



**MINUTES ORDINARY MEETING**

**GWYDIR SHIRE COUNCIL**

**THURSDAY 28 OCTOBER 2021**

**COMMENCING AT 9.01 AM**

**ROXY CONFERENCE ROOM**

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**Present:**

**Councillors:** Cr. John Coulton (Mayor), Cr. Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr. Jim Moore, Cr. Geoff Smith (left the meeting at 11.14 am), Cr. David Coulton, Cr Stuart Dick and Cr Frances Young

**Staff:** Max Eastcott (General Manager), Leeah Daley (Deputy General Manager), Helen Thomas (Manager, Finance), Alex Eddy (Manager, Engineering Services), Thaiis Simpson (Administrative Assistant) and Anthony Francis (IT Officer)

**Public:** Kim Miller (Gwydir News) and Ninni Synnefors (Gwydir's Procurement Officer)

**Visitors:** For the presentation Robyn Phillips (Secretary Country Education Foundation of Gwydir Learning Region), Leonie Southwell (McGregor Gourlay) and Nathaniel Brazel (Barenbrug Australia)

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Chairman .....

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**<https://www.gwydir.nsw.gov.au/>**

**OFFICIAL OPENING AND WELCOME – MAYOR**

The Mayor also noted that this is the last decision making meeting of the current Council and thanked all the Councillors for their service over the last five years.

**APOLOGIES Cr Galvin  
COUNCIL RESOLUTION:  
MINUTE 250/21**

**THAT the apology of Cr Galvin is accepted.**

**(Moved Cr Egan, seconded Cr Dixon OAM)**

**CONFIRMATION OF THE MINUTES  
COUNCIL RESOLUTION:  
MINUTE 251/21**

**THAT the Minutes of the previous Council Meeting held on Thursday 30 September 2021 as circulated be taken as read and CONFIRMED.**

**(Moved Cr Young, seconded Cr Smith)**

**PRESENTATION**

Nathaniel Brazel from Barenbrug Australia presented a cheque to Mrs Leonie Southwell from McGregor Gourlay and the Secretary, Mrs Robyn Phillips, of Country Education Foundation of Gwydir Learning Region (CEF- Gwydir). Barenbrug Australia held a competition earlier in the year and Mrs Leonie Southwell entered the competition listing CEF Gwydir as the nominated charity. Leonie won the competition worth \$5,000. This has been an amazing boost to CEF Gwydir funds as our fundraising plans for 2020 and 2021 were disrupted badly due to COVID-19. This donation will go a long way towards CEF Gwydir being able to provide financial assistance to our Gwydir youth undertaking further studies in 2022.

**CALL FOR THE DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST**

**ADDITIONAL/LATE ITEMS  
COUNCIL RESOLUTION:  
MINUTE 252/21**

**THAT the following items, namely:**

- 1. Personnel Issue**
- 2. Visitor Information Centre and Roxy Complex Report**

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3. Certification of the 2020-2021 Financial Statements
4. Quarterly Budget Review Statement

are accepted as late items onto this Agenda for discussion.

(Moved Cr D Coulton, seconded Cr Smith)

**COMMITTEE OF THE WHOLE – CONFIDENTIAL ITEMS  
COUNCIL RESOLUTION:  
MINUTE 253/21**

**THAT the Council resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A(2)(a) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider Item(s) listed on the agenda.**

(Moved Cr Coulton, seconded Cr Moore)

**ADOPTION OF THE RECOMMENDATIONS OF THE CONFIDENTIAL SESSION**

**COUNCIL RESOLUTION:  
MINUTE 254/21**

**THAT the recommendations of the Confidential Session, namely:**

**Personnel Issue (Ref: 255/21)**

**THAT the General Manager be congratulated on the positive outcome of his Annual Performance review.**

**Attract, Connect, Stay Program (Ref: 256/21)**

**THAT the Council supports the decision of the Gwydir Health Alliance Sub-Committee to withdraw from the Attract, Connect, Stay Research Program.**

are adopted.

(Moved Cr Young, seconded Cr Dixon OAM)

**Item 1 Committee Recommendations to Council**

**FILE REFERENCE** 21/26600

**DELIVERY PROGRAM**

**GOAL:** 5. Organisational Management

**OUTCOME:** 5.1 CORPORATE MANAGEMENT

**STRATEGY:** 5.1.3 Administrative functions - GM - internal

**AUTHOR** General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY OF COMMITTEE RECOMMENDATIONS**

Public Infrastructure Committee 14<sup>th</sup> October 2021

THAT the monthly Technical Services Report for September 2021 be received.

Community Services and Planning Committee 14<sup>th</sup> October 2021

Confidential Organisation & Community Services

THAT the Confidential Organisation & Community Services report be received

FURTHER that the staff develop a list of suitable future residential lot development locations for consideration.

Initial classification and categorisation of Crown Land appointed to Council as Crown Land Manager

THAT the report be received

THAT Council notify the Minister administering the Crown Lands Management Act 2016 of the initial categorisation assigned to Crown Land appointed to Council, as Crown Land Manager, and detailed in Attachment 1.

THAT Council applies for Ministerial consent to classify and manage Crown Land currently appointed to Council, as Crown Land Manager, and detailed in Attachment 2, as operational land under the Local Government Act 1993.

Organisation & Community Services

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THAT the report be received.

Executive Services Monthly Report

THAT the report be received.

Additional Executive Services (Community Assets September) Report

THAT the report be received.

Councillors' Reports

THAT the following Councillor Reports are noted:

Cr Smith Various Matters;

Cr Egan Feedlot located at 821 Eden Forest Road,  
Gravesend;

Cr D Coulton Various Matters;

Cr Young Council's Disability Access Plan;

Cr Galvin Bingara Street Bins;

Cr Dick Onus Road Dog Breeding Facility;

Cr Moore Various Matters;

Cr Dixon OAM Various Matters; and;

The Shire Engineer Swifts Road.

#### COMMITTEE RECOMMENDATIONS

THAT the Committee Recommendations be adopted.

#### ATTACHMENTS

There are no attachments for this report.

#### **COUNCIL RESOLUTION: MINUTE 257/21**

**Public Infrastructure Committee 14<sup>th</sup> October 2021 (Ref: 258/21)**

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**THAT the monthly Technical Services Report for September 2021 be received.**

**Community Services and Planning Committee 14<sup>th</sup> October 2021**

**Confidential Organisation & Community Services (Ref: 259/21)**

**THAT the Confidential Organisation & Community Services report be received**

**FURTHER that the staff develop a list of suitable future residential lot development locations for consideration (Ref: 260/21).**

**Initial classification and categorisation of Crown Land appointed to Council as Crown Land Manager (Ref: 261/21)**

**THAT the report be received**

**THAT Council notify the Minister administering the Crown Lands Management Act 2016 of the initial categorisation assigned to Crown Land appointed to Council, as Crown Land Manager, and detailed in Attachment 1.**

**THAT Council applies for Ministerial consent to classify and manage Crown Land currently appointed to Council, as Crown Land Manager, and detailed in Attachment 2, as operational land under the Local Government Act 1993.**

**THAT the Category for Cranky Rock Reserve 87886 as detailed in Attachment 1 be amended from 'Natural Area/General Community Use' to 'Natural Area – Bushland'**

**Organisation & Community Services (Ref: 262/21)**

**THAT the report be received.**

**Executive Services Monthly Report (Ref: 263/21)**

**THAT the report be received.**

**Additional Executive Services (Community Assets September) Report (Ref: 264/21)**

**THAT the report be received.**

**Councillors' Reports (Ref: 265/21)**

**THAT the following Councillor Reports are noted:**

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**Cr Smith Various Matters;**

**Cr Egan Feedlot located at 821 Eden Forest Road,  
Gravesend;**

**Cr D Coulton Various Matters;**

**Cr Young Council's Disability Access Plan;**

**Cr Galvin Bingara Street Bins;**

**Cr Dick Onus Road Dog Breeding Facility;**

**Cr Moore Various Matters;**

**Cr Dixon OAM Various Matters; and;**

**The Shire Engineer Swifts Road.**

**(Moved Cr Egan, seconded Cr D Coulton)**



**Item 2 Councillor's September and October Activity Report**

**FILE REFERENCE** 21/27100

**DELIVERY PROGRAM**

**GOAL:** 4. Proactive Regional and Local Leadership

**OUTCOME:** 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY

**STRATEGY:** 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external

**AUTHOR** General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for reception.

<b>September and October 2021</b>		
<b>Councillor</b>	<b>Event</b>	<b>Date</b>
Cr J Coulton (Mayor)	Gwydir Shire Council Local Emergency Management Covid Committee update teams meeting	2 <sup>nd</sup> Sept.
	Vaccination Hubs discussion	3 <sup>rd</sup> Sept.
	Gwydir Shire Council Local Emergency Management Covid Committee update teams meeting	9 <sup>th</sup> Sept.
	LGNSW update on opposition to Infrastructure Contributions Reforms – teams meeting	14 <sup>th</sup> Sept.
	Teams meeting re Gwydir Shire Council Pfizer Vaccination hubs	15 <sup>th</sup> Sept.
	Covid Committee Update	16 <sup>th</sup> Sept.
	LGNSW teams meeting with Deputy Premier re Public Health Order impacts on Regional NSW	17 <sup>th</sup> Sept.
	Meeting with Ben Coulton – Getta Getta Road – Warialda Council Chambers	20 <sup>th</sup> Sept.
	Teams meeting – Inland Rail	20 <sup>th</sup> Sept.
	Teams Meeting – Gwydir Shire road damage	22 <sup>nd</sup> Sept.
	LEMC Covid Committee update	23 <sup>rd</sup> Sept.
	Warialda Golf & Bowling Club renovations photo with Adam Marshall	24 <sup>th</sup> Sept.

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	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	Meeting – David Tighe – Warialda Office	12 <sup>th</sup> Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	Meeting – The Roxy Conference Room	15 <sup>th</sup> Oct.
	Gwydir Shire Council & NSW Telco Authority Teams meeting	21 <sup>st</sup> Oct.
	LEMC Covid Committee update	22 <sup>nd</sup> Oct.
	General Manager Performance Review – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Attract Connect Stay Workshop – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office – staffing issues – The Roxy Meeting Room	29 <sup>th</sup> Oct.
Cr Catherine Egan (Deputy Mayor)	Bingara Toy Library	7 <sup>th</sup> Sept.
	Special Events Committee Meeting – The Old Court House Bingara	22 <sup>nd</sup> Sept.
	Attract Connect Stay Workshop – Warialda Council Chambers	29 <sup>th</sup> Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	Blue Hills Estate - Bingara	25 <sup>th</sup> Oct.
	General Manager Performance Review – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Attract Connect Stay Workshop – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office – staffing issues	29 <sup>th</sup> Oct.
Cr David Coulton	Gwydir Shire LEMC Committee COVID-19 update meeting via teams	2 <sup>nd</sup> Sept.
	LEMC Covid Committee update	9 <sup>th</sup> Sept.
	Teams meeting re Gwydir Shire Council Pfizer Vaccination hubs	15 <sup>th</sup> Sept.
	Narrabri, Moree and Gwydir combined Service Level Agreement Meeting and Namoi Gwydir Senior Management Team meeting via Teams	16 <sup>th</sup> Sept.
	RFDS Vaccination Hub preparation and assist	25 <sup>th</sup> Sept.

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	– Warialda Showground	
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	LEMC Teams Meeting	30 <sup>th</sup> Sept.
	LEMC Covid Committee update	8 <sup>th</sup> Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	LEMC Covid Committee update	15 <sup>th</sup> Oct.
	LEMC Covid Committee update	22 <sup>nd</sup> Oct.
	General Manager Performance Review – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.
Cr Geoff Smith	Narrabri, Moree and Gwydir Combined Service Level Agreement Meeting and Namoi Gwydir Senior Management Team Meeting	16 <sup>th</sup> Sept.
	Meeting - Ben Coulton – Warialda Council Chambers	20 <sup>th</sup> Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	General Manager Performance Review – The Warialda Council Chambers	26 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.
Cr Stuart Dick	LEMC Covid Committee update	2 <sup>nd</sup> Sept.
	BFMC Pre Season Meeting via Teams	8 <sup>th</sup> Sept.
	LEMC Covid Committee update	9 <sup>th</sup> Sept.
	Narrabri, Moree and Gwydir Combined Service Level Agreement Meeting and Namoi Gwydir Senior Management Team Meeting	16 <sup>th</sup> Sept.
	LEMC Covid Committee update	16 <sup>th</sup> Sept.
	Historical Society Meeting	16 <sup>th</sup> Sept.
	LEMC Covid Committee update	23 <sup>rd</sup> Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	LEMC Covid Committee update	8 <sup>th</sup> Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.

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	Historical Society Meeting	21 <sup>st</sup> Oct.
	LEMC Covid Committee update	22 <sup>nd</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.
Cr Dixon OAM	Special Events Committee Meeting – The Old Court House Bingara	22 <sup>nd</sup> Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	Attract Connect Stay Workshop – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.
Cr T Galvin	Special Events Committee Meeting – The Old Court House Bingara	22 <sup>nd</sup> Sept.
	Attract Connect Stay Workshop – Warialda Council Chambers	29 <sup>th</sup> Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.
Cr J Moore	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.
Cr F Young	LEMC Covid Committee update	2 <sup>nd</sup> Sept.
	LEMC Covid Committee update	9 <sup>th</sup> Sept.
	LEMC Covid Committee update	23 <sup>rd</sup> Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 <sup>th</sup> Sept

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	LEMC teams meeting	30 <sup>th</sup> Sept.
	LEMC Covid Committee update	8 <sup>th</sup> Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 <sup>th</sup> Oct.
	LEMC Covid Committee update	15 <sup>th</sup> Oct
	Attract Connect Stay Workshop – Warialda Council Chambers	26 <sup>th</sup> Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 <sup>th</sup> Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 <sup>th</sup> Oct.

**OFFICER RECOMMENDATION**

THAT the report be received

**ATTACHMENTS**

There are no attachments for this report.

**COUNCIL RESOLUTION:  
MINUTE 266/21**

**THAT the report be received.**

**(Moved Cr Young, seconded Cr Moore)**

**Note: RFS Meeting scheduled for 29<sup>th</sup> October 2021 is being held on Wednesday 3<sup>rd</sup> November 2021 at 10.30 am**



To avoid issues with tender thresholds and the burden on Council staff, it is intended to call for public tenders for the wet hire of earthmoving plant and gravel haulage trucks.

The successful procurement will lead to two panel contracts that will allow Council to engage pre-assessed contractors on a job specific basis without the requirement to call for quotations or public tenders.

In order to consult local contractors and provide an adequate timeframe for them to complete tender responses, it is not reasonable to award this tender prior to Council going into its caretaker period. To ensure expedient delivery of engineering works, it is recommended that the tender is awarded prior to the new council meeting in January.

### **CONCLUSION**

The awarding of tenders for wet hire of earthmoving equipment and gravel haulage and the associated panel contracts will assist Council in delivering its large works program while satisfying the relevant procurement policies around tendering. By delegating the awarding of these tenders to the General Manager, contractors can be engaged for large scale works prior to the new elected council meeting in January 2022.

### **CONSULTATION**

Contractors that Council regularly engages will be consulted prior the calling of tenders to ensure they are aware of the requirements surrounding the tender process.

### **OFFICER RECOMMENDATION**

THAT the report be received

THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of earthmoving equipment

THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of gravel haulage trucks.

### **ATTACHMENTS**

There are no attachments for this report.

### **COUNCIL RESOLUTION MINUTE 267/21**

**THAT the report be received**

**THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of earthmoving equipment**

**THAT the General Manager be delegated the authority to award a**

**panel contract tender for the wet hire of gravel haulage trucks.**

**(Moved Cr Egan, seconded Cr Smith)**



**Item 4 RFDS Vaccination Hubs**

**FILE REFERENCE** 21/27006

**DELIVERY PROGRAM**

**GOAL:** 1. A healthy and cohesive community

**OUTCOME:** 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES

**STRATEGY:** 1.1.2 Encourage and enable healthy lifestyles choices - OCD - external

**AUTHOR** General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for notation.

**COMMENT**

The second round of the Royal Flying Doctor Service Vaccination Hubs at various locations within the Shire has now been completed.

The results have been extremely pleasing with over 1,000 people attending the walk-in facilities over the two periods.

<b>Vaccination Hubs</b>			
<b>Location</b>	<b>First</b>	<b>Second</b>	<b>Totals</b>
North Star	48	34	82
Warialda	222	192	414
Bingara	174	192	366
Upper Horton	106	80	186
Totals	550	498	1048

**OFFICER RECOMMENDATION**

THAT the report be received

**ATTACHMENTS**

There are no attachments for this report.

**COUNCIL RESOLUTION:  
MINUTE 268/21**

**THAT the report be received.**

**(Moved Cr Dixon OAM, seconded Cr D Coulton)**

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**Item 5 September Investment and Rates Collection Report**

**FILE REFERENCE** 21/27157

**DELIVERY PROGRAM**

**GOAL:** 5. Organisational Management

**OUTCOME:** 5.1 CORPORATE MANAGEMENT

**STRATEGY:** 5.1.1 Financial management and accountability systems - CFO - internal

**AUTHOR** Manager, Finance

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

**TABLED ITEMS** Nil

**BACKGROUND**

**COMMENT**

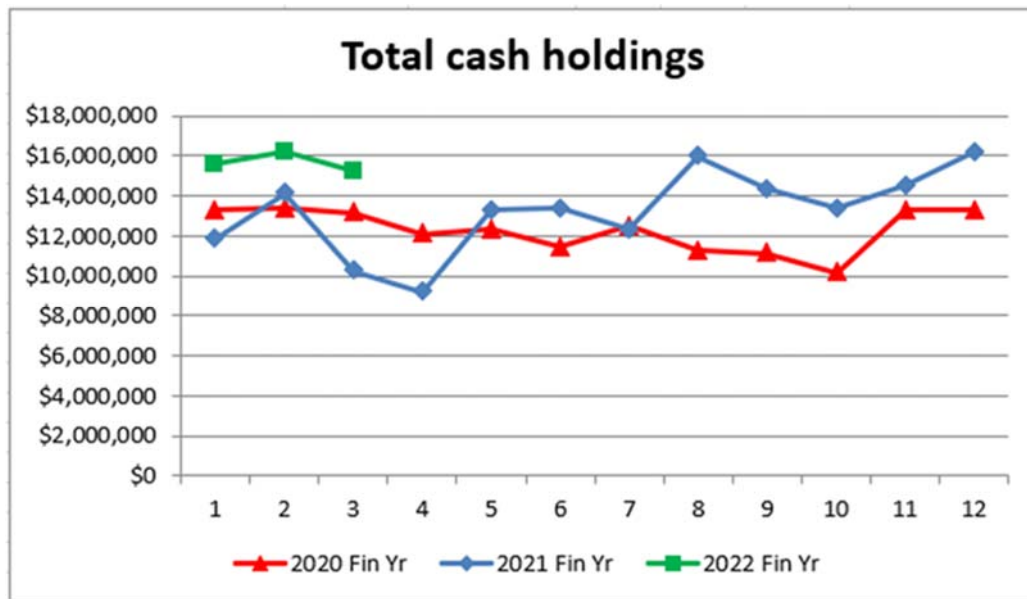
In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30th September 2021.

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2021.10	NAB	AA	TD	25/10/2021	0.27%	\$1,000,000.00
NAB	2021.2	NAB	AA	TD	25/10/2021	0.27%	\$1,000,000.00
NAB	2021.3	NAB	AA	TD	25/10/2021	0.27%	\$1,000,000.00
<b>Grand Total</b>							<b>\$3,000,000.00</b>
Managed Funds							
Fund	Investment	Horizon	Type	3 Mth Avg Yield	Current Value		
Regional Australia Bank		At Call	Cash	See report	\$406,849.48		
Tcorp Cash Fund		At Call	Cash	See report	\$9,099,187.94		
Tcorp Medium Term Fund		At Call	Cash	See report	\$1,467,319.08		
<b>Grand Total</b>							<b>\$10,973,356.50</b>
Total Investments							
Direct Investments							\$3,000,000.00
Managed Funds							\$10,973,356.50
<b>Grand Total</b>							<b>\$13,973,356.50</b>

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Cash and Investments	
<b>Total Investments</b>	
Direct Investments	\$3,000,000.00
Managed Funds	\$10,973,356.50
<b>Grand Total Investments</b>	<b>\$13,973,356.50</b>
<b>Total Cash and Investments</b>	
Investments	\$13,973,356.50
Cash at bank	\$ 1,647,597.73
<b>Grand Total Cash and Investments</b>	<b>\$15,620,954.23</b>
<b>General Fund Cash</b>	
<b>Total cash and investments</b>	<b>\$15,620,954.23</b>
<b>LESS:</b>	
Water fund*	-\$833,049.90
Sewer fund*	-\$2,829,240.86
Waste fund*	-\$3,512,625.05
<b>Other restrictions:</b>	
Employee leave entitlements*	-\$900,000.00
Carry over works in progress*	-\$5,034,350.00
Asset replacement*	-\$954,000.00
Bonds and deposits	-\$1,182,486.12
Developer contributions	-\$200,000.00
*These figures may change with end of year processing	
<b>Discretionary General Fund Cash</b>	<b>\$175,202.30</b>



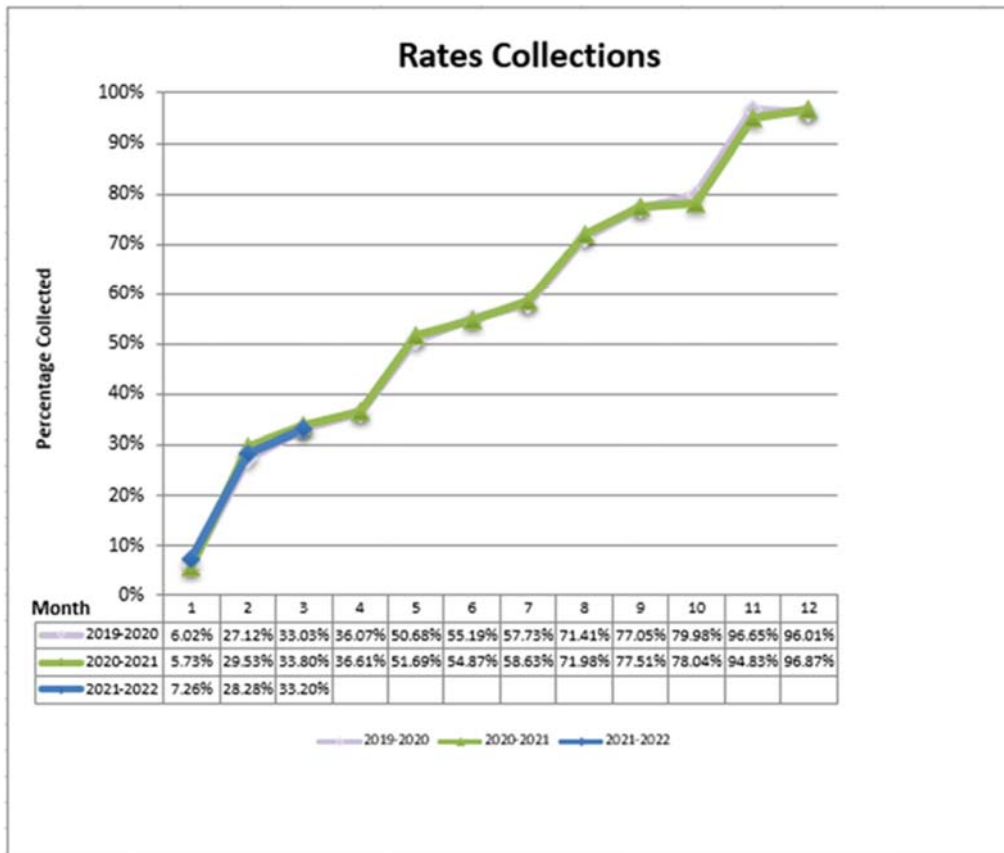
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Chairman .....

I, Helen Thomas, CFO and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy, as amended.

**RATES COLLECTIONS**

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 30th September 2021.



**OFFICER RECOMMENDATION**

THAT the report be received

**ATTACHMENTS**

There are no attachments for this report.

**COUNCIL RESOLUTION:  
MINUTE 269/21**

**THAT the report be received.**

**(Moved Cr Young, seconded Cr Dick)**

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Chairman .....

**Item 6 Visitor Information Centre and Roxy Complex Report**

**FILE REFERENCE** 21/27166

**DELIVERY PROGRAM**

**GOAL:** 5. Organisational Management

**OUTCOME:** 5.1 CORPORATE MANAGEMENT

**STRATEGY:** 5.1.5 Provide responsible internal governance - GM - internal

**AUTHOR** Organisational and Community Services Director

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

That the report be received.

**TABLED ITEMS** Nil

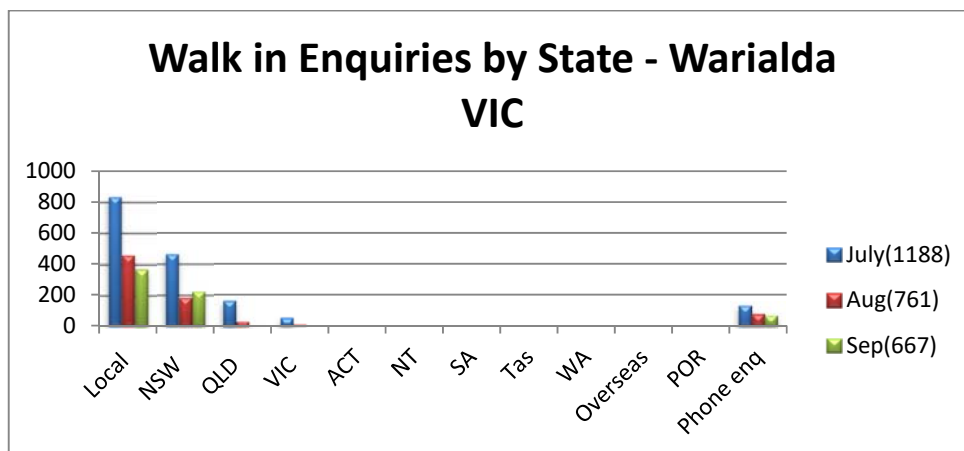
**COMMENT**

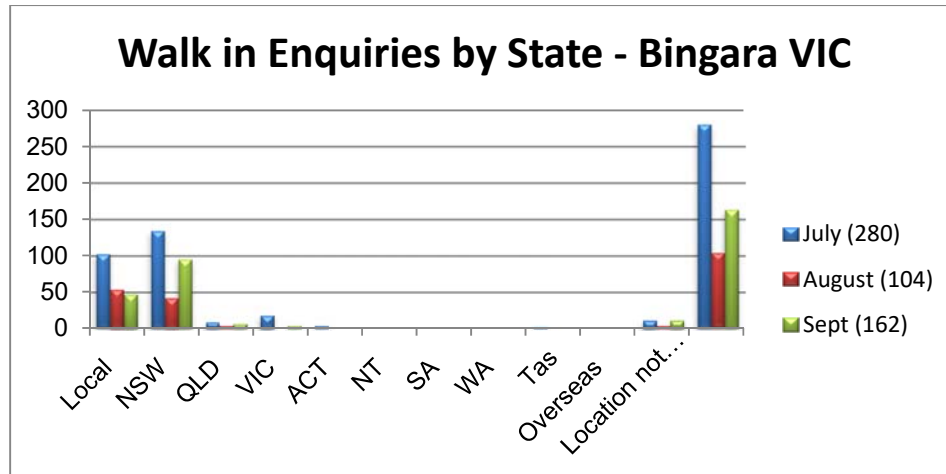
**VISITOR INFORMATION CENTRES**

The Visitor information centres in Bingara and Warialda took a hit over the last three months almost certainly due to the COVID-19 lockdown. Local enquiries followed the similar downward trend of tourists from outside the LGA.

However, whilst local enquiries continued to slump in September there was an increase of visitors who identified as NSW residents travelling.

This gives a positive outlook for tourism over the coming months and into the new year. The VIC managers have both reported busier days, and we look forward to seeing the reverse of the trends presented here.





**Warialda Visitor Information Centre (VIC)**

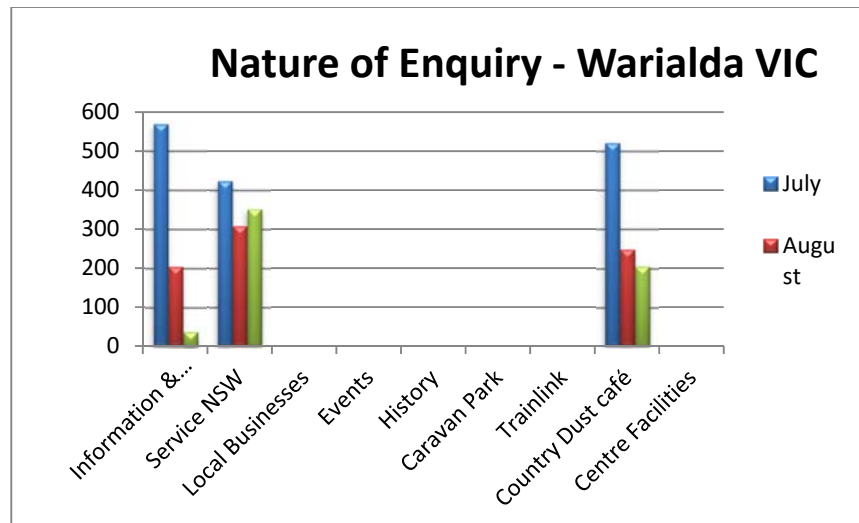
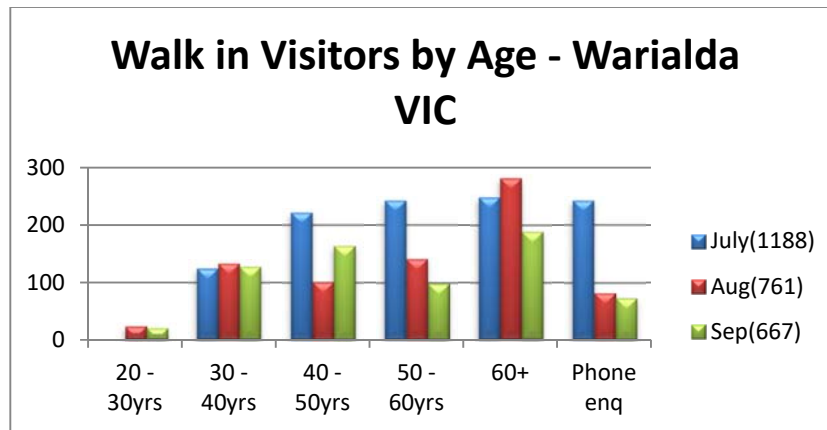
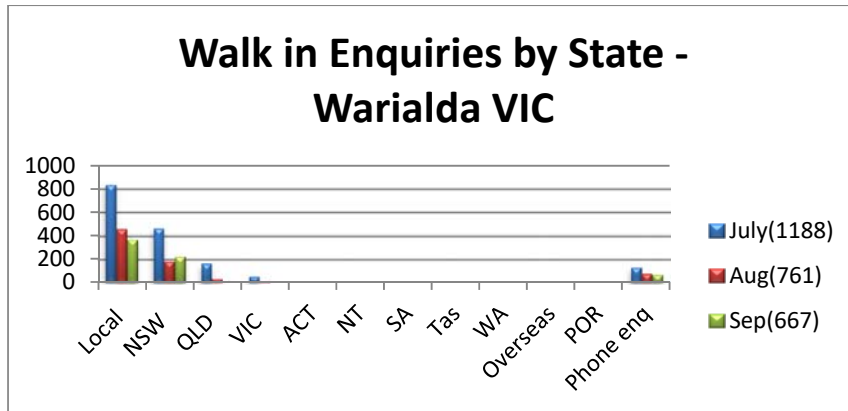
July 2021	August 2021	September 2021
Opening Hours 157.5	Opening Hours 109.5	Opening Hours 157.5
Volunteering Hours 19	Volunteering Hours 8	Volunteering Hours 12

Income:	\$July	\$August	\$September
Centre Hire	60.00	0	0
Merchandise sales	1013.01	1133.00	1051.99
<b>Total Monthly Income</b>	<b>1073.01</b>	<b>1133.00</b>	<b>1051.99</b>

Visitors at Warialda VIC	July	August	September
Visitors	308	185	38
RMS	340	261	351
Cafe	421	243	205
Phone Visitor /Service NSW enquires	119	72	73
<b>Total</b>	<b>1188</b>	<b>761</b>	<b>761</b>

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Chairman .....



The falloff in enquiries for information & merchandise, and café patronage likely due to lockdown restrictions.

**Bingara Visitor Information Centre (VIC)**

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Chairman .....

July 2021	August 2021	September 2021
Opening Hours 174.5	Opening Hours 77	Opening Hours 175
Volunteer Hours 31.5	Volunteer Hours 12	Volunteer Hours 32

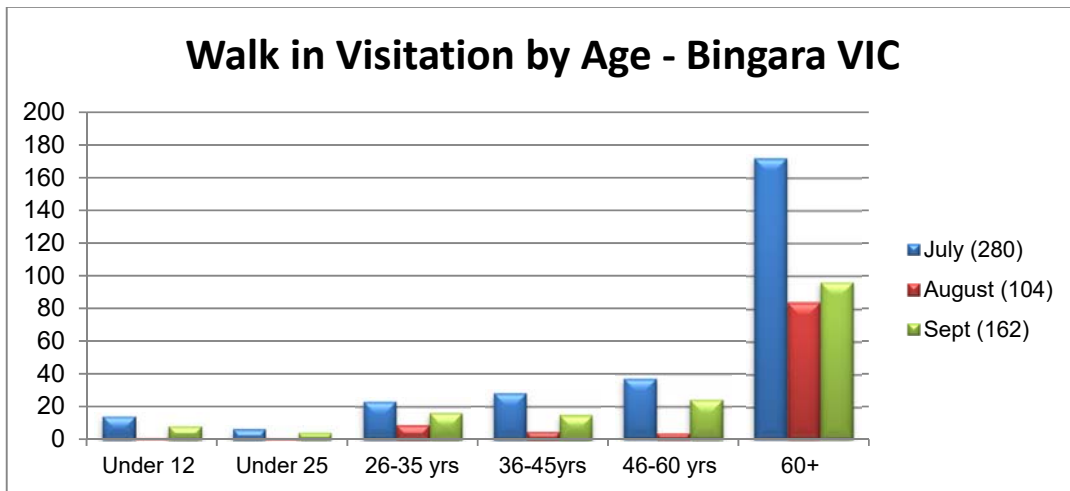
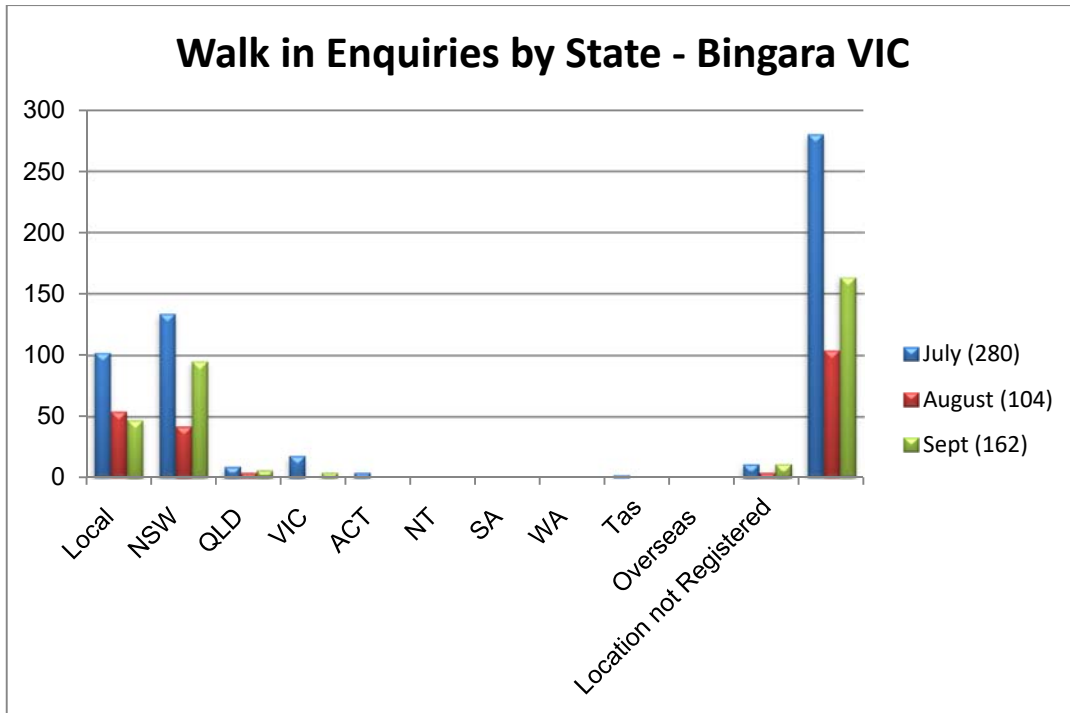
Income	July	August	September
Products on Consignment	81.00	3.00	9.00
Merchandise	588.50	326.40	397.00
<b>Subtotal</b>	<b>669.50</b>	<b>329.40</b>	<b>406.00</b>
Less payments to consignees	56.70	2.10	6.30
<b>Total Merchandise sales</b>	<b>612.80</b>	<b>327.30</b>	<b>399.70</b>
VIC Commission received on Event bookings undertaken on behalf of Community Groups – sub total			
<b>Total Monthly Income Bingara VIC</b>	<b>612.50</b>	<b>327.30</b>	<b>399.70</b>
Roxy Tour Income	00.00	00.00	00.00
<b>Visitors at Bingara VIC</b>	<b>280</b>	<b>104</b>	<b>163</b>

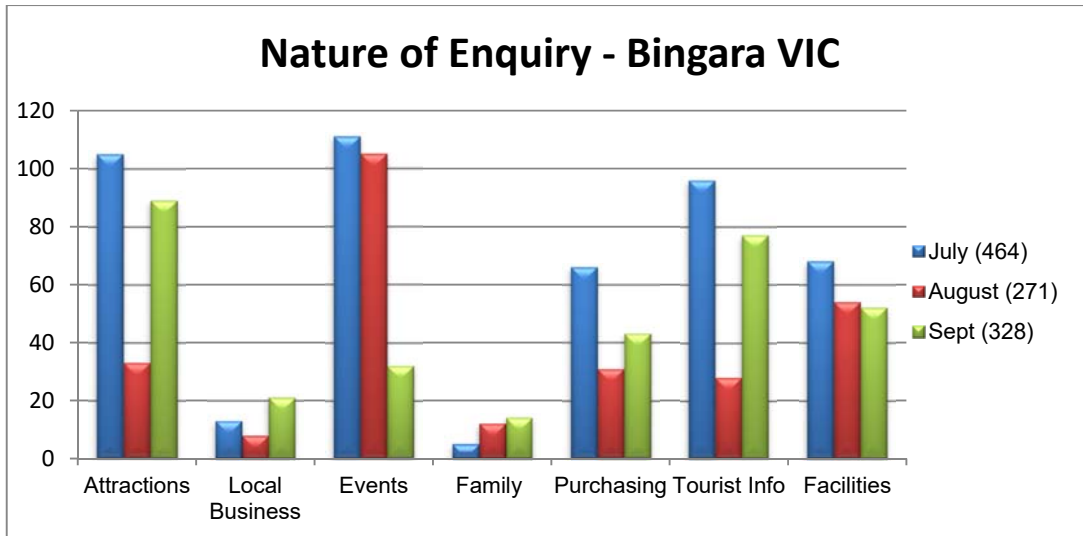
Covid-19 Lockdowns in various areas has impacted the number of visitors the Gwydir Shire.

The price of gold must have risen the VIC sold 5 Gold pens in one day.

A Visitor wished have his views passed on to Council – he was very complimentary about the town, camping, Orange Tree Memorial, his words where *“the Shire should be congratulated on the presentation of the town, looking after RV travellers with the free camps – that Orange Memorial is just something amazing”*







**THE ROXY COMPLEX**

**Roxy Function Centre**

The complex was very quiet over the last quarter as the COVID-19 lockdown postponed or cancelled our touring events, and then our local ones.

There will be a staggered return to normalcy over the next two months while the state completes its reopening roadmap. From December (2021) it should be back to business without any significant restrictions.

About the same time, Heritage NSW is launching an exemptions reform of non-notifiable exceptions. This will remove any application requirement to Heritage NSW for some minor works to locally listed archaeology or where archaeology does not exist. This is very positive for the future Conservation Management Plan of the facility as it will create a clear distinction between heritage impact procedures for original and non-original fabric and artifacts.

Also positive is the collaboration with the Northwest Theatre Company (NWTC) for operation of the Roxy theatre space. This opportunity provides the theatre with an experienced technical crew for supporting buy-in productions.

**Roxy Café**

The O'Donnell family have moved to Bingara from Canberra and are going to be leasing the café from the Council. They are very keen and plan to provide short-order and a la carte menus, as well as coffee and sweets, and catering. They also have experience in hospitality training which may see the Trade Training Kitchen up and running again shortly.

The lease is being finalised pending redesign of the front counter which is unsatisfactory for long-term café operations. In the meantime, the O'Donnell's have been advised to work on what they can, setting up and catering.

As such, there is no specific reopening date just yet. However, we hope to confirm a design quote from Faircloth and Reynolds (they designed the café,

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Chairman .....

living classroom, and trade training kitchens) before the end of the month, and for the remodelling to be done swiftly, all at once.

OFFICER RECOMMENDATION

THAT the report be received

**ATTACHMENTS**

There are no attachments for this report.

**COUNCIL RESOLUTION:  
MINUTE 270/21**

**THAT the report be received.**

**(Moved Cr Egan, seconded Cr Young)**

**Item 7 Certification of the 2020-2021 Financial Statements**

**FILE REFERENCE** 21/27452

**DELIVERY PROGRAM**

**GOAL:** 5. Organisational Management

**OUTCOME:** 5.1 CORPORATE MANAGEMENT

**STRATEGY:** 5.1.1 Financial management and accountability systems - CFO - internal

**AUTHOR** Manager, Finance

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

This report recommends reception and certification of the annual accounts for 2020/2021.

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/ SUMMARY RECOMMENDATION**

The purpose of this report is to comply with statutory requirements in relation to the General Purpose and Special Purpose Financial Reports for the year ended 30 June 2021 for Gwydir Shire Council.

The General Purpose and Special Purpose Financial Reports for Gwydir Shire Council for the year ended 30 June 2021 have been prepared and are awaiting Audit during November. It is not believed there will be any material changes to the Reports attached.

When the audit is completed, the NSW Audit Office will issue a client service report which will be presented along with the audited financial reports to the Audit Risk and Improvement Committee for review.

The audited financial statements and independent auditors report will be presented to Council and the public at a Council meeting to be held in accordance with Section 419 (1) of the *Local Government Act 1993*.

Section 413(2)(c) requires a Statement, signed by the General Manager, Responsible Accounting Officer, Mayor and one Councillor, in the form approved by the Council as to its opinion on the General Purpose Financial Reports, Special Purpose Financial Reports and any such General Schedules. It should be noted that the Statement reflects an opinion only and is not legally binding.

**Staff Certification**

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Chairman .....

The General Manager, Mr. Max Eastcott, and the Responsible Accounting Officer, Mrs. Helen Thomas, certify that to the best of their knowledge, the General Purpose and Special Purpose Financial Reports have been prepared in accordance with all statutory requirements and believe the reports present fairly the financial position of Gwydir Shire Council at 30 June 2020.

OFFICER RECOMMENDATION

THAT the report be received

FURTHER that in relation to the report "Certification of the 2020/2021 Annual Financial Reports" for the period ending 30 June 2021, Council:

- (i) Resolve to present the Audited General Purpose and Special Purpose Financial Reports, together with the Auditors Reports at a Public Meeting to be held as part of Council's Meeting on 23 November 2020, in accordance with Section 419 (1) of the *Local Government Act, 1993*;
- (ii) Record as an opinion of the Council pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW) (as amended), that the General Purpose Financial Reports for Gwydir Shire Council for the period ending 30 June 2021:
  - (a) have been prepared in accordance with:
    - the *Local Government Act 1993* (as amended) and Regulations made thereafter
    - the Australian Accounting Standards and professional pronouncements; and
    - the Local Government Code of Accounting Practice and Financial Reporting;
  - (b) the General Purpose Financial Report presents fairly the Council's operating result and financial position for the year;
  - (c) the General Purpose Financial Report accords with the Council's accounting and other records; and
  - (d) the signatories are not aware of anything that would make the General Purpose Financial Report false or misleading in any way.
- (iii) Record as an opinion of the Council pursuant to the Local Government Code of Accounting Practice and Financial Reporting, that the Special Purpose Financial Reports for Gwydir Shire Council for the period ending 30 June 2021:
  - (a) have been prepared in accordance with:
    - the NSW Government Policy Statement "Application of National Competition Policy to Local Government"

- the Division of Local Government Guidelines “Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality”
- the Local Government Code of Accounting Practice and Financial Reporting; and
- (b) the Special Purpose Financial Reports present fairly the operating result and financial position for each of the Council’s declared Business Activities for the year
- (c) the Special Purpose Financial Reports accord with the Council’s accounting and other records and
- (d) the signatories are not aware of anything that would make the Special Purpose Financial Reports false or misleading in any way.

FURTHER that the reports be authorised for issue

FURTHER that the reports be referred to Council’s auditors for audit.

#### ATTACHMENTS

AT- General Purpose Financial Statements for Year Ended 30 June 2021

AT- Special Purpose Financial Statements for Year Ended 30 June 2021

#### COUNCIL RESOLUTION: MINUTE 271/21

**THAT the report be received**

**FURTHER that in relation to the report “Certification of the 2020/2021 Annual Financial Reports” for the period ending 30 June 2021, Council:**

- (i) **Resolve to present the Audited General Purpose and Special Purpose Financial Reports, together with the Auditors Reports at a Public Meeting to be held as part of Council’s Meeting on 23 November 2020, in accordance with Section 419 (1) of the *Local Government Act, 1993*;**
- (ii) **Record as an opinion of the Council pursuant to Section 413 (2c) of the *Local Government Act 1993 (NSW)* (as amended), that the General Purpose Financial Reports for Gwydir Shire Council for the period ending 30 June 2021:**
  - (a) **have been prepared in accordance with:**
    - **the *Local Government Act 1993* (as amended) and Regulations made thereafter**
    - **the Australian Accounting Standards and professional**

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Chairman .....

- pronouncements; and
- the Local Government Code of Accounting Practice and Financial Reporting;
- (b) the General Purpose Financial Report presents fairly the Council's operating result and financial position for the year;
- (c) the General Purpose Financial Report accords with the Council's accounting and other records; and
- (d) the signatories are not aware of anything that would make the General Purpose Financial Report false or misleading in any way.
- (iii) Record as an opinion of the Council pursuant to the Local Government Code of Accounting Practice and Financial Reporting, that the Special Purpose Financial Reports for Gwydir Shire Council for the period ending 30 June 2021:
- (a) have been prepared in accordance with:
- the NSW Government Policy Statement "Application of National Competition Policy to Local Government"
  - the Division of Local Government Guidelines "Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality"
  - the Local Government Code of Accounting Practice and Financial Reporting; and
- (b) the Special Purpose Financial Reports present fairly the operating result and financial position for each of the Council's declared Business Activities for the year
- (c) the Special Purpose Financial Reports accord with the Council's accounting and other records and
- (d) the signatories are not aware of anything that would make the Special Purpose Financial Reports false or misleading in any way.

**FURTHER** that the reports be authorised for issue

**FURTHER** that the reports be referred to Council's auditors for audit.

**(Moved Cr Egan, seconded Cr D Coulton)**





Gwydir Shire Council

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	C1-1	7,115	3,936
Investments	C1-2	8,532	7,631
Receivables	C1-4	1,424	2,549
Inventories	C1-5	776	798
Contract assets and contract cost assets	C1-6	921	921
Other		-	39
<b>Total current assets</b>		<b>18,768</b>	<b>15,874</b>
<b>Non-current assets</b>			
Infrastructure, property, plant and equipment	C1-8	398,534	412,087
<b>Total non-current assets</b>		<b>398,534</b>	<b>412,087</b>
<b>Total assets</b>		<b>417,302</b>	<b>427,961</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	C3-1	1,979	3,645
Contract liabilities	C3-2	-	1,571
Borrowings	C3-3	127	1,180
Employee benefit provisions	C3-4	2,853	2,853
<b>Total current liabilities</b>		<b>4,959</b>	<b>9,249</b>
<b>Non-current liabilities</b>			
Borrowings	C3-3	7,085	7,085
Employee benefit provisions	C3-4	108	106
Provisions	C3-5	3,798	3,798
<b>Total non-current liabilities</b>		<b>10,991</b>	<b>10,989</b>
<b>Total liabilities</b>		<b>15,950</b>	<b>20,238</b>
<b>Net assets</b>		<b>401,352</b>	<b>407,723</b>
<b>EQUITY</b>			
Accumulated surplus	C4-1	271,734	278,105
IPPE revaluation reserve	C4-1	129,618	129,618
<b>Council equity interest</b>		<b>401,352</b>	<b>407,723</b>
<b>Total equity</b>		<b>401,352</b>	<b>407,723</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Gwydir Shire Council  
 Statement of Changes in Equity  
 for the year ended 30 June 2021

	as at 30/06/21			as at 30/06/20		
	Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
\$ '000						
Opening balance at 1 July	278,105	129,618	407,723	277,731	127,681	405,412
Changes due to AASB 1058 and AASB 15 adoption	-	-	-	(713)	-	(713)
Net operating result for the year	(6,371)	-	(6,371)	1,087	-	1,087
<b>Restated net operating result for the period</b>	<b>(6,371)</b>	<b>-</b>	<b>(6,371)</b>	<b>1,087</b>	<b>-</b>	<b>1,087</b>
<b>Other comprehensive income</b>						
Gain (loss) on revaluation of infrastructure, property, plant and equipment	-	-	-	-	1,937	1,937
<b>Other comprehensive income</b>					<b>1,937</b>	<b>1,937</b>
<b>Total comprehensive income</b>	<b>(6,371)</b>	<b>-</b>	<b>(6,371)</b>	<b>1,087</b>	<b>1,937</b>	<b>3,024</b>
<b>Closing balance at 30 June</b>	<b>271,734</b>	<b>129,618</b>	<b>401,352</b>	<b>278,105</b>	<b>129,618</b>	<b>407,723</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Gwydir Shire Council

Income Statement of water supply business activity  
 for the year ended 30 June 2021

\$ '000	2021	2020
<b>Income from continuing operations</b>		
Access charges	778	724
User charges	787	950
Fees	1	7
Interest	8	11
Other income	5	9
<b>Total income from continuing operations</b>	<b>1,579</b>	<b>1,701</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	391	428
Borrowing costs	90	128
Materials and services	807	659
Depreciation, amortisation and impairment	380	401
Loss on sale of assets	33	8
<b>Total expenses from continuing operations</b>	<b>1,701</b>	<b>1,624</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(122)</b>	<b>77</b>
Grants and contributions provided for capital purposes	64	-
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(58)</b>	<b>77</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>(58)</b>	<b>77</b>
Less: corporate taxation equivalent [based on result before capital]	-	(21)
<b>Surplus (deficit) after tax</b>	<b>(58)</b>	<b>56</b>
<b>Plus accumulated surplus</b>	<b>12,825</b>	<b>12,748</b>
<b>Plus adjustments for amounts unpaid:</b>		
- Corporate taxation equivalent	-	21
<b>Closing accumulated surplus</b>	<b>12,767</b>	<b>12,825</b>
<b>Return on capital %</b>	<b>(0.2)%</b>	<b>1.2%</b>
<b>Subsidy from Council</b>	<b>278</b>	<b>-</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	(58)	56
Less: capital grants and contributions (excluding developer contributions)	(64)	-
<b>Surplus for dividend calculation purposes</b>	<b>-</b>	<b>56</b>
<b>Potential dividend calculated from surplus</b>	<b>-</b>	<b>28</b>

Gwydir Shire Council

Income Statement of sewerage business activity  
 for the year ended 30 June 2021

\$ '000	2021	2020
<b>Income from continuing operations</b>		
Access charges	656	656
User charges	57	61
Fees	-	1
Interest	22	36
Other income	2	1
<b>Total income from continuing operations</b>	<b>737</b>	<b>755</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	333	326
Materials and services	660	288
Depreciation, amortisation and impairment	187	190
<b>Total expenses from continuing operations</b>	<b>1,180</b>	<b>804</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(443)</b>	<b>(49)</b>
Grants and contributions provided for capital purposes	92	-
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>(351)</b>	<b>(49)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>(351)</b>	<b>(49)</b>
<b>Surplus (deficit) after tax</b>	<b>(351)</b>	<b>(49)</b>
<b>Plus accumulated surplus</b>	<b>8,517</b>	<b>8,566</b>
<b>Plus adjustments for amounts unpaid:</b>		
<b>Closing accumulated surplus</b>	<b>8,166</b>	<b>8,517</b>
<b>Return on capital %</b>	<b>(7.8)%</b>	<b>(0.8)%</b>
<b>Subsidy from Council</b>	<b>528</b>	<b>100</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	(351)	(49)
Less: capital grants and contributions (excluding developer contributions)	(92)	-
<b>Surplus for dividend calculation purposes</b>	<b>-</b>	<b>-</b>
<b>Potential dividend calculated from surplus</b>	<b>-</b>	<b>-</b>

Gwydir Shire Council

Income Statement of Waste business activity  
 for the year ended 30 June 2021

\$ '000	2021 Category 2	2020 Category 2
<b>Income from continuing operations</b>		
Access charges	1,410	1,453
Interest	26	43
Other income	66	144
<b>Total income from continuing operations</b>	<b>1,502</b>	<b>1,640</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	372	427
Borrowing costs	4	5
Materials and services	723	783
Depreciation, amortisation and impairment	20	575
Other expenses	-	13
<b>Total expenses from continuing operations</b>	<b>1,119</b>	<b>1,803</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>383</b>	<b>(163)</b>
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>383</b>	<b>(163)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>383</b>	<b>(163)</b>
Less: corporate taxation equivalent [based on result before capital]	(100)	-
<b>Surplus (deficit) after tax</b>	<b>283</b>	<b>(163)</b>
<b>Plus accumulated surplus</b>	<b>2,717</b>	<b>2,880</b>
<b>Plus adjustments for amounts unpaid:</b>		
- Corporate taxation equivalent	100	-
<b>Closing accumulated surplus</b>	<b>3,100</b>	<b>2,717</b>
<b>Return on capital %</b>	<b>11.1%</b>	<b>(4.5)%</b>
<b>Subsidy from Council</b>	<b>-</b>	<b>189</b>

Gwydir Shire Council

Income Statement of Naroo aged care  
 for the year ended 30 June 2021

\$ '000	2021 Category 1	2020 Category 1
<b>Income from continuing operations</b>		
Rentals	3,027	2,690
Interest	3	11
<b>Total income from continuing operations</b>	<b>3,030</b>	<b>2,701</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	2,191	2,071
Borrowing costs	115	145
Materials and services	559	488
Depreciation, amortisation and impairment	119	116
Other expenses	121	-
<b>Total expenses from continuing operations</b>	<b>3,105</b>	<b>2,820</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(75)</b>	<b>(119)</b>
Grants and contributions provided for capital purposes	328	88
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>253</b>	<b>(31)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>253</b>	<b>(31)</b>
<b>Surplus (deficit) after tax</b>	<b>253</b>	<b>(31)</b>
Plus accumulated surplus	(502)	(471)
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	(249)	(502)
Return on capital %	0.0%	0.4%
Subsidy from Council	-	37

Gwydir Shire Council

Statement of Financial Position of water supply business activity  
 as at 30 June 2021

\$ '000	2021	2020
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	861	270
Investments	-	500
Receivables	250	207
Inventories	17	21
<b>Total current assets</b>	<b>1,128</b>	<b>998</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	16,488	16,870
<b>Total non-current assets</b>	<b>16,488</b>	<b>16,870</b>
<b>Total assets</b>	<b>17,616</b>	<b>17,868</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	49	68
Borrowings	19	194
<b>Total current liabilities</b>	<b>68</b>	<b>262</b>
<b>Non-current liabilities</b>		
Borrowings	1,424	1,425
<b>Total non-current liabilities</b>	<b>1,424</b>	<b>1,425</b>
<b>Total liabilities</b>	<b>1,492</b>	<b>1,687</b>
<b>Net assets</b>	<b>16,124</b>	<b>16,181</b>
<b>EQUITY</b>		
Accumulated surplus	12,767	12,825
Revaluation reserves	3,357	3,356
<b>Total equity</b>	<b>16,124</b>	<b>16,181</b>

Gwydir Shire Council

Statement of Financial Position of sewerage business activity  
 as at 30 June 2021

\$ '000	2021	2020
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	2,880	1,035
Investments	-	2,100
Receivables	83	80
Inventories	2	1
<b>Total current assets</b>	<b>2,965</b>	<b>3,196</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	5,679	5,798
<b>Total non-current assets</b>	<b>5,679</b>	<b>5,798</b>
<b>Total assets</b>	<b>8,644</b>	<b>8,994</b>
<b>Net assets</b>	<b>8,644</b>	<b>8,994</b>
<b>EQUITY</b>		
Accumulated surplus	8,166	8,517
Revaluation reserves	478	477
<b>Total equity</b>	<b>8,644</b>	<b>8,994</b>

This is page number 40 of the minutes of the Ordinary Meeting held on Thursday 28 October 2021

Chairman .....



Gwydir Shire Council

Statement of Financial Position of Waste business activity  
 as at 30 June 2021

\$ '000	2021 Category 2	2020 Category 2
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	3,520	1,074
Investments	-	2,100
Receivables	145	97
<b>Total current assets</b>	<b>3,665</b>	<b>3,271</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	3,472	3,492
<b>Total non-current assets</b>	<b>3,472</b>	<b>3,492</b>
<b>Total assets</b>	<b>7,137</b>	<b>6,763</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Borrowings	-	9
<b>Total current liabilities</b>	<b>-</b>	<b>9</b>
<b>Non-current liabilities</b>		
Borrowings	40	40
Employee benefit provisions	3,347	3,347
<b>Total non-current liabilities</b>	<b>3,387</b>	<b>3,387</b>
<b>Total liabilities</b>	<b>3,387</b>	<b>3,396</b>
<b>Net assets</b>	<b>3,750</b>	<b>3,367</b>
<b>EQUITY</b>		
Accumulated surplus	3,100	2,717
Revaluation reserves	650	650
<b>Total equity</b>	<b>3,750</b>	<b>3,367</b>

Gwydir Shire Council

Income Statement of Naroo aged care  
 for the year ended 30 June 2021

\$ '000	2021 Category 1	2020 Category 1
<b>Income from continuing operations</b>		
Rentals	3,027	2,690
Interest	3	11
<b>Total income from continuing operations</b>	<b>3,030</b>	<b>2,701</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	2,191	2,071
Borrowing costs	115	145
Materials and services	559	488
Depreciation, amortisation and impairment	119	116
Other expenses	121	-
<b>Total expenses from continuing operations</b>	<b>3,105</b>	<b>2,820</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(75)</b>	<b>(119)</b>
Grants and contributions provided for capital purposes	328	88
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>253</b>	<b>(31)</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>253</b>	<b>(31)</b>
<b>Surplus (deficit) after tax</b>	<b>253</b>	<b>(31)</b>
Plus accumulated surplus	(502)	(471)
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	(249)	(502)
Return on capital %	0.5%	0.4%
Subsidy from Council	73	37



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**STATUTORY ENVIRONMENT**

Local Government Act 1993 and associated regulations. A quarterly budget review is due within 2 months of the end of each quarter under the requirements of Clause 203 of the Local Government (General)

Regulation 2005:

203 Budget review statements and revision of estimates

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
  - (a) a report as to whether or not the responsible accounting officer  
believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
  - (b) if that position is unsatisfactory, recommendations for remedial action.
- (3) A budget review statement must also include any information required by the Code to be included in such a statement.

**FINANCIAL, ECONOMIC AND RESOURCE IMPLICATIONS  
(including Asset Management)**

Council must work towards tight controls to achieve the budgeted end of year result.

**SUSTAINABILITY IMPLICATIONS (Social & Environmental)**

Sustainability has largely been addressed as a result of the Special Rate Variation being approved. Further work is required to ensure bottom line budget and cash results are achieved.

**OFFICER RECOMMENDATION**

THAT the September Quarter Budget Review Statement be noted.

FURTHER that the September Quarter budget adjustments be approved.

**ATTACHMENTS**

**AT-** Quarterly Budget Review Statement

This is page number 44 of the minutes of the Ordinary Meeting held on Thursday 28 October 2021

Chairman .....

**COUNCIL RESOLUTION:  
MINUTE 272/21**

**THAT the September Quarter Budget Review Statement be noted.**

**FURTHER that the September Quarter budget adjustments be approved.**



**Quarterly Budget Review Statement**  
for the period 01/07/21 to 30/09/21

Gwydir Shire Council  
**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 30 September 2021  
**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2021/22	Approved Changes				Revised Budget 2021/22	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs					
<b>Income</b>										
Rates and Annual Charges	(11,152,969)			2,000		(11,150,969)		(11,150,969)	(1,194,904)	
User Charges and Fees	(2,400,401)			13,521		(2,386,880)		(2,386,880)	(1,092,742)	
Interest and Investment Revenues	(72,000)					(72,000)		(72,000)	(6,395)	
Other Revenues	(847,780)			(9,176)		(856,956)		(856,956)	(397,679)	
Grants & Contributions - Operating	(13,207,302)			(258,792)		(13,466,094)		(13,466,094)	(3,789,399)	
Grants & Contributions - Capital	(18,903,451)			(3,310,067)		(22,213,508)		(22,213,508)	(369,314)	
Net gain from disposal of assets	-					-		-	-	
<b>Total Income from Continuing Operations</b>	<b>(46,583,903)</b>			<b>(3,562,504)</b>		<b>(50,146,407)</b>		<b>(50,146,407)</b>	<b>(6,850,433)</b>	
<b>Expenses</b>										
Employee Costs	13,153,222			35,076		13,188,298		13,188,298	3,914,433	
Borrowing Costs	419,774					419,774		419,774	64,740	
Materials & Contracts	30,035,258			3,910,813		33,946,071		33,946,071	2,675,833	
Depreciation	7,812,073					7,812,073		7,812,073	1,943,018	
Legal Costs	6,000					6,000		6,000	3,231	
Consultants	425,000					425,000		425,000	50,562	
Other Expenses	2,761,118			63,937		2,825,055		2,825,055	1,421,297	
Net Loss from disposal of assets	-					-		-	-	
<b>Total Expenses from Continuing Operations</b>	<b>54,612,445</b>			<b>4,009,826</b>		<b>58,622,271</b>		<b>58,622,271</b>	<b>10,083,104</b>	
<b>Net Operating Result from Continuing Operatio</b>	<b>8,028,542</b>			<b>447,322</b>		<b>8,475,864</b>		<b>8,475,864</b>	<b>3,232,671</b>	
Discontinued Operations - Surplus/(Deficit)										
<b>Net Operating Result from All Operations</b>	<b>8,028,542</b>			<b>447,322</b>		<b>8,475,864</b>		<b>8,475,864</b>	<b>3,232,671</b>	
Net Operating Result before Capital Items	26,931,993			3,757,379		30,689,372		30,689,372	3,601,985	

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/21 to 30/09/21

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

<b>Notes</b>	<b>Details</b>
Capital Works	Increase in both Income and Expenditure with project planning. Includes COVID Stimulus funded projects, Interpretive Centre, Grant funded works

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Chairman .....



		Quarterly Budget Review Statement for the period 01/07/21 to 30/09/21										
		Original Budget 2021/22	Carry Forwards	Approved Changes Other than QBRs	Approved Changes Sep QBRs	Dec QBRs	Mar QBRs	Revised Budget 2021/22	Variations for this Sep Qtr	Notes	Projected Year End Result	
<b>Capital Budget Review Statement</b>												
Budget review for the quarter ended 30 September 2021												
<b>Capital Budget - Council Consolidated</b>												
<b>(\$000's)</b>												
<b>Capital Expenditure</b>												
New Assets												
- Plant & Equipment												
- Land & Buildings												
- Other												
Renewal Assets (Replacement)												
- Plant & Equipment		1,500,000										1,500,000
- Land & Buildings		20,266,410		3,910,813								24,177,223
- Roads, Bridges, Footpaths												
Materials		2,241,000										2,241,000
Loan Repayments (Principal)												
Waste												
Water supply		330,000										330,000
Sewerage services		2,635,000										2,635,000
<b>Total Capital Expenditure</b>		<b>26,972,410</b>		<b>3,910,813</b>								<b>30,883,223</b>
<b>Capital Funding</b>												
Rates & Other United Funding		4,853,959		600,756								5,454,715
Capital Grants & Contributions		18,903,451		3,310,057								22,213,508
Reserves:												
- External Restrictions/Reserves												
- Internal Restrictions/Reserves												
New Loans												
Receipts from Sale of Assets												
- Plant & Equipment		250,000										250,000
Waste												
Water supply		330,000										330,000
Sewerage services		2,635,000										2,635,000
<b>Total Capital Funding</b>		<b>26,972,410</b>		<b>3,910,813</b>								<b>30,883,223</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>		<b>-</b>		<b>-</b>								<b>-</b>

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Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/21 to 30/09/21

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes**   **Details**

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Budget adjustments due to increase in capital funding for Roads

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**Quarterly Budget Review Statement**  
for the period 01/07/21 to 30/09/21

Gwydir Shire Council  
**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 30 September 2021  
**Cash & Investments - Council Consolidated**

(\$000's)	Original Budget 2021/22	Approved Changes				Revised Budget 2021/22	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs				
<b>Externally Restricted<sup>(1)</sup></b>									
Aged Care Bonds	782	-	-	-	-	782		782	782
Developer Contributions	200	-	-	-	-	200		200	200
Specific Purpose unexpended Grants	5,034	-	-	-	-	5,034		5,034	2,450
Water	833	-	-	-	-	833		833	833
Sewer	2,829	-	-	-	-	2,829		2,829	2,829
Domestic Waste Management	1,965	-	-	-	-	1,965		1,965	2,221
Contracted Liabilities	2,000	-	-	-	-	2,000		2,000	3,500
<b>Total Externally Restricted</b>	<b>13,643</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,643</b>	<b>-</b>	<b>13,643</b>	<b>12,815</b>
<small>(1) Funds that must be spent for a specific purpose</small>									
<b>Internally Restricted<sup>(2)</sup></b>									
Employee Leave Entitlement	900	-	-	-	-	900		900	900
Trust Accounts	400	-	-	-	-	400		400	400
Other Waste	1,291	-	-	-	-	1,291		1,291	1,291
<b>Total Internally Restricted</b>	<b>2,591</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,591</b>	<b>-</b>	<b>2,591</b>	<b>2,591</b>
<small>(2) Funds that Council has earmarked for a specific purpose</small>									
<b>Unrestricted (ie. available after the above Restrict</b>	<b>421</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>421</b>	<b>-</b>	<b>421</b>	<b>215</b>
<b>Total Cash &amp; Investments</b>	<b>16,655</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,655</b>	<b>-</b>	<b>16,655</b>	<b>15,621</b>

**Quarterly Budget Review Statement**  
for the period 01/07/21 to 30/09/21

Gwydir Shire Council

**Contracts Budget Review Statement**

Budget review for the quarter ended 30 September 2021  
**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Craddock Building Services	Bingara Showground Refurbishment	109,216	13/07/05	2022	Y	
Johnstones Concrete and Quarries	Various Roadworks Materials	531,609	01/07/21	2022	Y	
Wes Trac Equipment	Caterpillar Grader	618,015	01/07/21	2022	Y	
Colas NSW Pty Ltd	Various Roadworks Materials	181,368	24/08/21	2022	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/21 to 30/09/21

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

<b>Expense</b>	<b>YTD Expenditure (Actual Dollars)</b>	<b>Budgeted (Y/N)</b>
Consultancies	50,552	y
Legal Fees	3,231	y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure includes: Project Management and Governance consultants.

**Cr Catherine Egan**

**Various Matters (Ref: 273/21)**

Cr Egan raised the following matters with the meeting:

1. Could all Councillors who took home the Preschool Policies please return them after reading so they can be distributed to new staff members as they are appointed;
2. Could the staff please review the current distribution of street lights within both Bingara and Warialda, in particular around the end of Maitland Street in Bingara? The review will be undertaken;
3. Cr Egan expressed her continuing concern about the delay in providing the much needed mobile tower in the Upper Horton area as promised by the local Federal Representative over many years; and;
4. The urgent need for the development of suitable land for housing within the Shire's towns and villages is coming from many quarters at the moment.

**Cr Jim Moore**

**Various Matters (Ref: 274/21)**

Cr Moore raised the following matters with the meeting:

1. Has there been any follow up with Mr Dawson about his 5 lots? The issue will followed up with the staff requested to contact Mr Dawson;
2. Cr Moore advised the meeting that sales of housing are thriving at the moment in Warialda;
3. Could the issue of the signage at Pioneer/Heritage Park be resolved as soon as possible?; and;
4. Could the Council do something about the public seating around the Warialda Court House area?

The meeting was advised that both items 3 and 4 will be followed up.

**Cr Geoff Smith**

**North Star Telstra Tower (Ref: 275/21)**

Cr Smith advised the meeting that he and Cr Moore represented Council at this function at North Star.

**Cr David Coulton**

**Bingara Telstra Tower (Ref: 276/21)**

The meeting was advised about the ongoing issue of the battery back-up failure at the Bingara Telstra Mobile Tower during prolonged blackouts.

Cr Dick suggested that a possible solution may be to use the RFS Communications Trailer during blackouts.

**Cr Frances Young**

**Warialda Heavy Vehicle Route (Ref: 277/21)**

Cr Young advised the meeting that she has received a text from Amber Hall requesting that Cr Young pass on Amber's thanks to the Council for the drone footage she produced for the Council.

**Cr John Coulton**

**The Naming of Council Infrastructure (Ref: 278/21)**

The Mayor advised the meeting that he has received a letter from a constituent requesting that her father be recognised for his many years of work on junior and senior sport especially relating to Nicholson Oval.

The Mayor requested that the staff develop a policy on the naming of Council's public infrastructure and other facilities after living or deceased individuals, which the meeting was advised would be undertaken for consideration by the incoming Council.

**Before closing the meeting the Mayor thanked those Councillors who may not seek re-election and wished good luck to the current Councillors seeking re-election.**

**Meeting closed 11.30 am**