



### CHANGE OF POSTAL ADDRESS AUTHORITY FORM

Please indicate below what this form is being used for:

- Change of Rates ONLY
- Change of Debtor/Creditor
- Change of Water ONLY
- Change All Accounts

Complete and return this form to change the postal address for service of notices for your property by mail, email or in person. It is Councils Policy to only accept a change of address in writing for the protection of the property owner.

I confirm I am the property's: Supporting Documentation is required for the following:

- Owner
- Managing Agent
- Power of Attorney
- Solicitor
- Beneficiary
- Other

Assessment Number/s				
Name – Person 1				
Name – Person 2				
Previous Postal Address				
Suburb		State		Postcode

New Postal Address				
Suburb		State		Postcode
Phone No – Person 1				
Phone No – Person 2				
Email – Person 1				
Email – Person 2				

Signature – Person 1		Date	
Signature – Person 2		Date	

**Privacy Statement** The information provided to Gwydir Shire Council will only be used for its intended purpose. Gwydir Shire Council complies in accordance with the Information Protection Principles prescribed under Privacy and Personal Information Protection Act 1998 NSW (PPIPA).

<b>OFFICE USE ONLY</b>		Date	
Processed by		Signature	
NAR No(s)		Trim	