|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Business Name (if applicable)** | |  | | | | | | | | |
| **Contact Person** | |  | | | | | | | | |
| **Contact Phone Number** | |  | | | | | | | | |
| **Email** | |  | | | | | | | | |
| **Street or Mailing Address** | |  | | | | | | | | |
| **Town** | |  | | **State** |  | | | **P/Code** | |  |
| **ABN (if applicable)** | |  | | | | | | | | |
| **Please provide a brief product or service description and detail any equipment that you will be using:** | | | | | | | | | | |
|  | | | | | | | | | | |
| **If you are a food vendor, please complete the additional below information:** | | | | | | | | | | |
| **Food Business Type** | **Not for profit/community group  Mobile Food Vendor  Food Stall  Other** | | | | | | | | | |
| **Type of Food Sold** |  | | | | | | | | | |
| **If you are a mobile food vendor visiting from outside the Gwydir Shire, please indicate your home Council and attach a copy of your most recent ‘home’ Council inspection form. (If you cannot provide a copy, an inspection by the local Environmental Health Officer may be required and fees may apply)** | | | | | | |  | | | |
| **A Food Safety Supervisor (FSS) certificate is required for all stalls who process, prepare, sell and serve food that is ready to eat, potentially hazardous (i.e. needs temperature control) or not sold and served in the supplier’s original package.**  **Does your food business fall under this category? If yes, please attach a copy of your FSS certificate.** | | | | | | | **Yes  No** | | | |
| **\*\* NB Powered sites are available LIMITED TO 4 \*\* Cost of powered site is $10.00 on top of site fee\*\*** | | | | | | | | | | |
| **Will you require a powered site** | | | | | | **Yes  No** | | | | |
| **Do you have your own Gazebo (please bring it on the day)** | | | | | | **Yes  No** | | | | |
| **Other e.g. own generator or your preferred location** | | | | | | **Yes  No** | | | | |
| **Please specify preferred location:** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| **L: LOCAL STALLHOLDER PRICING SCHEDULE** | | | | | | | | | | |
| **LOCAL Stallholder - A resident of the Gwydir Shire Council Area ONLY** | | | | **Cost Per Site** | | | **No of Sites** | | **Total $** | |
| **3 metres x 3 metres** | | | | **$10.00** | | |  | | **$** | |
| **Powered site (NB Limited in Number)** | | | | **$10.00** | | |  | | **$** | |
|  | | | | **Total Amount Due** | | |  | | **$** | |
| **V: VISITING STALL HOLDER PRICING SCHEDULE** | | | | | | | | | | |
| **VISITING Stallholder - Outside of the Gwydir Shire Council Area ONLY** | | | | **Cost Per Site** | | | **No of Sites** | | **Total $** | |
| **3 metres x 3 metres** | | | | **$20.00** | | |  | | **$** | |
| **Powered site (NB Limited in Number)** | | | | **$10.00** | | |  | | **$** | |
|  | | | | **Total Amount Due** | | |  | | **$** | |
| **Stall Application Checklist – *Please Tick applicable areas*** | | | | | | | | | | |
| **Public Liability – Certificate of Currency attached** | | | | **Yes  No  Not applicable** | | | | | | |
| **Food safety certificate/s (if applicable) attached** | | | | **Yes  No  Not applicable** | | | | | | |
|  | | | |  | | | | | | |
| **Home council food inspection form (if applicable) attached** | | | | **Yes  No  Not applicable** | | | | | | |
| **All the above, where applicable, along with this application, as well as payment or proof of payment are to be mailed/emailed to: Courtney Loosemore via** [**cloosemore@gwydir.nsw.gov.au**](mailto:cloosemore@gwydir.nsw.gov.au) **by Wednesday 30th November 2022.** | | | | | | | | | | |
| The **Warialda Christmas Carnival Committee** will endeavor to **but cannot guarantee** product / service exclusivity on the day.  ***Please read the terms and conditions, sign and date application.*** | | | | | | | | | | |
| **TERMS & CONDITIONS**  **SETUP: from 3.00pm – Event from 5.00pm**  **GOODS:** The stallholder **is not permitted to sell any second-hand electrical appliances.**  **ALLOCATED AREA:** The stallholder must only trade within the site allocated, and site locations will not be amended on the day.  **STALL HOLDERS:** must bring own table, chair, and shade plus extension cord - if required.  All extension cords must show current tag and testing.  **SITE SET UP:** Stallholders must set up their display/stall in a safe work manner.  No setup on roadway or set up is not to impede traffic.  **VEHICLE MOVEMENT:** The committee recommend that you complete your set up. Move your  vehicle to the designated parking area prior to Event commencement.  **RISK ASSESSMENT:** Stallholders must abide by any direction given to them by the Committee in relation to risk management.  **WORK HEALTH & SAFETY -** It is a requirement that all stallholderscomply with the current Work Health and Safety legislation.  **FOOD SERVICE OPERATORS –** It is a requirement that food service operators are to comply with food safety standards and supply all applicable forms with this application.  **REFUNDS -** No refundswill be given due to cancellation of the event. | | | | | | | | | | |
| ***I have read and agree to the above Terms and Conditions of this application*** | | | | | | | | | | |
| **Name (please print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | |
| **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |  | | | | | | | |
| **OFFICE USE ONLY** | | | | | | | | | | |
| Date Application Received | | |  | | | | | | | |
| Public Liability Received | | |  | | | | | | | |
| Food Safety Certificate Received | | |  | | | | | | | |
| Confirmation Notification Method & Date | | |  | | | | | | | |
| Receipt Number | | |  | | | | | | | |
| Content Manager Container S5259 | | | CM 22/\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |

**PAYMENT DETAILS**

**Direct Deposit**

|  |  |  |  |
| --- | --- | --- | --- |
| If using this method, please notify Gwydir Shire of payment via email or mail | | | |
| **BSB** | **Account Number** | **Account Name** | **Reference** | |
| 082 649 | 509 547 471 | Gwydir Shire Council | 2022 Warialda Christmas Carnival – Insert Your Name | |

**Credit Card Payment**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Credit Card Details** | | Visa  Mastercard | | | | | | | **Expiry** | |  | | | | **CSC** | | |  | |
| **Name on Card ( Print)** | |  | | | | | | | | | | | | | | | | | |
| **Card Number** |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  | |  |

**This payment page of the application is to be destroyed after receipting.**