

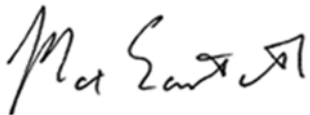


NOTICE OF MEETING

NOTICE is hereby given that an **Ordinary Meeting of Gwydir Shire Council** will be held in the Roxy Conference Room, on **Thursday 28 October 2021** (commencing at **9am**) to discuss the items listed in the Agenda.

Your attendance is respectfully requested.

Yours faithfully,



A handwritten signature in black ink, appearing to read "Max Eastcott", with a stylized flourish at the end.

Max Eastcott
General Manager

Content	Page No
OFFICERS REPORTS	
1. Committee Recommendations to Council	4
2. Councillor's September and October Activity Report	6
3. Engineering Report.....	11
4. RFDS Vaccination Hubs	13
5. September Investment and Rates Collection Report.....	14

GWYDIR SHIRE COUNCIL

B U S I N E S S P A P E R

AGENDA

ORDINARY MEETING

October 28, 2021
9am

OFFICIAL OPENING AND WELCOME – MAYOR

APOLOGIES Cr. Galvin

CONFIRMATION OF THE MINUTES

RECOMMENDATION:

THAT the Minutes of the Ordinary and Confidential Ordinary Meeting held on Thursday, September 30, 2021 as circulated be taken as read and CONFIRMED.

PRESENTATION

CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST

MAYORAL MINUTE (If any)

DEFERRED ITEMS – Nil

OFFICERS' REPORTS (As listed)

COMMITTEE OF THE WHOLE – OPEN

Councillors' Reports

Item 1 Committee Recommendations to Council

FILE REFERENCE 21/26600

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.3 Administrative functions - GM - internal

AUTHOR General Manager

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY OF COMMITTEE RECOMMENDATIONS

Public Infrastructure Committee 14th October 2021

THAT the monthly Technical Services Report for September 2021 be received.

Community Services and Planning Committee 14th October 2021

Confidential Organisation & Community Services

THAT the Confidential Organisation & Community Services report be received

FURTHER that the staff develop a list of suitable future residential lot development locations for consideration.

Initial classification and categorisation of Crown Land appointed to Council as Crown Land Manager

THAT the report be received

THAT Council notify the Minister administering the Crown Lands Management Act 2016 of the initial categorisation assigned to Crown Land appointed to Council, as Crown Land Manager, and detailed in Attachment 1.

THAT Council applies for Ministerial consent to classify and manage Crown Land currently appointed to Council, as Crown Land Manager, and detailed in Attachment 2, as operational land under the Local Government Act 1993.

Organisation & Community Services

THAT the report be received.

Executive Services Monthly Report

THAT the report be received.

**Additional Executive Services (Community Assets September)
Report**

THAT the report be received.

Councillors' Reports

THAT the following Councillor Reports are noted:

Cr Smith Various Matters;

**Cr Egan Feedlot located at 821 Eden Forest Road,
Gravesend;**

Cr D Coulton Various Matters;

Cr Young Council's Disability Access Plan;

Cr Galvin Bingara Street Bins;

Cr Dick Onus Road Dog Breeding Facility;

Cr Moore Various Matters;

Cr Dixon OAM Various Matters; and;

The Shire Engineer Swifts Road.

COMMITTEE RECOMMENDATIONS

THAT the Committee Recommendations be adopted.

ATTACHMENTS

There are no attachments for this report.

Item 2 Councillor's September and October Activity Report**FILE REFERENCE** 21/27100**DELIVERY PROGRAM****GOAL:** 4. Proactive Regional and Local Leadership**OUTCOME:** 4.1 WE ARE AN ENGAGED & CONNECTED COMMUNITY**STRATEGY:** 4.1.2 Enable broad, rich and meaningful engagement to occur - GM - external**AUTHOR** General Manager**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for reception.

September and October 2021		
Councillor	Event	Date
Cr J Coulton (Mayor)	Gwydir Shire Council Local Emergency Management Covid Committee update teams meeting	2 nd Sept.
	Vaccination Hubs discussion	3 rd Sept.
	Gwydir Shire Council Local Emergency Management Covid Committee update teams meeting	9 th Sept.
	LGNSW update on opposition to Infrastructure Contributions Reforms – teams meeting	14 th Sept.
	Teams meeting re Gwydir Shire Council Pfizer Vaccination hubs	15 th Sept.
	Covid Committee Update	16 th Sept.
	LGNSW teams meeting with Deputy Premier re Public Health Order impacts on Regional NSW	17 th Sept.
	Meeting with Ben Coulton – Getta Getta Road – Warialda Council Chambers	20 th Sept.
	Teams meeting – Inland Rail	20 th Sept.
	Teams Meeting – Gwydir Shire road damage	22 nd Sept.
	LEMC Covid Committee update	23 rd Sept.
	Warialda Golf & Bowling Club renovations photo with Adam Marshall	24 th Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.

	Meeting – David Tighe – Warialda Office	12 th Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	Meeting – The Roxy Conference Room	15 th Oct.
	Gwydir Shire Council & NSW Telco Authority Teams meeting	21 st Oct.
	LEMC Covid Committee update	22 nd Oct.
	General Manager Performance Review – Warialda Council Chambers	26 th Oct.
	Attract Connect Stay Workshop – Warialda Council Chambers	26 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	28 th Oct.
	Bingara RFS Office – staffing issues – The Roxy Meeting Room	29 th Oct.
Cr Catherine Egan (Deputy Mayor)	Bingara Toy Library	7 th Sept.
	Special Events Committee Meeting – The Old Court House Bingara	22 nd Sept.
	Attract Connect Stay Workshop – Warialda Council Chambers	29 th Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	Blue Hills Estate - Bingara	25 th Oct.
	General Manager Performance Review – Warialda Council Chambers	26 th Oct.
	Attract Connect Stay Workshop – Warialda Council Chambers	26 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office – staffing issues	29 th Oct.
Cr David Coulton	Gwydir Shire LEMC Committee COVID-19 update meeting via teams	2 nd Sept.
	LEMC Covid Committee update	9 th Sept.
	Teams meeting re Gwydir Shire Council Pfizer Vaccination hubs	15 th Sept.
	Narrabri, Moree and Gwydir combined Service Level Agreement Meeting and Namoi Gwydir Senior Management Team meeting via Teams	16 th Sept.
	RFDS Vaccination Hub preparation and assist – Warialda Showground	25 th Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	LEMC Teams Meeting	30 th Sept.

	LEMC Covid Committee update	8 th Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	LEMC Covid Committee update	15 th Oct.
	LEMC Covid Committee update	22 nd Oct.
	General Manager Performance Review – Warialda Council Chambers	26 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.
Cr Geoff Smith	Narrabri, Moree and Gwydir Combined Service Level Agreement Meeting and Namoi Gwydir Senior Management Team Meeting	16 th Sept.
	Meeting - Ben Coulton – Warialda Council Chambers	20 th Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	General Manager Performance Review – The Warialda Council Chambers	26 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.
Cr Stuart Dick	LEMC Covid Committee update	2 nd Sept.
	BFMC Pre Season Meeting via Teams	8 th Sept.
	LEMC Covid Committee update	9 th Sept.
	Narrabri, Moree and Gwydir Combined Service Level Agreement Meeting and Namoi Gwydir Senior Management Team Meeting	16 th Sept.
	LEMC Covid Committee update	16 th Sept.
	Historical Society Meeting	16 th Sept.
	LEMC Covid Committee update	23 rd Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	LEMC Covid Committee update	8 th Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	Historical Society Meeting	21 st Oct.
	LEMC Covid Committee update	22 nd Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.

	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.
Cr Dixon OAM	Special Events Committee Meeting – The Old Court House Bingara	22 nd Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	Attract Connect Stay Workshop – Warialda Council Chambers	26 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.
Cr T Galvin	Special Events Committee Meeting – The Old Court House Bingara	22 nd Sept.
	Attract Connect Stay Workshop – Warialda Council Chambers	29 th Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.
Cr J Moore	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.
Cr F Young	LEMC Covid Committee update	2 nd Sept.
	LEMC Covid Committee update	9 th Sept.
	LEMC Covid Committee update	23 rd Sept.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	30 th Sept
	LEMC teams meeting	30 th Sept.
	LEMC Covid Committee update	8 th Oct.
	Committee Meeting – The Roxy Conference Room Bingara	14 th Oct.
	LEMC Covid Committee update	15 th Oct

	Attract Connect Stay Workshop – Warialda Council Chambers	26 th Oct.
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 th Oct.
	Bingara RFS Office staffing issues – The Roxy Conference Room Bingara	29 th Oct.

OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

There are no attachments for this report.

Item 3 Engineering Report**FILE REFERENCE** 21/27051**DELIVERY PROGRAM****GOAL:** 5. Organisational Management**OUTCOME:** 5.1 CORPORATE MANAGEMENT**STRATEGY:** 5.1.1 Financial management and accountability systems -
CFO - internal**AUTHOR** Manager, Engineering Services**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report recommends reception together with these recommendations during the caretaker period:

THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of earthmoving equipment

THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of gravel haulage trucks.

TABLED ITEMS Nil**BACKGROUND**

Over the 2021/2022 and 2022/2023 financial years, Council's engineering department has a total budget expenditure of over \$50 million. This represents an increase of approximately 400% over a typical two year period. The large budget is a result of successful grant applications for road upgrades (IB Bore Road, County Boundary Road, Oregon Road, Horton Road and Getta Getta Road) along with approximately \$14 million of flood damage sustained during two natural disaster declared flood events.

In order to deliver the unprecedented works program, the large scale use of contractors will be required.

COMMENT

It is anticipated that Council will engage several contractors for totals of over \$250,000 in either of the next two financial years, exceeding the tender threshold imposed by the Office of Local Government. Additionally, seeking quotations and/or calling for public tenders is a time consuming process for both Council's staff and contractors involved.

To avoid issues with tender thresholds and the burden on Council staff, it is intended to call for public tenders for the wet hire of earthmoving plant and gravel haulage trucks.

The successful procurement will lead to two panel contracts that will allow Council to engage pre-assessed contractors on a job specific basis without the requirement to call for quotations or public tenders.

In order to consult local contractors and provide an adequate timeframe for them to complete tender responses, it is not reasonable to award this tender prior to Council going into its caretaker period. To ensure expedient delivery of engineering works, it is recommended that the tender is awarded prior to the new council meeting in January.

CONCLUSION

The awarding of tenders for wet hire of earthmoving equipment and gravel haulage and the associated panel contracts will assist Council in delivering its large works program while satisfying the relevant procurement policies around tendering. By delegating the awarding of these tenders to the General Manager, contractors can be engaged for large scale works prior to the new elected council meeting in January 2022.

CONSULTATION

Contractors that Council regularly engages will be consulted prior the calling of tenders to ensure they are aware of the requirements surrounding the tender process.

OFFICER RECOMMENDATION

THAT the report be received

THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of earthmoving equipment

THAT the General Manager be delegated the authority to award a panel contract tender for the wet hire of gravel haulage trucks.

ATTACHMENTS

There are no attachments for this report.

Item 4 RFDS Vaccination Hubs**FILE REFERENCE** 21/27006**DELIVERY PROGRAM****GOAL:** 1. A healthy and cohesive community**OUTCOME:** 1.1 WE HAVE HEALTHY AND INVITING SPACES AND PLACES**STRATEGY:** 1.1.2 Encourage and enable healthy lifestyles choices - OCD - external**AUTHOR** General Manager**STAFF DISCLOSURE OF INTEREST** Nil**IN BRIEF/ SUMMARY RECOMMENDATION**

This report is for notation.

TABLED ITEMS Nil**COMMENT**

The second round of the Royal Flying Doctor Service Vaccination Hubs at various locations within the Shire has now been completed.

The results have been extremely pleasing with over 1,000 people attending the walk-in facilities over the two periods.

Vaccination Hubs			
Location	First	Second	Totals
North Star	48	34	82
Warialda	222	192	414
Bingara	174	192	366
Upper Horton	106	80	186
Totals	550	498	1048

OFFICER RECOMMENDATION**THAT the report be received****ATTACHMENTS**

There are no attachments for this report.

Item 5 September Investment and Rates Collection Report

FILE REFERENCE 21/27157

DELIVERY PROGRAM

GOAL: 5. Organisational Management

OUTCOME: 5.1 CORPORATE MANAGEMENT

STRATEGY: 5.1.1 Financial management and accountability systems -
CFO - internal

AUTHOR Manager, Finance

STAFF DISCLOSURE OF INTEREST Nil

IN BRIEF/ SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

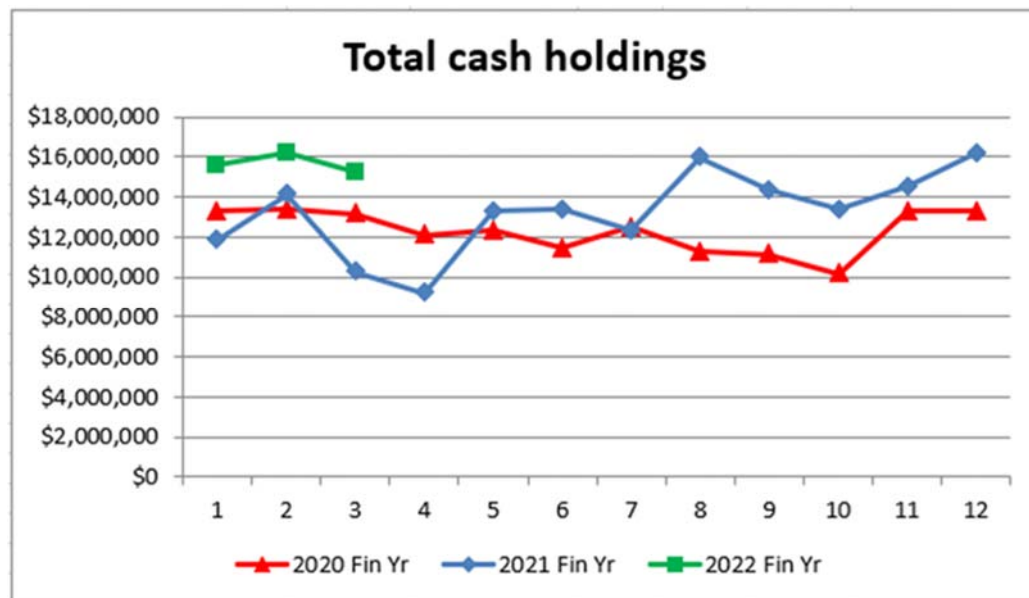
TABLED ITEMS Nil

BACKGROUND**COMMENT**

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30th September 2021.

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2021.10	NAB	AA	TD	25/10/2021	0.27%	\$1,000,000.00
NAB	2021.2	NAB	AA	TD	25/10/2021	0.27%	\$1,000,000.00
NAB	2021.3	NAB	AA	TD	25/10/2021	0.27%	\$1,000,000.00
Grand Total							\$3,000,000.00
Managed Funds							
Fund	Investment Horizon	Type	3 Mth Avg Yield	Current Value			
Regional Australia Bank	At Call	Cash	See report	\$406,849.48			
Tcorp Cash Fund	At Call	Cash	See report	\$9,099,187.94			
Tcorp Medium Term Fund	At Call	Cash	See report	\$1,467,319.08			
Grand Total							\$10,973,356.50
Total Investments							
Direct Investments							\$3,000,000.00
Managed Funds							\$10,973,356.50
Grand Total							\$13,973,356.50

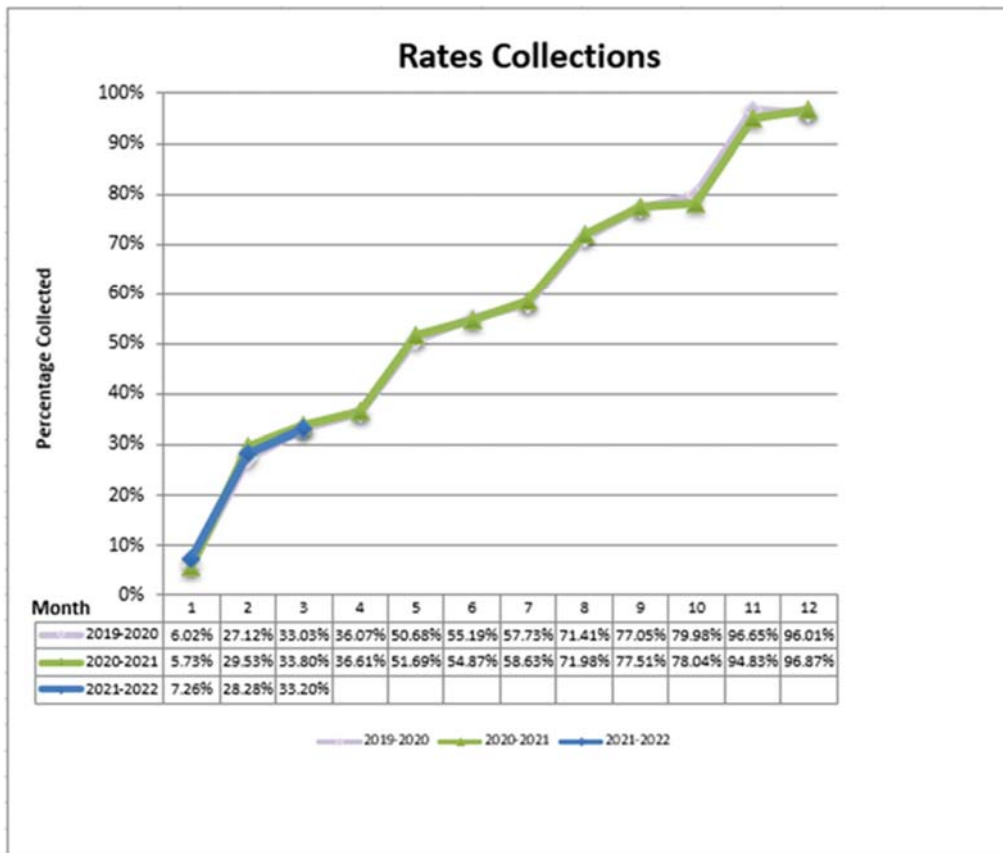
Cash and Investments	
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$10,973,356.50
Grand Total Investments	\$13,973,356.50
Total Cash and Investments	
Investments	\$13,973,356.50
Cash at bank	\$ 1,647,597.73
Grand Total Cash and Investments	\$15,620,954.23
General Fund Cash	
Total cash and investments	\$15,620,954.23
LESS:	
Water fund*	-\$833,049.90
Sewer fund*	-\$2,829,240.86
Waste fund*	-\$3,512,625.05
Other restrictions:	
Employee leave entitlements*	-\$900,000.00
Carry over works in progress*	-\$5,034,350.00
Asset replacement*	-\$954,000.00
Bonds and deposits	-\$1,182,486.12
Developer contributions	-\$200,000.00
*These figures may change with end of year processing	
Discretionary General Fund Cash	\$175,202.30



I, Helen Thomas, CFO and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy, as amended.

RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 30th September 2021.



OFFICER RECOMMENDATION

THAT the report be received

ATTACHMENTS

There are no attachments for this report.