



**G W Y D I R**  
SHIRE COUNCIL

## **MINUTES OF COMMUNITY SERVICES AND PLANNING COMMITTEE**

**Held on Thursday 7 March 2024**

**Commencing at**

**at the North Star Sporting Club**

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**Present**

**Members:** Cr John Coulton (Mayor), Cr Catherine Egan (Deputy Mayor), Cr Marilyn Dixon OAM, Cr Jim Moore, Cr Geoff Smith, Cr David Coulton, Cr Tiffany Galvin, Cr Chris Matthews, Cr Lyndon Mulligan and Mrs Leeah Daley

**Staff:** Max Eastcott (General Manager), Helen Thomas (Manager Finance), Alex Eddy (Manager, Engineering Services) and Bronwyn Wilson (Executive Assistant)

**Public:**

**Visitors:**

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## **1 OFFICIAL OPENING AND WELCOME - MAYOR**

The Mayor welcomed all present to the meeting.

## **2 APOLOGIES**

### **All Present**

Cr Egan advised that she will be an apology for any meetings held to 20 April.

## **3 CONFIRMATION OF THE MINUTES**

### **COMMITTEE RESOLUTION:**

**THAT the Minutes of the Community Services and Planning Committee held on 16 November 2023 as circulated be taken as read and CONFIRMED.**

**(Moved Cr D Coulton, Seconded Cr Smith)**

### **CARRIED**

**For: Cr J Coulton, Cr Egan, Cr D Coulton, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan, Cr Smith and Leeah Daley**

**Against: Nil**

## **4 PRESENTATION**

Nil

## **5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST**

Nil

## **6 COMMITTEE OF THE WHOLE - CONFIDENTIAL ITEMS**

**THAT the Committee resolve into Confidential Session, Committee of the Whole and that in the public interest and in accordance with Section 10A (2) (a and c) of the Local Government Act, 1993, the public and press be excluded from the meeting to consider Item(s) listed on the Agenda.**

**(Moved Cr Egan, Seconded Cr Dixon OAM)**

**CARRIED**

**For: Cr J Coulton, Cr Egan, Cr D Coulton, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan, Cr Smith and Leeah Daley**

**Against: Nil**

### **6.1 Adoption of the Recommendations of the Confidential Session**

The meeting was re-opened to the public at 12.18 pm.

#### **COMMITTEE RECOMMENDATIONS TO COUNCIL:**

**THAT the recommendations of the Confidential Session, namely:**

**Confidential Organisation and Community Services Report**

**THAT the report be received.**

**FURTHER that the General Manager is authorised to make an offer to purchase 39 Cunningham Street Bingara.**

**FURTHER that the staff are supported in further developing the proposals relating to the Bingara Depot as outlined.**

**are adopted.**

**(Moved Cr Egan, Seconded Cr Dixon OAM)**

**CARRIED**

**For: Cr J Coulton, Cr Egan, Cr D Coulton, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan, Cr Smith and Leeah Daley**

**Against: Nil**

### **7 OFFICERS' REPORTS**

#### **7.1 Organisation and Community Services Report**

**File Reference:** NA

**Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.5 Provision of responsible internal governance

**Author:** Leeah Daley, OCD Director

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## **STAFF DISCLOSURE OF INTEREST**

Nil

## **IN BRIEF/SUMMARY RECOMMENDATION**

The monthly Organisation and Community Services Report details the activities carried out by the Department during February 2024.

## **TABLED ITEMS**

Nil

## **BACKGROUND**

The monthly Organisation and Community Services report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

## **COMMENT**

### **AGED CARE – NAROO FRAIL AGED HOSTEL**

#### **Naroo Frail Aged Hostel – February 2024**

##### **Staff Meeting**

We now have 4 staff members completing their RN's. We have accepted a quote from Arjo for a bed replacement program and will replace 31 beds with King single bed, 8 with built in air mattresses. Building works for the ACAR grant build in High care and the internal courtyard are to start in June with Nathan Cob being successful in his tender. Nathan was great when the kitchen upgrade happened, and we look forward to working with him again. We have applied for two more grants one for staff accommodation the other to upgrade and add 7 rooms onto the north wing.

##### **Resident Meeting**

Welcome to new Residents. We have 3 new permanent and 1 here on respite. Our ACAR grant build for inside the courtyard and High Care area should start in June. We will hold a lot more toolbox meetings to keep all informed with what is happening.

We have excepted a bed replacement program for 31 king single beds 8 will have mattresses built in. New linen will be ordered and Arjo will come and install them for us section at a time. There is a new cleaning roster with 2 staff now sharing the week days and weekends will be rostered.

We have applied for 2 more grants one for updating of the north wing and an additional 7 rooms and another for staff accommodation to be built on the east spare block.

## Residents News & Outings

This month Residents enjoyed some Valentine's Day craft with Helen from the Library. We had a Valentine's Day Raffle with some lovely goodies all donated. They enjoyed a Poetry afternoon. We had a power outage for 4 hours while our generator was being installed and Resident's enjoyed some drinks & nibbles and a little dancing.



*Valentine's Day Craft and Raffle Winner.*



*Poetry Afternoon*



*No Power No Worries*



*Afternoon Dancing*

## **CONSULTATION**

Consultation has occurred within the Organisation and Community Development Directorate.

## **POLICY IMPLICATIONS**

Policy implications are those relating to the 2023/2024 Operational Plan and the Policies of Gwydir Shire Council.

## **FINANCIAL IMPLICATIONS**

The activities carried out by the Organisation and Community Services Department are in line with the 2023/2024 Operational Plan.

## **STRATEGIC IMPLICATIONS**



The activities undertaken by the Organisation and Community Services Department regarding social and environmental factors are targeted in line with the 2023/2024 Operational Plan.

**OFFICER RECOMMENDATION**

**THAT the report be received.**

**ATTACHMENTS**

Nil

**COMMITTEE RECOMMENDATION TO COUNCIL:**

**THAT the report be received.**

**(Moved Cr D Coulton, Seconded Cr Dixon OAM)**

**CARRIED**

**For: Cr J Coulton, Cr Egan, Cr D Coulton, Cr Dixon OAM, Cr Galvin, Cr Matthews, Cr Moore, Cr Mulligan, Cr Smith and Leeah Daley**

**Against: Nil**

## 8 COUNCILLORS' REPORTS

### Cr J Coulton

The Mayor requested that a draft schedule for a round of community meetings be prepared for consideration at the March Council Meeting.

The Mayor asked if the schedule could also include information sessions for residents considering the opportunity to run for Council at the September 2024 Elections

### Cr Egan

Advised the meeting that her, Colin Cuell and Helen Thomas are meeting with StruXi Staff to review the colour options for the proposed new Bingara Administration Building tomorrow in Toowoomba.

### Cr Galvin

Requested the staff to co-ordinate and table at a Council Meeting a list of all the projects currently underway to ensure that they are all bedded in prior to the September 2024 election.

### Cr Dixon OAM

Cr Dixon asked when the Electronic Scoreboard will be erected at Gwydir Oval. It needs to be operational before April.

Also is the Council obstructing the ability of Northwest Petroleum to open its refurbished service station in Finch Street? The meeting was advised of the issues involved.

### Cr Mulligan

Cr Mulligan thanked the Mayor for hosting the function following the last Council Meeting. This was strongly supported by all those in attendance.

### Cr Matthews

The meeting was advised that the Cranky Rock signage is often unreadable.

### Cr Moore

Cr Moore raised an issue with several locations concerning maintenance issues:

Corner of Yetman Road and North Star Road bulge on road pavement; and;

Poor pot hole patching along Mosquito Creek Road and Hope Street.

**9 CLOSURE**

The meeting closed at

The meeting closed at 12.19 pm.