agreement and Namoi Water Alliance;
- Namoi Regional Town Water Supply Strategy
- VendorPanel; and;
- Contaminated Lands Capacity and Capability Building Program.

These programs are included in the annual fee that has already been paid for the 2020/21 year. Any contributing payments beyond 2020/21 would be on the basis of perceived benefit directly to Gwydir. An example is the annual payment for vendor panel and the benefit that accrues to Gwydir as a result of its continuing involvement.

However Gwydir has not committed itself to the Namoi Economic and Industry Super Cluster project and, indeed, has expressed its concerns about the benefit that would be derived to Gwydir from this project.

Any ongoing support for the Namoi Unlimited Executive Officer position beyond 2020/21 is the subject of requested legal advice, which hasn't, as yet, been received.

OFFICER RECOMMENDATION

THAT the update report be received

ATTACHMENTS

There are no attachments for this report.



18th December 2020

The Hon. Shelley Hancock MP
Minister for Local Government
GPO Box 5341
SYDNEY NSW 2001

Dear Minister

Currently Gwydir Shire Council is a member of the Namoi Joint Organisation (NJO). Gwydir has been a member of the NJO since the creation of Joint Organisations.

Recently Gwydir became an Associate Member of the New England Joint Organisation (NEJO).

It has become more and more clear that Gwydir's transport interests are much more closely aligned to those of the other Councils in the NEJO with both interstate (NSW-Queensland) and east-west transport links being the main focus.



Gwydir Shire Council has always been the missing link in NEJO.

Gwydir Shire Council resolved at its November 2020 Ordinary Meeting:

THAT the report be received.

FURTHER that both Namoi Unlimited and the New England Joint Organisations be formally advised of the Council's decision to transfer this Council's membership from Namoi Unlimited to the New England Joint Organisation.

FURTHER once the concurrence of the Boards of both Joint Organisations has been received to the transfer of this Council's

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WARIALDA OFFICE 54 Hope Street, Warialda NSW 2402 TELEPHONE 02 6729 3000 FACSIMILE 02 6729 1400

WINNER OF THE A R BLUETT MEMORIAL AWARD > WINNER OF THE NSW TRAINING INITIATIVE AWARD

membership from Namoi Unlimited to the New England Joint Organisation that the Minister for Local Government and the Council's State Member be advised seeking their support for the transfer.

As a result of this resolution both the New England Joint Organisation and the Namoi Joint Organisation were requested to place the matter on the next Board Meeting agenda at each organisation for discussion.

The NEJO Board met on 1st December 2020 and resolved:

That the NEJO Board:

- i) Accept the request for Gwydir to become a member of the New England Joint Organisation.**
- ii) Authorise the Executive Officer to complete any required paperwork to facilitate the membership.**

The NJO Board met on 8th December 2020 and resolved:

RESOLVED That

- I. Namoi Unlimited seeks urgent advice from the NSW Office of Local Government through the Minister to clarify the process for Section 400ZC 2(b) 'amendment to a joint organisation'.**
- II. Namoi Unlimited endorses the request from Gwydir Shire Council to leave and join the New England Joint Organisation.**

Gwydir Shire Council is now seeking your support to make the necessary submission to the Governor, under Section 400ZC (1) of the *Local Government Act 1993*, to alter the memberships of both the New England Joint Organisation and Namoi Joint Organisation to reflect the movement of Gwydir Shire Council from the Namoi Joint Organisation to the New England Joint Organisation.

Your positive consideration of this request would be appreciated.

Yours faithfully



Max Eastcott
General Manager

cc The Hon Adam Marshall MP
Namoi Unlimited Executive Officer
New England Executive Officer

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The Hon. Shelley Hancock MP
Minister for Local Government

Ref: A757044

Mr Max Eastcott
General Manager
Gwydir Shire Council
Locked Bag 5
BINGARA NSW 2404



Dear Mr Eastcott

Thank you for your correspondence of 18 December 2020 regarding Gwydir Shire Council's Joint Organisation (JO) membership.

Firstly may I thank you for your ongoing commitment to regional collaboration and to pursuing strategic regional priorities for the New England region. Gwydir Shire Council has made a positive contribution to the Namoi Joint Organisation over the past years, and I understand the council has now resolved to withdraw from the Namoi Joint Organisation and join the New England Joint Organisation.

I request that council consider postponing its request to move membership from the Namoi Joint Organisation to the New England Joint Organisation until after the 2021 local government elections. By that time the JO evaluation will be completed and an incoming council will have an opportunity to consider its involvement with the Namoi and New England Joint Organisations.

I note the synergies your council has recognised with the New England Joint Organisation over the east-west transport routes and I understand the council sees its long term future resting with the New England JO. My preference at this time, however, would be for Gwydir Shire Council to continue to participate in the New England JO and its various projects as an associate member. The JO model facilitates councils such as Gwydir Shire wishing to participate in more than one JO, and I encourage all JOs to work cooperatively with each other to further their objectives.

The NSW Government remains committed to the success of the Joint Organisation model and looks forward to the results of the review.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shelley Hancock'.

The Hon. Shelley Hancock MP
Minister for Local Government

10 FEB 2021

CC: The Hon. Adam Marshall, Minister for Agriculture and Western New South Wales
CC: Cllr Jamie Chaffey - NAMOI Joint Organisation Chairperson
CC: Ms Rebel Thomson - NAMOI Executive Officer

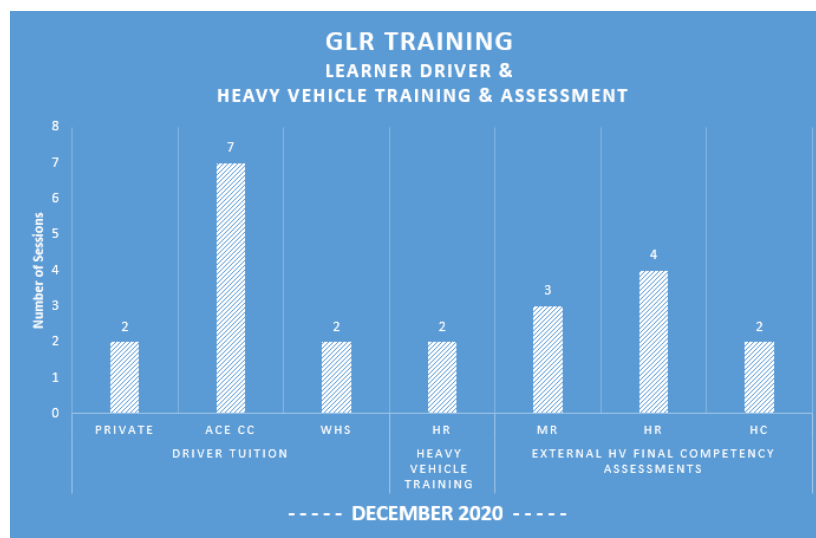
GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 5400 ■ W: nsw.gov.au/ministerhancock

Item 12 Additional Executive Report**FILE REFERENCE** 21/3786**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.3 Administrative functions - GM - internal**AUTHOR** General Manager**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for notation.

TABLED ITEMS Nil**BACKGROUND**

There matters that were to be included in the normal Executive Report but were accidentally missed and are now being included for the information of Councillors.

COMMENT**December 2020****GLR Automotive Trade Training Centre (ATTC)****Heavy Vehicle Training and Assessment**

Unfortunately, Heavy Vehicle Training numbers have declined over the past few months. Notices have been posted on Council's website and Facebook page advising that GLR Training is a NSW Vocational Education and Training Smart and Skilled provider, which entitles eligible students to government-subsidised heavy vehicle training. It is anticipated that continued advertising will encourage participation and increase numbers in the new year.

There have been two (2) clients undertake the training to obtain their HR (heavy rigid) licence during December. Both participants obtained full funding through Training Services NSW Smart and Skilled Program.

Council's assessors also completed nine (9) Final Competency Assessments for Inverell Heavy Vehicle Training (IHVT) clients. In accordance with Australian Skills Quality Authority (ASQA) and Transport for NSW regulations, where practical, final competency assessments are not carried out by the trainer. This arrangement has been in place for some time and is mutually convenient for both Council and IHVT.

Learner Driver Tuition

As illustrated in the December 2020 graph, there were eleven (11) learner driver sessions provided throughout the month of December, seven of those were ACE Community College clients, two (2) private sessions, and two (2) sessions provided for a funded Warialda High School student.

Gwydir Career Start Program

The following applications were received for the recently advertised school based and mainstream traineeships and apprenticeships:

Position	No. of applications received	Position	No. of applications received
School based Trainee Gardener	2	School based Trainee Mechanic	3
School based Trainee Carpenter	1	School based Trainee Tourism Officer (Warialda & Bingara)	2
School based Trainee Journalist	Nil	School based Trainee Water and Sewerage Operator	Nil
School based Trainee Information Services Officer	1	Trainee Plant Operator x 2	Closes Thursday 31 December 2020
Apprentice Mechanic	4	Apprentice Gardener (Warialda & Bingara)	2

Interviews have been carried out for the school based Information Services Officer and Tourism Officer, the successful candidates will sign their

traineeship contracts with Australian Business Ltd Apprenticeship Centre and commence their on the job training with Council early in the new year.

Gwydir Shire Council regularly hosts years 9, 10 and 11 students from both Warialda High School and Bingara Central School for work experience weekly blocks. The following Warialda High School student has recently spent a week with Council experiencing a local government workplace.

	<p>Sophie Hall – Year 9 WHS Warialda Visitor Information Centre</p> <p>7th – 11th Dec 2020</p> <p><i>“I really enjoyed learning new and different skills about tourism in our community.”</i></p> <p>When she finishes school Sophie would like to become a travel agent.</p>
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Gwydir Shire Council Service Awards



(Pictured: Michael Warrener, Graham Rattray, Brad Moore, Melissa Frewen, Les Turvey, Darren Churchland, Michele Bowrey, Mick Ford, Danielle Perrett, David Barwick, Clarissa Barwick & Mayor John Coulton)

Prior to the December ordinary meeting of Council a special luncheon was held at the Bingara RSL Club to recognise and celebrate some of the remarkable milestones of long serving employees.

Recipients were presented with certificates of appreciation and ‘Why Leave Town’ gift cards.

Years of Service	Name	
30	WARRENER	MICHAEL FREDERICK
	FORD	MICHAEL GORDON
	WILKINS	WAYNE LESLIE

	BARWICK	CLARISSA LEANNE
25	BARWICK	DAVID KENNETH
	CHURCHLAND	DARREN LEE
20	TURVEY	LESLIE MICHAEL
15	SOUTHWELL	CARMEN LOUISE
	BOWREY	MICHELE NICOLA
	GREENSILL	TIMOTHY JOHN
	PERRETT	DANIELLE LOUISE
11	FREWEN	MELISSA JOY
10	MOORE	BRADLEY EWART
	RATTRAY	GRAHAM HUGH

Gwydir News

Following efforts of cost saving measures and numerous attempts of attracting an Editor it was with regret that the final printed publication of the Gwydir News was distributed on Wednesday 23rd December 2020.

However, it is with much anticipation that we look forward to reaching a much broader audience with the new and improved Gwydir News digital platform in 2021.

The current Editor, Rachel Sherman, and Accounts and Distribution Coordinator, Anne Brien, finished their employment with Council as of 24th December 2020.

Kim Miller has been retained and appointed to the part time role of Gwydir News Administrator and will coordinate the stories, articles and advertising on the Gwydir News social media sites and Council’s website.

A NEW DIGITAL ERA FOR THE GWYDIR NEWS

Our last printed edition....

As we draw to the close of the year, we also see the end of an era with today’s edition of The Gwydir News the last printed edition of the newspaper. From next year, your news will be delivered in a new digital format.

Initially, the Gwydir News will utilise its social media facebook page to deliver news, recorded interviews and video, with hopes of

then incorporating the news on the new Gwydir Shire Council website which is currently being developed. We believe that we’ll reach a much broader audience this way.

The Gwydir News was born when the Warialda Standard and Bingara Advocate joined together to form the one masthead under the guidance of owner Nancy Capel. The Warialda Standard was first established back

in 1894 and the Bingara Advocate in 1934.

In August 2019 the Gwydir Shire Council stepped in to stop the doors of the Gwydir News from closing for good, and resolved to ‘caretake’ the publication, in hopes that someone would come along and take over the reins of the newspaper to run it as their own.

Since then, the editorial team –

while employees of Council – have continued to independently report on local and community events and issues, publishing the newspaper weekly. However falling readership and declining advertising sales, press site closures (and a global pandemic) has forced the Council to reassess the publication of the printed newspaper.

So, while this is the final printed

edition of The Gwydir News, your local events and issues will continue to be covered. We would encourage people to continue to submit sports reports, community group news and story ideas.

For now, we’ve included some history about the three publications in the middle of this edition. Merry Christmas and best wishes for a happy and healthy 2021.

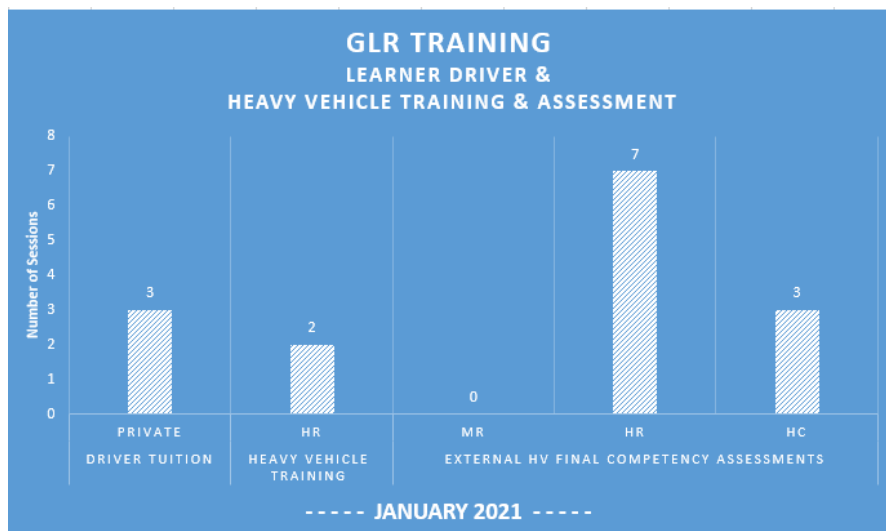
January 2021

2021 Gwydir Career Start Program

The following applications were received for the recently advertised school based and mainstream traineeships and apprenticeships:

Position	No. of applications received	Interviews	Successful Applicant
School based Trainee Gardener	2	Both candidates interviewed 10 th February 2021	Kaleb Doney- Tonks
School based Trainee Carpenter	1	Interviews held 11 th January 2021	Isaak Johnson
School based Trainee Journalist	Nil		
School based Trainee Information Services Officer	1	Interview held 17 th December 2020	Ben Perry
Apprentice Mechanic	4	Interviews held 3 rd February 2021	Andrew Marle
School based Trainee Mechanic	3	Interviews held 3 rd February 2021	Lochlan Lane & Caleb Withers
School based Trainee Tourism Officer (Warialda & Bingara)	2	Interview held 22 nd December 2020	Sophie Hall
School based Trainee Water and Sewerage Operator	Nil		
Trainee Plant Operator x 2	4	Interviews held 12 th January 2021	TBA
Apprentice Gardener (Warialda & Bingara)	3	Interviews held 10 th February 2021	Neil Harvey

GLR Automotive Trade Training Centre (ATTC)



Heavy Vehicle Training and Assessment

Heavy Vehicle Training numbers have been very steady over January, as expected due to the holiday period. However current advertising on Council's website and Facebook page has attracted a number of new enquiries. It is anticipated that participant numbers will increase in coming months. There have been two (2) clients undertake the training to obtain their HR (heavy rigid) licence during January. Both participants obtained full funding through Training Services NSW Smart and Skilled Program.

Council's assessors also completed ten (10) Final Competency Assessments for Inverell Heavy Vehicle Training (IHVT) clients. In accordance with Australian Skills Quality Authority (ASQA) and Transport for NSW regulations, where practical, final competency assessments are not carried out by the trainer. This arrangement has been in place for some time and is mutually convenient for both Council and IHVT.

Learner Driver Tuition

As illustrated in the January 2021 graph, only three (3) learner driver sessions were provided throughout the month of January 2021.

Work Health and Safety

WHS Performance

Seven incidents were reported during December 2020 and January 2021, five (5) personal injury incidents of which, 3 were lost time injuries and two (2) required first aid, a vehicle near miss incident and an underground powerline incident.

There are currently two (2) unfit workers' compensation claims, one (1) claim where the employee is fit for suitable duties on reduced hours and one claim has been resolved and the employee has returned to work on pre-injury duties.

The negative effect on Council's Lost Time Injury Rate (LTIFR) Total Recordable Injury Frequency Rate (TRIFR) is a direct result of employees who are deemed totally unfit for work. Delays have been due to slow action from the nominated treating doctors for more detailed assessment of the injury and the determination of an appropriate treatment plan. The inability to access the same doctor throughout the course of treatment and recovery further compounds this issue.

Risk

The Crisis Management Team is monitoring the COVID-19 situation and is responding to the pandemic as required. They have resumed on-line meetings and these are held as required.

December and January 2021
Organisational Lead and Lag Indicator Snapshot

Lead Indicators	Current Month	Total (from 1 July 2020)
Number of Hazards Reported	0	1
Number of Near Misses Reported	2	4
Number of Workplace Verifications	0	3
Number of Tool Box / Safety Meetings / Training	42	223
TOTAL	44	231
Lag Indicators	Current Month	Total (from 1 July 2020)
Number of Incidents	7	19
Number of First Aid Treatments (FAT)	2	2
Number of Medical Treatment Injuries (MTI)	0	3
Number of Lost Time Injuries (LTI)	3	4
Working Days Lost Due to Injuries	133	250
Working Days Restricted Duties	0	22
Number of Employees	192	1139
Total Hours Worked	24467.75	121336.75
Lost Time Injury Frequency Rate (LTIFR)	122.61	32.966
Total Recordable Injury Frequency Rate (TRIFR)	122.61	57.69

LTIFR calculations measure the number of lost-time injuries per million hours worked during an accounting period. Companies can benchmark the occupational health and safety performance of their industry using the LTIFR calculator. Similarly the TRIFR rate is a calculation of the total injuries where time has been lost and medical treatment has been required.

Australian Women's Sevens Rugby Squad Visit

This representative team will be visiting Bingara from Monday 8th March through to Friday 12th March 2021 and staying at The Living Classroom during their visit.

Their draft program, while in Bingara, is outlined below:

Time	Monday 8th March	Tuesday 9th March	Wednesday 10th March	Thursday 11th March	Friday 12th March
AM	Arriving	School visit	Getting to know Bingara.	Getting to know Bingara.	Departing
Lunch		Lunch	Lunch	Lunch	
PM		Training Gwydir Oval 1:00 to 2:30 pm	School visit	Training 1:00 to 2:30 pm Gwydir Oval	
		Gym	Gym	Gym	
Train with Gwydir Rats					

The squad visiting numbers 26 which includes 20 players and 6 support staff.

This squad will be representing Australia at the Olympics to be held in Japan during July 2021.

There will be an opportunity for Councillors to meet with the squad at a social function, which is yet to be finalised.

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

There are no attachments for this report.

Item 13 Councillors' Activity Statement

FILE REFERENCE 21/3621

DELIVERY PROGRAM**GOAL:** 4. Proactive Regional and Local Leadership**OUTCOME:** 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY**STRATEGY:** 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external**AUTHOR** General Manager**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for notation.

TABLED ITEMS Nil**BACKGROUND**

The attendance at functions and other activities by Gwydir Shire Councillors during November 2020 to the end of January 2021 are detailed in this report.

The Councillors' activity schedule for November & December 2020 and January 2021 commitments are outlined below:

November & December, 2020 & January 2021		
Councillor	Event	Date
	Meeting with Providence - Sydney	5 th Nov.
	Meeting with Don Murray	5 th Nov.
	Country Mayors Meeting - Sydney	6 th Nov.
	Meeting with Inland Rail – Warialda Council Chambers	11 th Nov.
	Site Meeting Warialda Industrial Estate Solar	11 th Nov.
	Councillor Workshop TLC Bingara	12 th Nov.
	BROC AGM and Ordinary Meeting – TLC Bingara	13 th Nov.
	Special Roads Congress – Wagga Wagga	16 th – 18 th Nov.
	LGNSW Online Annual Conference – Bingara Council Chambers	23 rd Nov.
	Meeting – Martinus Rail – Warialda Council Chambers	25 th Nov.

	Fire Break Meeting – Warialda	25 th Nov.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	26 th Nov
	Inland Rail turning of the first sod – Moree	27 th Nov.
	Official Opening of the New Gwydir Oval Amenities Christmas Carnival Gwydir Oval Bingara	28 th Nov.
	Feedlot Inspections Gravesend & North Star	1 st Dec.
	Truck wash Inspections On Site	10 th Dec.
	December ARIC Meeting – Bingara	17 th Dec.
	Service Awards Lunch – Bingara	17 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room – Bingara	17 th Dec.
	Marketing Presentation/Meeting	21 st Dec.
	Special Meeting The Roxy Conference Room Bingara	21 st Jan.
	Announcement of the Warialda Truck Wash Opening - Royal Hotel Warialda	25 th Jan.
Cr Catherine Egan (Deputy Mayor)	Special Events Committee Meeting - Bingara	2 nd Nov.
	Special Events – Bingara Tourist Office	4 th Nov.
	Vision 20/20 meeting – Bingara	4 th Nov.
	Central Northern Regional Library AGM	11 th Nov.
	Councillor Workshop TLC Bingara	12 th Nov.
	BROC AGM & Ordinary Meeting	13 th Nov.
	Special Events Meeting – Bingara Council Chambers	18 th Nov.
	LGNSW Online Annual Conference – Bingara Council Chambers	23 rd Nov.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	26 th Nov.
	Official Opening of the new Gwydir Oval Amenities Christmas Carnival Gwydir Oval Bingara	28 th Nov.
	Feedlot Inspections Gravesend & North Star	1 st Dec
	Foreshore Camping Inspections	3 rd Dec.
	Bingara Show Committee Meeting	9 th Dec.
	Vision 20/20	10 th Dec.
	Disability Access Community Meeting – Warialda Council Chambers	11 th Dec.
	ARIC Meeting - Bingara	17 th Dec.
	Service Awards lunch – Bingara RSL Club	17 th Dec.
	Ordinary Council Meeting – The Roxy	17 th Dec.

	Conference Room - Bingara	
	Australia Day Judging – Bingara Reception Meeting Room	15 th Jan.
	Special Meeting – The Roxy Conference Room - Bingara	21 st Jan.
	Announcement of the Warialda Truck Wash Opening – Royal Hotel Warialda	25 th Jan.
	Australia Day Awards – The Roxy Theatre	26 th Jan.
	Vision 20/20 Meeting – The River House - Bingara	30 th Jan.
Cr David Coulton	LEMC Meeting – The Roxy Conference Room	5 th Nov.
	Remembrance Day Captain Cook Park Warialda	11 th Nov.
	Councillor Workshop TLC Bingara	12 th Nov.
	BROC AGM and Ordinary Meeting – TLC Bingara Murray Darling Region 11 Ordinary Meeting-TLC	13 th Nov.
	Special Roads Congress – Wagga Wagga	16 th - 18 th Nov.
	LGNSW Online Annual Conference – Bingara Council Chambers	23 rd Nov.
	Stables opening Warialda Showground	24 th Nov.
	Fire Break meeting – Warialda Council Chambers	25 th Nov.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	26 th Nov.
	Official Opening of the new Gwydir Oval Amenities	28 th Nov.
	Feedlot Inspections Gravesend & North Star	1 st Dec.
	St Joseph's Warialda school presentation	10 th Dec.
	Service Awards lunch – Bingara RSL Club	17 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	17 th Dec.
	RFS Service Level Agreement – Bingara RFS HQ	6 th Jan.
	Special Meeting – The Roxy Conference Room - Bingara	21 st Jan.
	Announcement of the Warialda Truck wash Opening – The Royal Hotel Warialda	25 th Jan.
Cr Stuart Dick	LEMC Meeting - The Roxy Meeting Room	5 th Nov.

	Warialda Historical Society Meeting	15 th Oct.
	Councillor Workshop – TLC Bingara	12 th Nov.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	26 th Nov.
	Bingara Pool opening	28 th Nov.
	Feedlot Inspections – Gravesend & North Star	1 st Dec.
	RFS Meeting - Tingha	13 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	17 th Dec.
	Northern Tablelands RFS Meeting	16 th Jan.
	Special Meeting – The Roxy Conference Room - Bingara	21 st Jan.
	Announcement of the Warialda Truck wash Opening – The Royal Warialda	25 th Jan.
Cr Dixon OAM	Special Events Meeting – Bingara Council Chambers	18 th Nov.
	LGNSW Online Annual Conference – Bingara Council Chambers	23 rd Nov.
	Ordinary Council Meeting - The Roxy Conference Room - Bingara	26 th Nov.
	Official Opening of the new Gwydir Oval Amenities	28 th Nov.
	Service Awards Lunch – Bingara RSL Club	17 th Dec.
	Special Meeting – The Roxy Conference Room - Bingara	21 st Jan.
Cr T Galvin	Councillor Workshop – TLC Bingara	12 th Nov.
	BROC AGM and Ordinary Meeting - TLC	13 th Nov.
	Special Events Meeting – Bingara Council Chambers	18 th Nov.
	LGNSW Online Annual Conference – Bingara Council Chambers	23 rd Nov.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	26 th Nov.
	Official Opening of the new Gwydir Oval Amenities	28 th Nov.
	Foreshore camping inspections	3 rd Dec.
	Morning Tea – Doctors wife – Bingara Office	15 th Dec.
	Service awards lunch – Bingara RSL Club	17 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room	17 th Dec.
	Country Education Interviews - Bingara	29 th Jan.

Cr J Moore	NSLA Board Meeting via zoom	19 th Nov.
	Inland Rail Meeting	11 th Dec.
	Councillor Workshop – TLC Bingara	12 th Nov.
	BROC AGM and Ordinary Meeting TLC	13 th Nov.
	Fire Break Meeting – Warialda Council Chambers	25 th Nov.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	26 th Nov.
	Warialda Historical Society Meeting	26 th Nov.
	Official Opening of the new Gwydir Oval Amenities	28 th Nov.
	Bingara Christmas Carnival – Gwydir Oval	28 th Nov.
	Feedlot Inspection – Gravesend & North Star	1 st Dec.
	Gravesend School Presentation	10 th Dec.
	North Star Public School Presentation	11 th Dec.
	Warialda Xmas Markets Warialda Rec. Ground	12 th Dec.
	Coolatai Xmas Carnival	13 th Dec.
	Service Awards lunch – Bingara RSL Club	17 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	17 th Dec.
	County Boundary Road Announcement with Deputy PM and Mark Coulton MP on site	11 th Jan.
	Special Meeting – The Roxy Conference Room Bingara	21 st Jan.
	Announcement of the Warialda Truck Wash Opening – The Royal Warialda	25 th Jan.
	Australia Day Awards – Warialda Showground	26 th Jan.
Cr G Smith	Councillor workshop – TLC Bingara	12 th Nov.
	Fire Break Meeting – Warialda Council Chambers	25 th Nov.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	26 th Nov.
	Feedlot Inspections Gravesend & North Star	1 st Dec.
	Croppa Creek Public School Presentation	15 th Dec.
	Service Awards Lunch – Bingara RSL Club	17 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	17 th Dec.
	County Boundary Road Announcement with Deputy PM and Mark Coulton MP on site	11 th Jan.
	Special meeting – The Roxy Conference Room Bingara	21 st Jan.
	Announcement of the Warialda Truck Wash	25 th Jan.

	Opening – The Royal Warialda	
Cr F Young	LEMC Meeting – The Roxy Conference Room Bingara	5 th Nov.
	NSLA Board Meeting via zoom	19 th Nov.
	Remembrance Day – Bingara RSL Memorial Gardens.	11 th Nov.
	Councillor Workshop – TLC Bingara	12 th Nov.
	LGNSW Online Annual Conference – Bingara Council Chambers	23 rd Nov.
	ANW Strategic Advisory Council via zoom	23 rd Nov.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	26 th Nov.
	Bingara Christmas Carnival – Gwydir Oval	28 th Nov.
	Feedlot Inspections Gravesend & North Star	1 st Dec.
	Disability Access Committee Meeting – Warialda Council Chambers	11 th Dec.
	Service Awards lunch Bingara RSL Club	17 th Dec.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	17 th Dec.
	Special Meeting The Roxy Conference Room Bingara	21 st Jan.

OFFICER RECOMMENDATION

THAT the Councillors' activity report for November 2020 through to end January 2021 be received

ATTACHMENTS

There are no attachments for this report.

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2020.19	NAB	AA	TD	25/01/2021	0.50%	\$1,000,000.00
NAB	2020.2	NAB	AA	TD	25/01/2021	0.50%	\$1,000,000.00
NAB	2020.21	NAB	AA	TD	25/01/2021	0.50%	\$1,000,000.00
Grand Total							\$3,000,000.00
Managed Funds							
Fund	Investment Horizon	Type	3 Mth Avg Yield		Current Value		
Regional Australia Bank	At Call	Cash	See report		\$405,738.15		
Tcorp Cash Fund	At Call	Cash	See report		\$7,597,848.23		
Tcorp Medium Term Fund	At Call	Cash	See report		\$1,090,754.34		
Grand Total							\$9,094,340.72
Total Investments							
Direct Investments							\$3,000,000.00
Managed Funds							\$9,094,340.72
Grand Total							\$12,094,340.72

31 January 2021

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2021.10	NAB	AA	TD	26/04/2021	0.33%	\$1,000,000.00
NAB	2021.2	NAB	AA	TD	26/04/2021	0.33%	\$1,000,000.00
NAB	2021.3	NAB	AA	TD	26/04/2021	0.33%	\$1,000,000.00
Grand Total							\$3,000,000.00
Managed Funds							
Fund	Investment Horizon	Type	3 Mth Avg Yield		Current Value		
Regional Australia Bank	At Call	Cash	See report		\$406,082.35		
Tcorp Cash Fund	At Call	Cash	See report		\$6,598,397.64		
Tcorp Medium Term Fund	At Call	Cash	See report		\$1,088,212.78		
Grand Total							\$8,092,692.77
Total Investments							
Direct Investments							\$3,000,000.00
Managed Funds							\$8,092,692.77
Grand Total							\$11,092,692.77

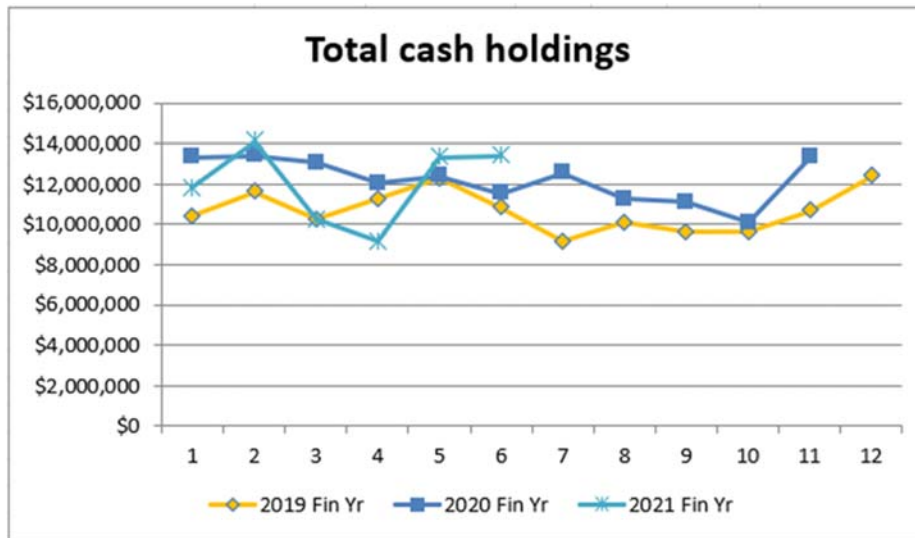
31st December 2020

Cash and Investments	
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$9,094,340.72
Grand Total Investments	\$12,094,340.72
Total Cash and Investments	
Investments	\$12,094,340.72
Cash at bank	\$ 1,326,754.38
Grand Total Cash and Investments	\$13,421,095.10
General Fund Cash	
Total cash and investments	\$13,421,095.10
LESS:	
Water fund*	-\$782,637.88
Sewer fund*	-\$2,969,135.97
Waste fund*	-\$3,644,892.45
Other restrictions:	
Employee leave entitlements*	-\$900,000.00
Carry over works in progress*	-\$550,000.00
Asset replacement*	-\$1,200,000.00
Bonds and deposits	-\$1,460,785.26
Unexpended grants*	-\$871,000.00
Developer contributions	-\$291,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$751,643.54

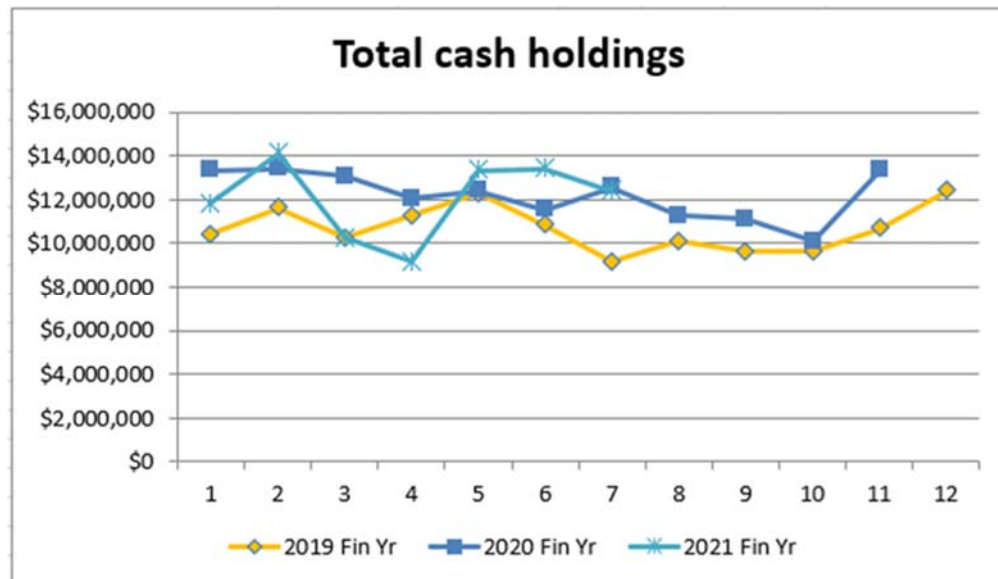
31st January 2021

Cash and Investments	
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$8,092,692.77
Grand Total Investments	\$11,092,692.77
Total Cash and Investments	
Investments	\$11,092,692.77
Cash at bank	\$ 1,286,744.97
Grand Total Cash and Investments	\$12,379,437.74
General Fund Cash	
Total cash and investments	\$12,379,437.74
LESS:	
Water fund*	-\$831,933.00
Sewer fund*	-\$2,870,173.30
Waste fund*	-\$3,542,220.86
Other restrictions:	
Employee leave entitlements*	-\$900,000.00
Carry over works in progress*	-\$550,000.00
Asset replacement*	-\$1,200,000.00
Bonds and deposits	-\$1,460,785.26
Unexpended grants*	-\$500,000.00
Developer contributions	-\$291,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$233,325.32

31st December 2020



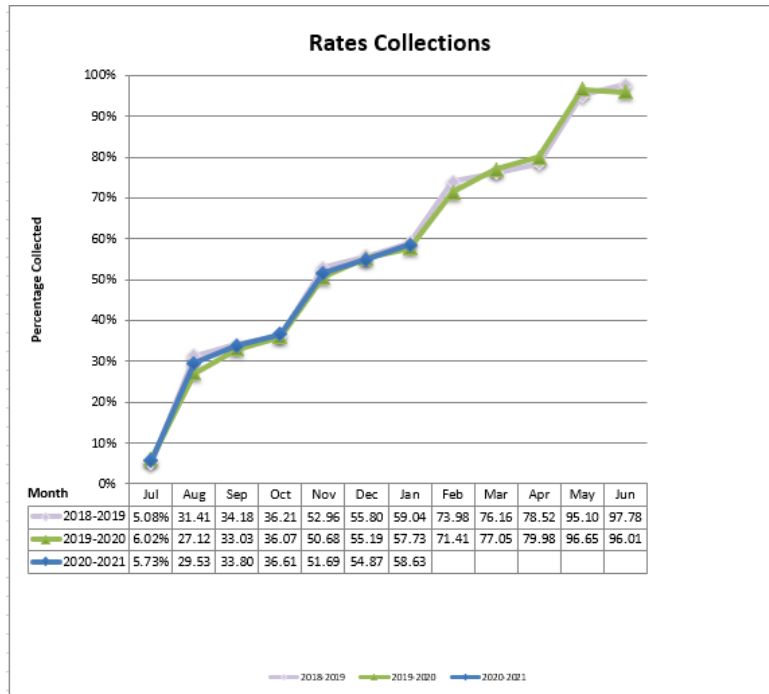
31st January 2021



I, Helen Thomas, Finance Manager and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy, as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 31 January 2021, including December 2020.



OFFICER RECOMMENDATION

THAT the monthly investment and rates' collection report for December 2020 and January 2021 are received and adopted.

ATTACHMENTS

There are no attachments for this report.

STATUTORY ENVIRONMENT

Local Government Act 1993 and associated regulations. A quarterly budget review is due within 2 months of the end of each quarter under the requirements of Clause 203 of the Local Government (General)

Regulation 2005:

203 Budget review statements and revision of estimates

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.

FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS (including Asset Management)

Council must work towards tight controls to achieve the budgeted end of year result.

SUSTAINABILITY IMPLICATIONS (Social & Environmental)

Sustainability has largely been addressed as a result of the Special Rate Variation being approved. Further work is required to ensure bottom line budget and cash results are achieved.

OFFICER RECOMMENDATION

THAT the December Quarter Budget Review Statement be noted.

FURTHER that the December Quarter budget adjustments be approved

ATTACHMENTS

AT- Supporting documentation

Gwydir Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Table of Contents	page
1. Responsible Accounting Officer's Statement	1
2. Income & Expenses Budget Review Statement's Statement	2
Recommended Changes	3
3. Capital Budget Review Statement Statement	4
4. Cash & Investments Budget Review Statement Statement	5
5. Consultancy & Legal Expenses Budget Review Statement	6

Gwydir Shire Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - Council Consolidated

Quarterly Budget Review Statement
 for the period 01/10/20 to 31/12/20

(\$000's)	Original Budget 2020/21	Approved Changes			Carry Forwards	Other than QBRs	Dec QBRs	Mar QBRs	Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		2020/21	Sep QBRs	Oct QBRs									
Income													
Rates and Annual Charges	10,840							10,840	100			10,940	10,947
User Charges and Fees	2,860	(88)						2,772	91			2,863	2,446
Interest and Investment Revenues	92	15						107	18			125	59
Other Revenues	855	(27)		66				894	(32)			862	592
Grants & Contributions - Operating	13,289	91	23					13,403	100			13,503	5,807
Grants & Contributions - Capital	5,626	-	334					5,960	4516			10,476	5,184
Total Income from Continuing Operations	33,562	157	257	-	-	-	-	33,976	4,793			38,769	25,035
Expenses													
Employee Costs	13,971		110					14,081	119			14,200	6,553
Borrowing Costs	427							427	1			428	161
Materials & Contracts	16,655	-	(46)					16,609	20			16,629	18,204
Depreciation	7,762							7,762				7,762	3,749
Legal Costs	40							40				40	2
Consultants	331							331				331	87
Other Expenses	2,976	2						2,978	5			2,983	1,780
Total Expenses from Continuing Operations	42,162	-	66	-	-	-	-	42,228	145			42,373	30,536
Net Operating Result from Continuing Operatic	(8,600)	157	191	-	-	-	-	(8,252)	4,648			(3,604)	(5,501)
Discontinued Operations - Surplus/(Deficit)													
Net Operating Result from All Operations	(8,600)	157	191	-	-	-	-	(8,252)	4,648			(3,604)	(5,501)
Net Operating Result before Capital Items	(14,226)	157	(143)	-	-	-	-	(14,212)	4,314			(14,080)	(10,665)

Gwydir Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
Rates and Annual Charges	Stormwater income coded correctly
User Fees and Charges	Increase in camping fees
Interest and Investment Income	In line with expected year end position
Other Revenues	In line with expected year end position
Grants and Contributions - Operating	Sewer and RFS Income
Grants and Contributions - Capital	COVID stimulus and Upper Horton Road
Employee Costs	Reduction in Casual Wages
Borrowing Costs	Interest reduction
Materials and Contracts	In line with project adjustments
Other Expenses	Reduction in doubtful debts account

Gwydir Shire Council

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

Quarterly Budget Review Statement
 for the period 01/10/20 to 31/12/20

	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result
		Carry Forwards	Sep QBRs	Dec QBRs				
(\$000's)								
Capital Expenditure								
New Assets								
- Plant & Equipment								
- Land & Buildings								
- Other								
Renewal Assets (Replacement)								
- Plant & Equipment	1,200			1,200			1,200	
- Land & Buildings	5,626			5,626			5,626	
- Roads, Bridges, Footpaths Materials	3,184			3,184			3,184	
Loan Repayments (Principal)	2,160			2,160			2,160	
Waste	110			110			110	
Water supply	386			386			386	
Sewerage services	549			549			549	
Total Capital Expenditure	13,215			13,215			13,215	
Capital Funding								
Rates & Other Untied Funding	570			570			570	
Capital Grants & Contributions	5,626			5,626			5,626	
Reserves:								
- External Restrictions/Reserves	5,614			5,614			5,614	
- Internal Restrictions/Reserves								
New Loans								
Receipts from Sale of Assets								
- Plant & Equipment	360			360			360	
Waste	110			110			110	
Water supply	386			386			386	
Sewerage services	549			549			549	
Total Capital Funding	13,215			13,215			13,215	
Net Capital Funding - Surplus/(Deficit)								

Gwydir Shire Council

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2020
Cash & Investments - Council Consolidated

Quarterly Budget Review Statement
 for the period 01/10/20 to 31/12/20

	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Mar QBRs					
((\$000's))									
Externally Restricted ⁽¹⁾									
Aged Care Bonds	700	-	-	700	700		700	700	
Developer Contributions	288	-	-	288	288		288	291	
Specific Purpose unexpended Grants	2,004	-	-	2,004	2,004		2,004	1,100	
Water	770	-	-	770	770		770	782	
Sewer	3,135	-	-	3,135	3,135		3,135	2,969	
Total Externally Restricted	6,897	-	-	6,897	6,897		6,897	5,842	
(1) Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Employee Leave Entitlement	900	-	-	900	900		900	900	
Trust Accounts	49	-	-	49	49		49	50	
WIP and Asset Replacement								2,200	
Other Waste	3,174	-	-	3,174	3,174		3,174	3,644	
Total Internally Restricted	4,123	-	-	4,123	4,123		4,123	6,794	
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restrict	480	-	-	480	480		480	785	
Total Cash & Investments	11,500	-	-	11,500	11,500		11,500	13,421	