



## ORDINARY MEETING

### AGENDA

**Thursday 19 May 2022**

### NOTICE OF MEETING

Notice is hereby given that an **Ordinary Meeting of Gwydir Shire Council** will be held in the Roxy Conference Room on **Thursday 19 May 2022**, commencing at **9:00 am** to discuss the items listed in the Agenda.

Your attendance is respectfully requested.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Max Eastcott', is written over a faint, light blue circular watermark.

Max Eastcott  
General Manager

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The Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings.

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**Agendas and minutes are available on the Council's website:**

<https://www.gwydir.nsw.gov.au/Home>

## **ACKNOWLEDGMENT OF COUNTRY**

The Gwydir Shire Council acknowledges that this meeting is being held on Aboriginal land and recognise the strength, resilience and capacity of Gomeroi people in this land.

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## **1 OFFICIAL OPENING AND WELCOME - MAYOR**

## **2 APOLOGIES**

Cr David Coulton is an apology

## **3 CONFIRMATION OF THE MINUTES**

### **RECOMMENDATION**

**THAT the Minutes of the Ordinary Meeting held on 28<sup>th</sup> April 2022 as circulated be taken as read and CONFIRMED.**

## **4 PRESENTATION**

Representatives from Arts North-West will be giving a 15-20 minute presentation.

## **5 CALL FOR THE DECLARATIONS OF INTERESTS, GIFTS RECEIVED AND CONFLICTS OF INTEREST**

## **6 ADDITIONAL/LATE ITEMS**

## **6 ADDITIONAL/LATE ITEMS**

### **RECOMMENDATION:**

**THAT the following items be added to the meeting agenda for discussion:**

**March Quarterly Review;**

**March Investment Report; and;**

**April Investment Report.**

### **6.2 March Quarterly Review**

**File Reference:** NA

**Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.5.1 Financial Management and Accountability Systems

**Author:** Chief Financial Officer

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/SUMMARY RECOMMENDATION**

This report recommends that the March Quarter Budget Review Statement be noted and that the March Quarter budget adjustments be approved.

**TABLED ITEMS** Nil

**BACKGROUND**

This report is required under the Local Government Act and associated Regulations.

**COMMENT**

The commentary in this report is directed at overall results. The impact on individual business units and by implication the associated service levels has not been assessed - this is the responsibility of individual directors and managers.

Throughout the financial year, significant adjustments have been made to budgets in respect of actuals that have already been achieved and those that are likely to be achieved within the financial year. These adjustments have allowed for an improved budgeted bottom line from the original budget adopted in June 2021.

Within this quarter the largest change to the budget is aligned with the Roadworks program that is going to be achieved by year end for County Boundary Road. For the remainder of the financial year, Council will continue to work within the budget constraints and ensure that all funding that relates to projects completed this financial year have the funding to match the expenditure.

**STATUTORY ENVIRONMENT**

Local Government Act 1993 and associated regulations. A quarterly budget review is due within 2 months of the end of each quarter under the requirements of Clause 203 of the Local Government (General)

Regulation 2005:

203 Budget review statements and revision of estimates

1. Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.

2. A budget review statement must include or be accompanied by:
  1. a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
  2. if that position is unsatisfactory, recommendations for remedial action.
3. A budget review statement must also include any information required by the Code to be included in such a statement.

**OFFICER RECOMMENDATION**

**THAT the March Quarter Budget Review Statement be noted.**

**FURTHER that the March Quarter budget adjustments be approved.**

**ATTACHMENTS**

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/21 to 31/12/21

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Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/21 to 31/12/21

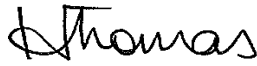
**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 March 2021**

It is my opinion that the Quarterly Budget Review Statement for Gwydir Shire Council for the quarter ended 31/12/21 indicates that Council's projected financial position at 30/6/22 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

13/05/2022

Helen Thomas  
Responsible Accounting Officer



Gwydir Shire Council

Quarterly Budget Review Statement

for the period 01/01/22 to 31/03/22

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2021

Income & Expenses - Council Consolidated

	Original Budget 2021/22	Approved Changes					Revised Budget 2021/22	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
<b>Income</b>											
Rates and Annual Charges	(11,152,969)			2,000			(11,150,969)	(51,102)		(11,202,071)	(11,223,658)
User Charges and Fees	(2,400,401)			13,521	(3,291,011)		(5,677,891)	(101,966)		(5,779,857)	(2,755,543)
Interest and Investment Revenues	(72,000)						(72,000)	(5,000)		(77,000)	(20,925)
Other Revenues	(847,780)			(9,176)	252,109		(604,847)	(67,798)		(672,645)	(882,961)
Grants & Contributions - Operating	(13,207,302)			(258,792)	(4,721,501)		(18,187,595)	(459,509)		(18,647,104)	(8,815,490)
Grants & Contributions - Capital	(18,903,451)	-		(3,310,057)	3,083,878		(19,129,630)	3,207,000		(15,922,630)	(8,624,127)
Net gain from disposal of assets	-						-	(12,000)		(12,000)	(30,851)
<b>Total Income from Continuing Operations</b>	<b>(46,583,903)</b>	-	-	<b>(3,562,504)</b>	<b>(4,676,525)</b>	-	<b>(54,822,932)</b>	<b>2,509,625</b>		<b>(52,313,307)</b>	<b>(32,353,555)</b>
<b>Expenses</b>											
Employee Costs	13,153,222			35,076	2,145,825		15,334,123	15,932		15,350,055	9,684,450
Borrowing Costs	419,774						419,774			419,774	199,982
Materials & Contracts	30,035,258	-		3,910,813	840,209		34,786,280	(3,291,091)		31,495,189	13,538,165
Depreciation	7,812,073				553,568		8,365,641	52,101		8,417,742	1,888,947
Legal Costs	6,000						6,000			6,000	7,320
Consultants	425,000						425,000			425,000	141,909
Other Expenses	2,761,118			63,937	46,693		2,871,748	122,287		2,994,035	2,020,270
Net Loss from disposal of assets	-						-			-	413,812
<b>Total Expenses from Continuing Operations</b>	<b>54,612,445</b>	-	-	<b>4,009,826</b>	<b>3,586,295</b>	-	<b>62,208,566</b>	<b>(3,100,771)</b>		<b>59,107,795</b>	<b>27,894,855</b>
<b>Net Operating Result from Continuing Operations</b>	<b>8,028,542</b>	-	-	<b>447,322</b>	<b>(1,090,230)</b>	-	<b>7,385,634</b>	<b>(591,146)</b>	-	<b>6,794,488</b>	<b>(4,458,700)</b>
Discontinued Operations - Surplus/(Deficit)							-			-	
<b>Net Operating Result from All Operations</b>	<b>8,028,542</b>	-	-	<b>447,322</b>	<b>(1,090,230)</b>	-	<b>7,385,634</b>	<b>(591,146)</b>		<b>6,794,488</b>	<b>(4,458,700)</b>
<b>Net Operating Result before Capital Items</b>	<b>26,931,993</b>	-	-	<b>3,757,379</b>	<b>(4,174,108)</b>	-	<b>26,515,264</b>	<b>(3,798,146)</b>		<b>22,717,118</b>	<b>4,165,427</b>

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/22 to 31/03/22**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

<b>Notes</b>	<b>Details</b>
Rates and Annual Charges	In line with actuals
User Fees and Charges	Sundry Fees increased
Other Revenues	Insurance Rebate
Operating Grants	RFS Income
Capital Grants	County Boundary Road Funding
Materials and Contracts	County Boundary Road Programming
Other Expenses	Motor Vehicle Insurance and Registration

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Gwydir Shire Council

**Quarterly Budget Review Statement**

for the period 01/01/22 to 31/03/22

**Capital Budget Review Statement**

Budget review for the quarter ended 31 December 2021

**Capital Budget - Council Consolidated**

	Original Budget 2021/22	Approved Changes					Revised Budget 2021/22	Variations for this Mar Qtr	Notes	Projected Year End Result
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS				
<b>Capital Expenditure</b>										
New Assets										
- Plant & Equipment							-			-
- Land & Buildings							-			-
- Other			-				-			-
Renewal Assets (Replacement)										
- Plant & Equipment	1,500,000						1,500,000			1,500,000
- Land & Buildings							-			-
- Roads, Bridges, Footpaths	20,266,410			3,910,813	4,500,000		28,677,223	(3,500,000)		25,177,223
Materials							-	375,407		375,407
Loan Repayments (Principal)	2,241,000						2,241,000			2,241,000
Waste	-				95,000		95,000			95,000
Water supply	330,000						330,000			330,000
Sewerage services	2,635,000				-		2,635,000	71,714		2,706,714
<b>Total Capital Expenditure</b>	<b>26,972,410</b>	<b>-</b>	<b>-</b>	<b>3,910,813</b>	<b>4,595,000</b>	<b>-</b>	<b>35,478,223</b>	<b>(3,052,879)</b>		<b>32,425,344</b>
<b>Capital Funding</b>										
Rates & Other Untied Funding	4,853,959			600,756			5,454,715	83,000		5,537,715
Capital Grants & Contributions	18,903,451			3,310,057	4,500,000		26,713,508	(3,207,593)		23,505,915
Reserves:										
- External Resrtictions/Reserves	-	-					-			-
- Internal Restrictions/Reserves					1,230,000		1,230,000			1,230,000
New Loans					1,500,000		1,500,000			1,500,000
Receipts from Sale of Assets							-			-
- Plant & Equipment	250,000						250,000			250,000
Waste							-			-
Water supply	330,000						330,000	71,714		401,714
Sewerage services	2,635,000				(2,635,000)		-			-
<b>Total Capital Funding</b>	<b>26,972,410</b>	<b>-</b>	<b>-</b>	<b>3,910,813</b>	<b>4,595,000</b>	<b>-</b>	<b>35,478,223</b>	<b>(3,052,879)</b>		<b>32,425,344</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/22 to 31/03/22

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
Sewerage	Various Smaller Capital Works
Parks and Gardens	Netball Court Facilities

Gwydir Shire Council

**Quarterly Budget Review Statement**

for the period 01/01/22 to 31/03/22

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 December 2021

**Cash & Investments - Council Consolidated**

(\$000's)	Original Budget 2021/22	Approved Changes					Revised Budget 2021/22	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
<b>Externally Restricted <sup>(1)</sup></b>											
Aged Care Bonds	782						782			782	782
Developer Contributions	200						200			200	200
Specific Purpose unexpended Grants	5,034						5,034			5,034	1,428
Water	833						833			833	934
Sewer	2,829						2,829			2,829	2,930
Domestic Waste Management	1,965						1,965			1,965	2,915
Contracted Liabilities	2,000						2,000			2,000	287
<b>Total Externally Restricted</b>	<b>13,643</b>	-	-	-	-	-	<b>13,643</b>	-		<b>13,643</b>	<b>9,476</b>
<sup>(1)</sup> Funds that must be spent for a specific purpose											
<b>Internally Restricted <sup>(2)</sup></b>											
Employee Leave Entitlement	900						900			900	850
Trust Accounts	400	-					400			400	594
Other Waste	1,291						1,291			1,291	1,291
<b>Total Internally Restricted</b>	<b>2,591</b>	-	-	-	-	-	<b>2,591</b>	-		<b>2,591</b>	<b>2,735</b>
<sup>(2)</sup> Funds that Council has earmarked for a specific purpose											
<b>Unrestricted (ie. available after the above Restrict</b>	<b>421</b>	-	-		-	-	<b>421</b>	-		<b>421</b>	<b>146</b>
<b>Total Cash &amp; Investments</b>	<b>16,655</b>	-					<b>16,655</b>			<b>16,655</b>	<b>12,357</b>

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/22 to 31/03/22

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 March 2022

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Allquip Water Trucks	2021 UD CW 25 360 Truck fitted with	255,242	31/03/22	2022	Y	
J K Williams Contracting	Drainage Works	247,225	22/03/22	2022	Y	I B Bore Rd
Fulton Hogan	Bitumen Seal	139,645	28/02/22	2022	Y	Horton Rd
Johnstone Concrete	Oregon Road Materials	245,540	02/03/22	2022	Y	
Power Court Pty Ltd	Synthetic Grass Tennis Court Material	132,421	11/02/22	2022	Y	
Sammut Agricultural Machinery	2 x Prime Movers	240,000	25/03/22	2022	Y	

Gwydir Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/22 to 31/03/22

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

<b>Expense</b>	<b>YTD Expenditure (Actual Dollars)</b>	<b>Budgeted (Y/N)</b>
Consultancies	141,909	y
Legal Fees	7,320	y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure includes: Project Management and Governance consultants.

### 6.3 March Investment Report

**File Reference:** NA

**Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.5.1 Financial Management and Accountability Systems

**Author:** Chief Financial Officer

**STAFF DISCLOSURE OF INTEREST** Nil

#### IN BRIEF/SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

**TABLED ITEMS** Nil

#### BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30<sup>th</sup> April 2022.

Direct Investments							
Broker	ID	Investment Name	Rating	Type	Next Rollover	Yield	Current Value
NAB	2021.10	NAB	AA	TD	23/08/2022	0.38%	\$1,000,000.00
NAB	2021.2	NAB	AA	TD	23/08/2022	0.38%	\$1,000,000.00
NAB	2021.3	NAB	AA	TD	23/28/2022	0.38%	\$1,000,000.00
Grand Total							\$3,000,000.00

Managed Funds					
Fund	Investment	Horizon	Type	3 Mth Avg Yield	Current Value
Regional Australia Bank		At Call	Cash	See report	\$408,216.00
Tcorp Cash Fund		At Call	Cash	See report	\$ 9,488,791.00
Tcorp Medium Term Fund		At Call	Cash	See report	\$ 1,404,110.00
Grand Total					\$11,301,117.00

Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$11,301,117.00
Grand Total	\$14,301,117.00

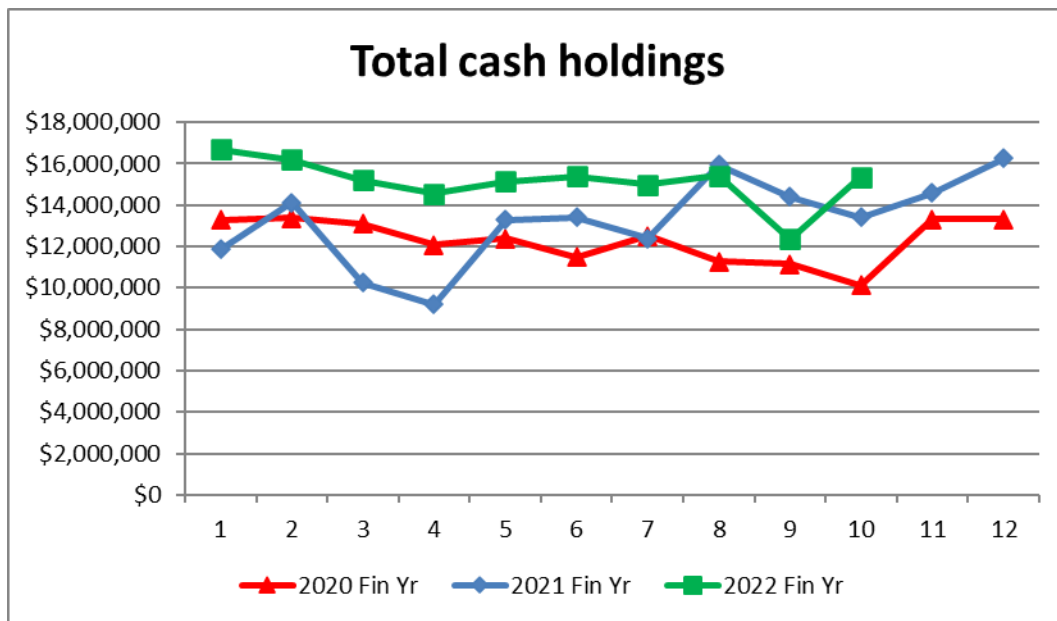


**Cash and Investments**

<b>Total Investments</b>	
Direct Investments	\$3,000,000.00
Managed Funds	\$11,301,117.00
<b>Grand Total Investments</b>	<b>\$14,301,117.00</b>

<b>Total Cash and Investments</b>	
Investments	\$14,301,117.00
Cash at bank	\$1,063,686.00
<b>Grand Total Cash and Investments</b>	<b>\$15,364,803.00</b>

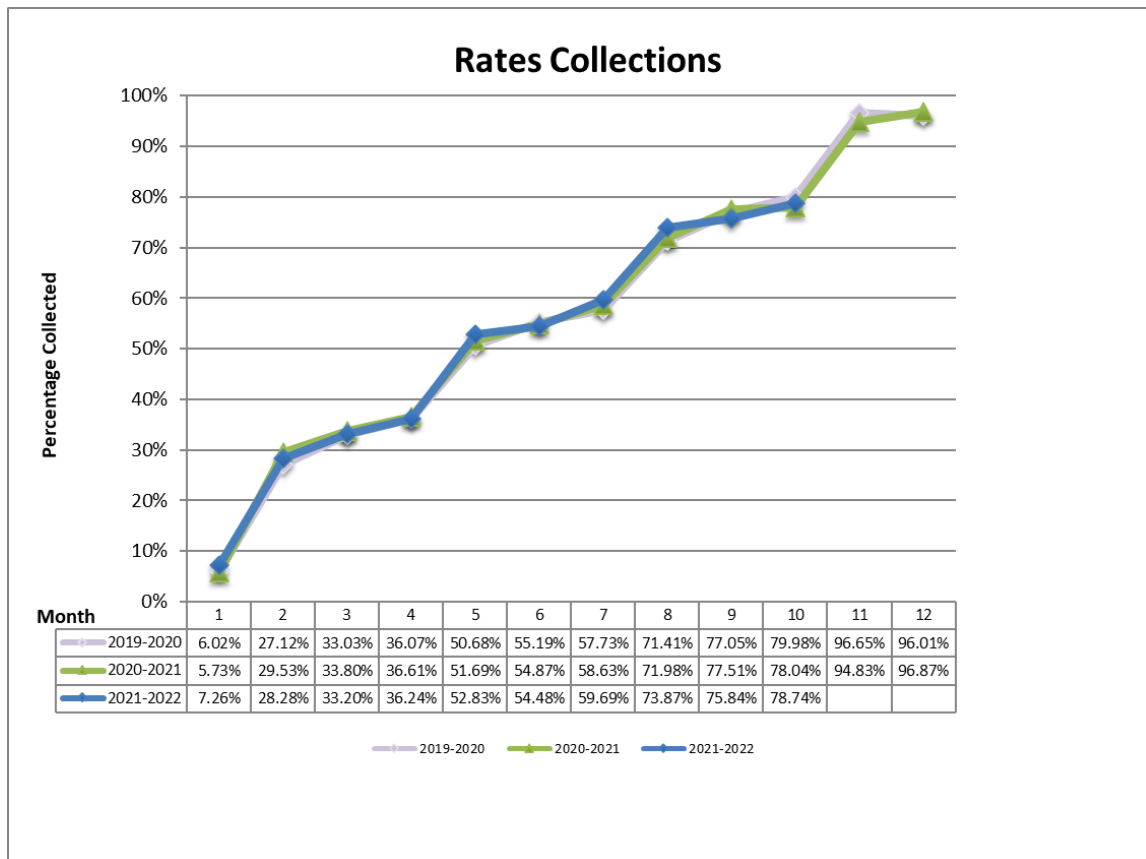
<b>General Fund Cash</b>	
<b>Total cash and investments</b>	<b>\$15,364,803.00</b>
<b>LESS:</b>	
Water fund*	-\$979,196.00
Sewer fund*	-\$2,891,317.00
Waste fund*	-\$4,128,922.00
<b>Other restrictions:</b>	
Employee leave entitlements*	-\$900,000.00
Carry over works in progress*	-\$1,428,498.00
Asset replacement*	-\$287,689.00
Bonds and deposits	-\$1,376,478.00
Developer contributions	-\$200,000.00
Contracted Liabilities	-\$2,800,000.00
*These figures may change with end of year processing	
<b>Discretionary General Fund Cash</b>	<b>\$372,703.00</b>



I, Helen Thomas, CFO and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy, as amended.

## RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 30<sup>th</sup> April 2022.



## OFFICER RECOMMENDATION

**THAT the April Monthly Investment and Rates Collection report be received.**

## ATTACHMENTS

## 6.4 April Investment Report

**File Reference:** NA

**Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.5.1 Financial Management and Accountability Systems

**Author:** Chief Financial Officer

**STAFF DISCLOSURE OF INTEREST** Nil

### IN BRIEF/SUMMARY RECOMMENDATION

At each monthly Ordinary Meeting, the Council is presented with the schedule relating to Investments, as at the end of the previous month.

**TABLED ITEMS** Nil

### BACKGROUND

In accordance with Clause 19(3) of the Local Government (Financial Management) Regulation 1993, the following information provides details of Council's funds invested as at 30<sup>th</sup> April 2022.

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NAB	2021.3	NAB	AA	TD	23/28/2022	0.38%	\$1,000,000.00
Grand Total							\$3,000,000.00

Managed Funds					
Fund	Investment	Horizon	Type	3 Mth Avg Yield	Current Value
Regional Australia Bank		At Call	Cash	See report	\$408,216.00
Tcorp Cash Fund		At Call	Cash	See report	\$ 9,488,791.00
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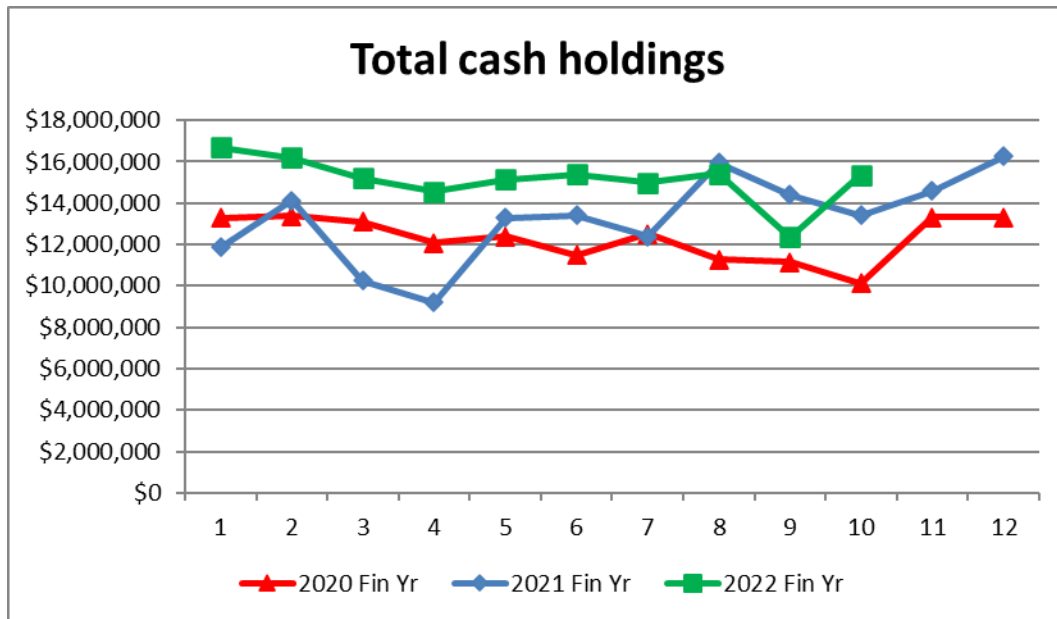
Total Investments	
Direct Investments	\$3,000,000.00
Managed Funds	\$11,301,117.00
Grand Total	\$14,301,117.00

**Cash and Investments**

<b>Total Investments</b>	
Direct Investments	\$3,000,000.00
Managed Funds	\$11,301,117.00
<b>Grand Total Investments</b>	<b>\$14,301,117.00</b>

<b>Total Cash and Investments</b>	
Investments	\$14,301,117.00
Cash at bank	\$1,063,686.00
<b>Grand Total Cash and Investments</b>	<b>\$15,364,803.00</b>

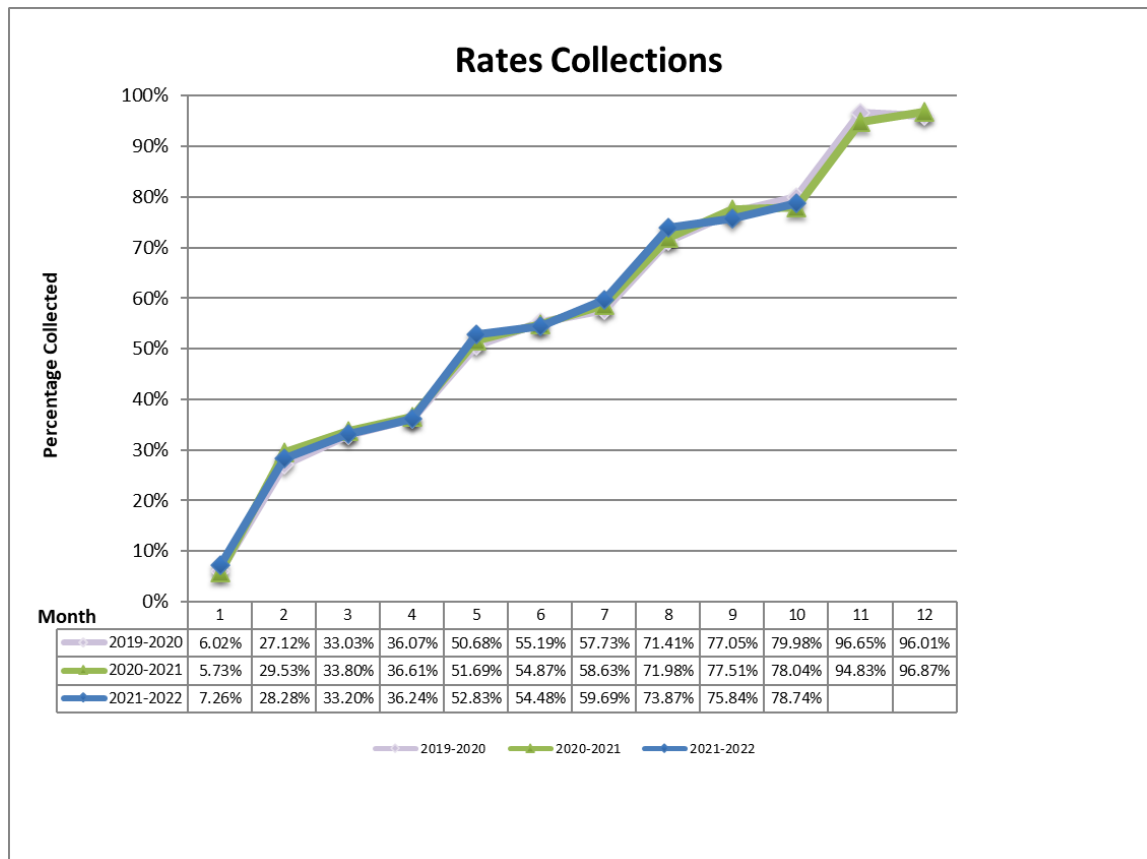
<b>General Fund Cash</b>	
<b>Total cash and investments</b>	<b>\$15,364,803.00</b>
<b>LESS:</b>	
Water fund*	-\$979,196.00
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<b>Other restrictions:</b>	
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Contracted Liabilities	-\$2,800,000.00
*These figures may change with end of year processing	
<b>Discretionary General Fund Cash</b>	<b>\$372,703.00</b>



I, Helen Thomas, CFO and Responsible Accounting Officer for Gwydir Shire Council, certify that the Council's investments have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy, as amended.

## RATES COLLECTIONS

The graph below represents a comparative of the percentage collections for the current year against the two previous rating years. The current years collections are up to 30<sup>th</sup> April 2022.



## OFFICER RECOMMENDATION

**THAT the April Monthly Investment and Rates Collection report be received.**

## ATTACHMENTS

## **7 COMMITTEE OF THE WHOLE - CONFIDENTIAL ITEMS**

### **Committee of the Whole**

It is recommended that the Council resolve into Committee of the Whole with the press and public excluded to allow consideration of this Item, as provided for under Section 10A (2) (a) of the Local Government Act, 1993, on the grounds the report contains (a) personnel matters concerning particular individuals (other than councillors).



## **8 OFFICERS' REPORTS**

### **8.1 Gwydir Cemeteries Policy**

**File Reference:** 21/21926

**Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.2 Information Management Systems

**Author:** Administration Assistant

**STAFF DISCLOSURE OF INTEREST** Nil

#### **IN BRIEF/SUMMARY RECOMMENDATION**

This report recommends the adoption of the Gwydir Cemeteries' Policy.

**TABLED ITEMS** Nil

#### **BACKGROUND**

This Policy has been created to ensure the efficient operation of the Bingara and Warialda Cemeteries within Gwydir Shire.

#### **OFFICER RECOMMENDATION**

**THAT the Gwydir Cemeteries' Policy be adopted.**

#### **ATTACHMENTS**

1. draft Gwydir Shire Council Cemeteries Policy - Version 3 - March 2022 [8.1.1 - 3 pages]



Gwydir Shire Council

## Gwydir Cemeteries Policy

File Reference:  
21/21926

Version 3:

Council  
Resolution:

Pages 3

## Table of Contents

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## Document data

<b>Department</b>	Town Utilities
<b>Responsible Manager</b>	Andrew Cooper
<b>Date Adopted</b>	or Approved under Delegation, General Manager
<b>File reference</b>	21/21926
<b>Version no</b>	3
<b>Next Review</b>	2024

## Revision record

Date	Version	Revision details	Officer	Next Review
2004	1	Initial document Bingara Shire Council	HR	
2008	2	12/8008 became Gwydir Shire Document upon formation of Council after consolidation	KS	
2022	3	Review of Version 2 (Bingara Cemetery) and inclusion of Warialda Cemetery	AC	2024

## Objectives

This Policy has been created to ensure the efficient operation of the Bingara and Warialda Cemeteries within Gwydir Shire.

## Policy Statement

- In administering the Bingara and Warialda Cemeteries, Gwydir Shire Council will review and publish the fees annually.
- Administration of the cemeteries generally allows additional depth for interment at fees for one plot, with interment charges only for second interment.
- Interments shall not be carried out in the area of the Church of England Section on the western side of the concrete path in the Bingara Cemetery unless an existing burial right to a plot in that area is produced.
- Interments shall not be carried out in the old section of Warialda cemetery unless an existing burial right to a plot in that area is produced.
- Headstones erected in the General Section of the Cemetery shall comply with the following specifications:
  - Headstones and bases of materials to be durable natural stone (such as marble, granite, trachyte) and not sandstone or artificial materials.
  - Base not to exceed 1050mm (3'6") by 450mm (18") not less than 150mm (6") thick.
  - Bases to be set back from edge of beam 150mm (6") and in centre of plot. Headstones to be of like material, set in 62mm (2.5") from the back line of the base to maintain uniformity, be securely dowelled and fixed.
  - No headstones and base to exceed 1350mm (4'6") in height.
  - Approved plaques may be fitted to tilted concrete bases provided that such base does not exceed the surface area of the plaque. Such base is not to exceed 150mm (6") at its highest point. Plaques may also be attached directly to headstones.
  - Double headstones may be erected provided they comply with the above requirements and are located centrally between the two plots where the plots are adjacent.

## Legislative References

*Local Government Act 1993*

## 8.2 Organisation & Community Development

**File Reference:** NA

### **Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.3 Administrative and support functions

**Author:** Administration Assistant

### **STAFF DISCLOSURE OF INTEREST Nil**

### **IN BRIEF/SUMMARY RECOMMENDATION**

The monthly Organisation and Community Services Report details the activities carried out by the Department during April 2022.

### **TABLED ITEMS Nil**

### **BACKGROUND**

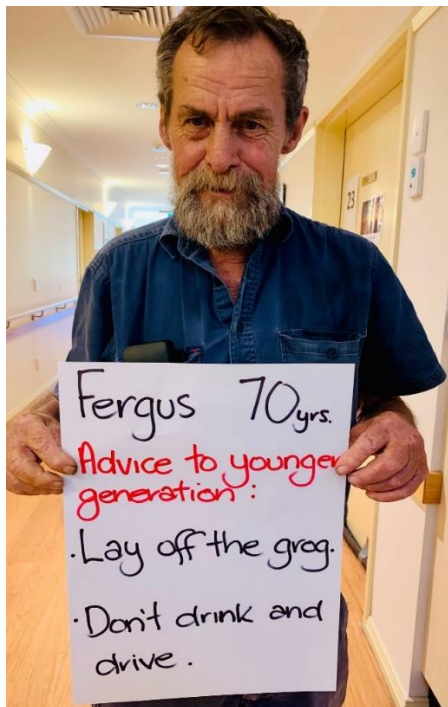
The monthly Organisation and Community Services report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

### **COMMENT**

#### **AGED CARE – NAROO FRAIL AGED HOSTEL**

##### **Resident News & Outings – February 2022**

Holly was in charge this month while Lara was on leave. They went for lots of park walks & drives around Warialda. They had a lunch outing to the Commercial Hotel & the first chapel service of the year with Minster Steve. Our Advice to the younger generation has gone more than viral, The Moree Champion & Inverell times wanting to do a gallery and article of our residents' wise words.







### Resident News & Outings

March outings seen the residents go to the Gravesend Hotel for Lunch which was a great day out. Holly stepped in while Lara was on leave and the residents did a lot of park walks and drives. They also enjoyed Lunch at the Chinese restaurant.

Audrey Finney celebrated her 101<sup>st</sup> birthday with a cake for afternoon tea with the residents.









### **Resident News & Outings – April 2022**

The residents celebrated Good Friday & Easter with a seafood feast and some little chocolates.







Helen from the library organised some Anzac craft while the ladies made Anzac biscuits with Lara. We had our annual Anzac Service, Charles Allen and Minister Steve, Pauline, Fergie & Marg all doing readings. The last post rang followed by the Aussie favorite 'You Are, We Are, We're All Australians', was a big hit.





Our world experience day this month was America. Crispy fried chicken and American Hotdogs were on the menu.





## **SOCIAL SERVICES**

### **March 2022**

#### **Bingara Neighbourhood Centre**

*Funding body – NSW Department of Communities and Justice*

Bingara Neighbourhood Centre continues to assist community groups with grant applications and attend to the needs of the public through advocacy and referral to other services.

#### **Centrelink**

Centrelink remained with normal operational hours throughout March.

#### **Youth Services**

*Funding body – NSW Department of Communities and Justice*

In March the Social Services Assistant and Social Worker from Bingara Central School continued to work in conjunction with one another for the 'GirlGLOW' program. The main topic for the duration of the month was friendships and how to navigate through them when they may be tough, how to guide one another and support each other to become more positive friends. Through quizzes and activities, it gave the 2 coordinators an insight as to how the participants felt about themselves and their friendships. From this, we will extend to furthering knowledge to the students on ways to address their needs. We have had positive feedback from parents, telling us that this is what they have needed and that the participants are enjoying the activities.

Steps to planning for a similar program to happen in Wialda have been taken. The Social Services Assistant attempted to get this program up and running in Wialda before the start of last term, but unfortunately the Social Worker from Wialda High School declined the offer. After consultation with the Wialda High School Principal,

she feels there is still a need for a program to be introduced, from this the Social Services Manager plans to meet with a Mental Health professional who is situated in Warialda who will support us through this project.

### Youth Council

Due to COVID restrictions easing, the application process only began during March as prior to this month Visitors were not permitted in schools. We have a variety of young people from both Bingara and Warialda interested.

Once they have been selected by the Mayor and General Manager, the selected Youth Council will be straight into planning for the annual Youth Week event which will be held on Friday 22 April. This event will consist of trail rides along the Gwydir River and a movie presented at the Roxy Theatre. This event has been planned to suit those who may not be able to access other events due to transportation or financial difficulties. This event will be completely free for those Young People who book and attend and there will also be buses from Warialda so that younger people from across the Shire can participate in the fun day.

### Supported Playgroup Development Worker

*Funding body – Dep of Community and Justice*

Warialda Toy Library	Jan 2022	Feb 2022	March 2022
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	34	29	46
Full borrowing members (new and/or renew)	0	1	1
Non borrowing members (new and/or renew)	1	0	4
Casual borrowing members (new and/or renew)	1	0	0
Commemorative Birth Certificate applications received	0	1	1
Toys returned	0	4	4
Toys borrowed	1	2	10
Groups using the service (FDC carer, Pharmacy)	2	0	0
Tuesday group activity morning x 4	8	17	9
Wednesday group activity morning x 3	0	7	16
Thursday group activity morning x 4	12	11	41
Friday group activity morning x 4	7	0	10

This month saw exciting things happening at Warialda Toy Library. Throughout the month the children engaged in self-selected play such as musical instruments, building blocks, home corner, painting, collage craft, sand and playdough sensory experience, and story reading with the Supported Playgroup Development Worker. During some sessions nursery rhymes would be playing in the background to

encourage the children and families to sing along, this would then extend to the children dancing along to the music.

We celebrated Dr Seuss's birthday. The children engaged in activities relating to the author, such as Green Eggs and Ham Playdough, One Fish Two Fish Blue Fish Red Fish handprint painting. The Supported Playgroup Development Worker also read the children stories from Dr Seuss's collection.



On Thursday 2 March the families and children enjoyed a session out in the backyard for a picnic morning tea. The children engaged in water play, using the water tub, and sea animals to go fishing for. A sensory experience was also set up using different coloured slime and sea animals.



On Thursday 24 March we had the privilege of welcoming the Early Years Literacy Officer from Central Northern Regional Libraries attend the service and present to the parents the Speech Pathology Collection which will now be featured in our libraries. This collection is to help support Early Language and Literacy Development. The parents and families were given the opportunity to then ask questions and get feedback from the Early Years Literacy Officer on ways they may be able to help their children.





### Bingara Toy Library

**Funding body – NSW Department of Education and Communities**

Particulars	Jan 2022	Feb 2022	March 2022
Total daily attendance count for children, (calculating each child, each day over the month – total points of contact).	0	97	104
Full borrowing memberships (New/renew)	0	1	0
Non borrowing memberships (New/renew)	0	0	3
Casual borrowing memberships. (New/renew)	0	1	1
Commemorative Birth Certificate - voucher memberships	0	0	0
Toys returned	0	6	2
Toys borrowed	0	3	7
Children & Groups using toys	0	3	5
TUESDAY x 5 play sessions	0	15	22
WEDNESDAY x 5 play sessions	0	36	28
THURSDAY x 5 play sessions	0	0	14
KSK Program x 7 sessions	0	69	68

This month during morning playgroup sessions children were offered numerous opportunities to build on their skills, try different activities, communicate to staff about their interests, meet and play with different aged children along with enjoying a routine which enables them to prepare for transition to preschool.





Activities for the month included scissor skills, making a coat hanger mobile using different craft items, making a dinosaur from a paper plate, creating a star wand using lace, ribbon, cardboard, and florist wire. Matching colours to lines and shapes, outdoor play with steppingstones and tunnels, shaving foam sensory bowl which had small dinosaurs in there for the children to find, puzzles with peg pieces and stories with a matching craft activity were also activities this month.

Handout and chat topics this month were healthy snack recipes using the books which are available here at the service for families to borrow, positive parenting tip sheets, road safety booklet with information on child restraints, developmental stages booklet and the foundation style writing sheet which shows letter shape and direction for writing them.



On Wednesday 23 March, the children who attended the session on this day visited the Bingara Preschool. Due to Covid-19 these types of visits were prohibited over the last two years to keep everyone safe but now with the easing of restrictions visits are allowed. The children were very excited to join in with the children at preschool. This opportunity allows families to see what a lovely service preschool is, how much is on offer for the children there and meet the staff members.



Rural Outreach visit for Wednesday 30 March to provide information, recipes, cooking demonstration and taste testing of healthy snack ideas was postponed due to the increase in Covid-19 infections in the community which had families cancelling their booking for that session. It is rescheduled for next term.

Kool Skool children enjoyed a variety of activities this month with the major of fun being able to visit and play at the toy library for Tuesday afternoons. This has cemented with staff the need to return to the toy library building to run the program both Tuesday and Thursday afternoon from the beginning of Term 2. Unfortunately, with the increase of Covid-19 infections amongst the school community the last three sessions for the term were cancelled. Program resumes Thursday 28 April 2022.

### Bingara Preschool

*Funding Body – Early Childhood Education and Care Directorate*

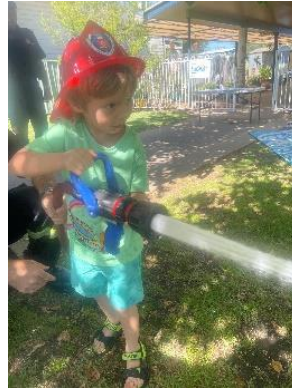
*NSW Department of Education and Communities.*

Days	March 2022
Tuesday	22
Wednesday	23
Thursday	22
Friday	18

### Fire Brigade Visit at Bingara Preschool

On Thursday 3 March, four Firefighters from the local Brigade visited Bingara Preschool. The Firefighters spent time with the children inside discussing what to do in an emergency. One Firefighter dressed in their full protective uniform, to show the children what they would look like when they must fight a fire. The children had the opportunity to wear the helmet, use the radio, and ask questions. Outside the children were able to explore the front cab and operate the siren. Finally, all the children were able to have a turn using the fire hose. The Firefighters were magnificent in allowing the children to investigate all the equipment and help them to

become familiar with their uniforms (in case of an emergency). The Firefighter visit was an intentional extension experience, because over the last two weeks, the children and Educators have been practicing a range of emergency evacuation drills.



## Learning and Development

### *Hatching Chickens*

As an extension experience from a child's individual observation, Bingara Preschool decided to try and hatch some baby chickens. Bingara Preschool gained the use of an incubator from a community member and a range of fertilised eggs from families. During March, the children and Educators observed and cared for the eggs in the incubator. Out of twenty-six eggs, seven eggs hatched over three days. Family involvement was highlighted during this project, as all items for the chickens brooding cage have been donated to the service.

Whilst the children were patting the chickens, the Educators intentionally discussed diversity and inclusion. The educators spoke to the children about the similarities and differences of the chickens, and that all the chickens belong to the Bingara Preschool community, just like they do. This activity was an example of the Harmony Day celebrations at Preschool (21 March – 25 March).





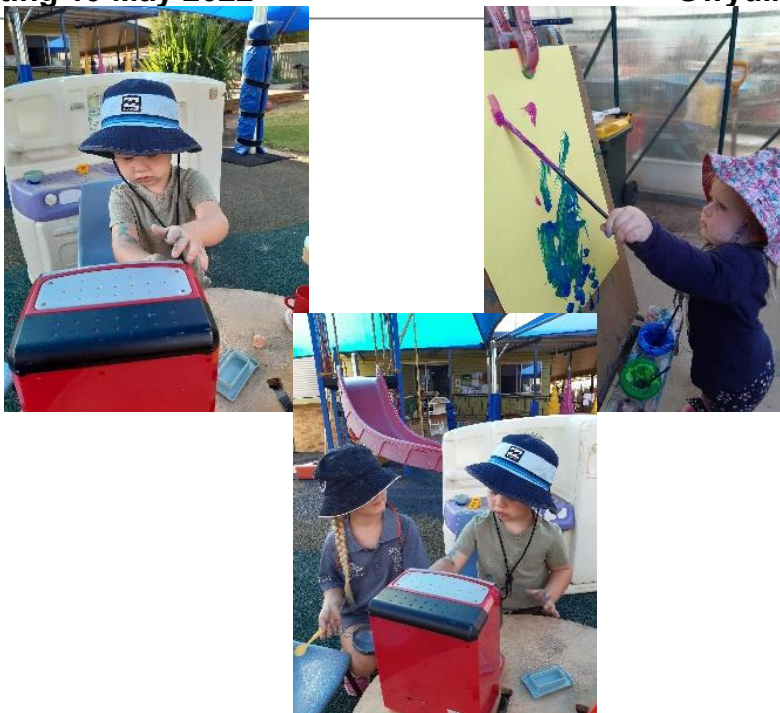
### Support Services

Bingara Preschool had the Capacity Building Facilitator from PEDAL visit the service on Wednesday 9 March. The Capacity Building Facilitator spent time at the service, observing the children and providing support to the Educators on different strategies in relation to implementing self-regulation techniques.

On Friday 25 March, Bingara Preschool facilitated the Statewide Eyesight Preschooler Screening program (STEPS). Each transitional child had the opportunity for their sight to be screened by the Vision Screening Practitioner. Individual reports were sent to each family from the Vision Screening Practitioner and if further investigation is recommended, this is outlined to the child's family in their report.

### Toy Library Visit

On Wednesday 23 March, Bingara Preschool welcomed the Bingara Toy Library service, the children, and their families for a visit. Due to the Covid-19 restrictions easing, the Toy Library children and their families spent time interacting and exploring whilst at Preschool. This is a meaningful opportunity for the children and their families to transition into the Preschool environment.



### Tharawonga Mobile Resource Unit

*Funding body – Australian Government Department of Education, Skills and Employment.*

Days and Venues	March 2022
Monday at Yetman	4 (1 casual)
Tuesday at North Star	10
Wednesday at Yallaroi	7 (2 casual)
Thursday at Gravesend	3
Friday at Croppa Creek	8

**Community involvement** – The Gwydir Shire Council Media and Communications Team Leader contacted our service to ask our preschool children to provide their advice. The children provided some helpful information during this experience.



**Emergency Procedures** – Throughout the last few weeks each of the venues operating under the service have been conducting a variety of different emergency procedures with the children and educators so that the children understand where our safe place is in the event of an actual emergency.

**Significant celebrations** – Tharawonga has a family that attends the North Star Venue who have Irish cultural background. As a part of St Patrick days, the children participated in learning experiences to promote this culture in our service.



**Yetman** - We have completed an orientation and enrolment morning with a new family for the service. Dramatic and role play spaces have been inspired by the children's home culture and relevant experiences they are being exposed to at home. Such as multiple children who attend our Yetman service have new siblings so by providing the babies area they can be engaged in a relevant experience and builds the children's confidence in transferring knowledge from one setting to another.

We have introduced the concept that focuses on 'children are effective communicators. We are promoting this by the children engaging in simple songs such as 5 little ducks, 5 speckled frogs, Bingo, and Twinkle Twinkle Little Star so they become confident in imitating simple songs and jingles.

The children have been expressing wonder and interest in their learning environments particularly with the sensory opportunities.

From the children initiating their own group discussions about their families we are inviting the families to share photos so that the children can discuss the people important to them.





**North Star** - Dramatic play spaces have grown to include a nursery and babies in home corner. Children discuss their families and pets during play. They continue to explore their identity to develop a sense of self and belonging, their confidence and caring, trusting, and meaningful relationships with educators and each other. Educators have invited families to share photos of their family and pets with the service for children to share.

Children continued exploring our natural world at preschool. They are predicting and hypothesising about the frogs visiting our toilets. Guided discussion, supported by the Text in Big Rain Coming about frogs sitting by the leaking water tank during the dry, encouraged children to think about making a frog enclosure. We searched frog “hotels” online. Children said, “We need pipes and rocks and grass.” And “Do we need lots of grass?”

Children observed the photographic and text instructions for building the hotel, identifying the parts and order of steps. They worked together to arrange the pipes, rocks, natural resources, and water into the bucket. Children decided to place the frog hotel near the toilet block, reasoning that the frogs already live there so they might choose the hotel instead of the toilet. We are excited to observe if and how frogs use this built (created) and natural space. Children are applying a wide variety of thinking strategies to engage with situations. We read “Frog Life Cycle” to learn facts about frogs and children used the real images to draw their own frogs. This also ties into Tharawonga Acknowledgment of Country, which reflects on caring for the land, sky, water, and animals.

Children expressed wonder and joy in making butterfly painting and were encouraged to think about patterns, spatial orientation and to reflect on their knowledge of colour mixing from previous experiences. Children are supported to identify their names and write their names on their work. They are beginning to use approximations of letters and words to express meaning as well as the creative arts to express ideas and make meaning.



Educators are intentionally challenging our gross motor and listening skills using freeze and dancing games. We are modelling kind and inclusive language and relationships for children – playing who is hiding to help learn everyone's name. We also celebrated St. Patrick's Day in recognition of (S's) heritage.



**Yallaroi** - Children created their own living Mr. Potato Head using vegetables and toothpicks. They tasted the fresh and healthy food. Children followed and extended their own play ideas moving the fresh veggies to market stand and café to sell and cook with.

A child's traffic jam inspired the addition of road signs and road works outside. Children used the signs in a whole group experience - negotiating and assigning each other roles within their play, crafting elaborate scripts, and developing the vocabulary and language around road safety. Educators supported children to learn the range of road signs and prompt their thinking to interpret the visual images. Children understand that symbols are powerful means of communication, and that ideas, thoughts and concepts can be represented through them.

Children explored shaving crème as a sensory experience. Educators supported children to investigate with their senses of sight, feel and smell (not taste), develop descriptive language, and observe the drying and evaporating crème throughout the afternoon. Children are becoming confident and involved learner and developing dispositions for learning such as curiosity, confidence, imagination, and reflexivity.

Children were eager to complete the frog hotel project. They read and considered the photographic and text instructions and quickly followed the steps to construct the hotel: add cut pipes, rocks, natural materials (leaves, bark, twigs), and then water.



We are still determining where a good place to leave the hotel will be to observe if any frogs come to live or stay there. Children drew frogs to add to the hotel, after reading Frog Life Cycle book and learning facts about frogs.

The waffle block construction has become a home and office for all the children to use. A child initiated building the structure and the children filled it with dishes from the kitchen, phones, and keyboards to work, and babies and their beds, highchairs, and bottles. Children are developing longer attentions spans, openly expressing their ideas and feelings in their interactions with others and exploring aspects of identity through role play. The children are mimicking work through computers and phone conversations. They played both imaginatively, conversing with a pretend person on the line; and cooperatively, ringing each other and carrying a phone conversation together.

Children continued exploring painting as a creative art: using pipettes to drop paint onto the paper towel 'canvas', painting rainbows referencing different rainbow art, and doing butterfly painting. Children are finding their name tags and writing or attempting to write their names on their art works.

Educators are intentionally teaching name recognition and writing, colour and shape identification, and language to develop friendships.



**Gravesend** – We have completed an orientation and enrolment morning with a previous family who used the service last year, and, a new family to the local area. Pretend play which promotes social skills has been a focus for term 1 due to age and developmental stages of the children attending. The children have explored and engaged with a puppet theatre, a children's hospital, dress up shop and a home corner with fruit, vegetables, and food items for cooking. Intentional teaching has continued but has focused on sensory development and fine motor skills. The focus for our transition opportunities have been object, name and colour recognition. The children have been caring for their environment by watering the garden each week when they are playing outside. They celebrated the key date Harmony week by creating a welcome sign and the children adding their handprints and person to their very own circle. Music and movement experiences have been focused on counting with Jack Hartman and singing and chanting rhymes and songs.



**Croppa Creek** – We have completed an orientation and enrolment morning with three new families to the local area (which includes a total of 5 new children for this service). The focus for our transition opportunities have been counting, object, name and colour recognition. Intentional teaching opportunities have promoted the children’s fine motor skills including play dough with scissors, colour matching and pattern making with hippos, an animal memory game for similarities and differences and threading. The educators have been engaging the children in feeling stories so they can understand how to express their emotions as they need to. The stories have focused on “When I’m feeling loved”, “When I’m feeling angry”, “when I’m feeling jealous” and “when I’m feeling sad”. The children have engaged in a variety of different music and movement learning experiences including counting to 20 with Jack Hartman, cosmic yoga swish fish and freeze. The children learned to promote physical activity, imitating actions, and singing by participating in the learning experience flamingos and gorillas in the zoo. Pretend play which promotes social skills has been a focus for term 1 The children have explored and engaged with a children’s hospital, shop and a home corner with fruit, vegetables, and food items for cooking.



**April 2022**

**Bingara Neighbourhood Centre**

*Funding body – NSW Department of Communities and Justice*



Bingara Neighbourhood Centre continues to assist community groups with grant applications and attend to the needs of the public through advocacy and referral to other services.

### Centrelink

Centrelink was closed on Friday 15, Monday 18 and Monday 25 April due to the Easter long weekend and ANZAC Day.

### Youth Services

*Funding body – NSW Department of Communities and Justice*

In April the Social Services Assistant and Social Worker from Bingara Central School continued to work in conjunction with one another for the 'GirlGLOW' program. Unfortunately, due to the COVID19 outbreak in Bingara, the decision to cancel the program from the remainder of the term was made. This was to ensure the safety of participants and staff were not at risk.

### Youth Council

On Friday 22 April the annual Youth Week was held in Bingara. Young people from around the Gwydir Shire were invited to participate in the free event. The day involved a trail ride with Wades Horses, games in the park and to finish the night off a movie at The Roxy Theatre and sausage sizzle. The Young people who attended the event had a great time and the organisers were given positive feedback by families as to what such a wonderful opportunity it is for the youth in our shire to have something like this for them.



### Vacation Care

<b>Total Points of Contact 12 &amp; 13 April</b>	<b>47</b>
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<b>Number of Children &amp; Families enrolled in Holiday Activities</b>	16 Families 31 Children 18 Girls 13 Boys
<b>Number of Children &amp; Families enrolled in Holiday Activities Bingara</b>	9 Families 18 Children 7 Boys 11 Girls 27 Points of Contact
<b>Number of Children &amp; Families enrolled in Holiday Activities Warialda</b>	7 Families 13 Children 6 Boys 7 Girls 20 Points of Contact

Vacation Care was held on Tuesday 12 April at Warialda Toy Library and on Wednesday 13 April at Bingara Toy Library. This program was focused on Easter craft for the children to take home in time for the Easter Bunny's visit. The children designed their own eggs in groups to encourage team building skills and communication, the children constructed and decorated their very own wooden Easter Egg Baskets, they also made easter egg wreaths.



This program was quite fun. It was exciting to see all the different creations and ideas. The children also engaged in puzzles, Lego, murder wink, heads down thumbs up, and free craft.

### Supported Playgroup Development Worker

*Funding body – Dep of Community and Justice*

<b>Warialda Toy Library</b>	<b>Feb 2022</b>	<b>March 2022</b>	<b>April 2022</b>
Total daily attendance count for children, (calculating each child, each day over the month –total points of contact).	<b>29</b>	<b>46</b>	<b>59</b>
Full borrowing members (new and/or renew)	1	1	0

Non borrowing members (new and/or renew)	0	4	2
Casual borrowing members (new and/or renew)	0	0	0
Commemorative Birth Certificate applications received	1	1	0
Toys returned	4	4	11
Toys borrowed	2	10	9
Groups using the service (FDC carer, Pharmacy)	0	0	0
Tuesday group activity morning x 3	17	9	9
Wednesday group activity morning x 3	7	16	18
Thursday group activity morning x 4	11	41	27
Friday group activity morning x 1	0	10	5

April was a very busy and exciting month at the Warialda Toy Library. Activities were organised to promote and celebrate Easter and ANZAC Day. Easter Craft was a hit with children and families enjoying making Easter Baskets for the children, so they were able to use them when we conducted the Easter Egg Hunt on April 7. The children were encouraged to use their fine motor skills to cut and paste their baskets with assistance from their family or staff. Eggs were also decorated with feathers, sand, stickers, and sequins to encourage children to use their imaginations and invent their own design.



To recognise Anzac Day, the children engaged in a sensory painting experience where they used their handprints to create a Poppy. The Staff believe it is important for children to learn about significant events so they can connect and contribute to their world.





The Supported Playgroup Development Worker encouraged the children to use their imagination when they were participating in craft. Sand Art was once again a popular demand as well as free collage craft where children used their fine motor skills to cut pieces of paper and stick them onto either cardboard or paper plates. The children also engaged in painting on the window board, which lead to the children using their fingers instead of paint brushes. Children enjoyed the sensory experience using cloud dough. This is a soft feeling playdough rather than the heavy firm playdough. The children used their sense of smell and touch as the dough was scented, then using their sense of touch they described what it felt like.



Incidental discussions with families were had about topics currently concerning them. The major topic was screen time and how often you see children using iPads or phones now compared to what it used to be like.

### Bingara Toy Library

*Funding body – NSW Department of Education and Communities*

Particulars	Feb 2022	March 2022	April 2022
Total daily attendance count for children who utilised the service for the month	97	104	44
Full borrowing memberships - New/renew	1	0	0
Non borrowing memberships - New/renew	0	3	0
Casual borrowing memberships. New/renew	1	1	0
Commemorative Birth Certificate - voucher	0	0	0

memberships			
Toys returned	6	2	13
Toys borrowed	3	7	23
Children & Groups using toys	3	5	14
TUESDAY x 4 play sessions	15	22	15
WEDNESDAY x 4 play sessions	36	18	39
THURSDAY x 4 play sessions	0	14	11
KSK Program x 1 session	69	68	6

April saw the school holidays, Easter and Anzac Day fall in the middle two weeks of the month. The service was open for normal morning hours for that period. Easter egg hunts, and craft activities were enjoyed by the children during the morning sessions up until the Easter weekend. A special excursion to the CWA/football oval park for the morning session on Wednesday 13 April for an Easter egg hunt, stories and fun games were enjoyed by the families.



The planned Kool Skool children Easter egg hunts for the last week of term were cancelled to stop covid spreading from school through to our service. A bag of chocolates was made up by staff and delivered or collected for each of the children in lieu of that cancellation.

Anticipated events and guest speaker planning were also carried out this month seeing Covid restrictions have eased, with an invitation from the Public Library to join their families at the park for Families Week on Thursday 19 May, a booking with the Hunter New England Health Dietitian to visit early Term 3 plus the speech pathologist to visit at the end of May, along with Families Week promotional information arriving in the mail.



## Bingara Preschool

*Funding Body – Early Childhood Education and Care Directorate*

*NSW Department of Education and Communities.*

Days	April 2022
Tuesday	22
Wednesday	23
Thursday	22
Friday	18

## Professional Development and Training

### *Webinar*

On 6 April the Educators attended a webinar about Sensory Processing. The webinar gave an overview of what sensory processing means and provided strategies on how to help children who are diagnosed with a Sensory Processing Disorder.

### *Diploma Work Placement*

During the Easter holiday break one of the Educators attended an eight-day work placement at a Long Day Care Centre in Inverell. The Educator has now completed all the tasks and requirements for her Diploma in Education and Care.

### *UNE Work Placement*

The Director is completing a five-day work placement during April and the start of May, for the leadership unit that she has been studying. For this work placement, the Director shadows another services Director in their role for the five-day period.

### *EYLF Principle*

There is a commitment by all Educators to attend professional development, engage in ongoing learning and critically reflect on current practices.

### *Goals Identified in the Bingara Preschool's Quality Improvement Plan*

During the ongoing self-assessment process, the service has identified the following current goals. These goals make up the Quality Improvement Plan.

NQS 1.2.3 and 1.3.3: To develop individual goals collaboratively with each child, their family, and the Educators.

NQS 1.3.3: Creative and regular communication to families about the educational program, practice, learning outcomes and their child's learning.

NQS 2.1.2: To care for animals and hygienically have pets at Bingara Preschool.

NQS 3.1.1, 3.1.2 and 3.2.1: For our second classroom at Bingara Preschool to be built and utilised by the end of 2022.

NQS 4.2.2: To train and have access to more qualified staff.



NQS 5.2.1 and 5.2.2: For the children at Bingara Preschool to be able to choose a self-regulation strategy from their self-regulation toolbox, with the support of an Educator.

NQS 6.1.1, 6.1.2 and 6.1.3: For all families to feel actively connected to Bingara Preschool and are encouraged to be involved in all aspects of the service.

NQS 7.1.1: For all Educators to revise and revisit their own personal philosophies.

### Easter Hat Parade Excursion



The Bingara Preschool children attended the annual Easter Hat Parade at Bingara Central School on Thursday 28 April. Travel was by bus. The children paraded their Easter headbands and performed the dance: 'Can You Point Your Finger and Do the Twist'.

### Tharawonga Mobile Resource Unit

*Funding body – Australian Government Department of Education, Skills and Employment.*

Days and Venues	April 2022
Monday at Yetman	5 (1 casual)
Tuesday at North Star	10 (1 casual)
Wednesday at Yallaroi	7 (1 casual)
Thursday at Gravesend	4
Friday at Croppa Creek	9 (2 casual)

### Community involvement

We have continued sending through more of our pictures and advice from the Pre-schoolers. The children provided some informative information as a part of this learning experience.



**Significant celebrations** – Tharawonga has share Easter celebrations with the families in the last week of term 1 across the venues. When we returned in Term 2, we shared Anzac experiences with the children. The educators cooked Anzac biscuits with the children and read the following stories “Lest we forget” and “Anzac biscuits”. We had a discussion with the children to ask them if they attended the Anzac services with their families and we played the “Last Post” for the children to listen to.



**Yetman** – This month at Yetman we only provided one session due to the school holiday period and the public holidays. We welcomed a new enrolment to the service who commenced on the last day after their orientation session was completed. The children have created their very own Easter hats to have for the Easter hat parade with the school. Our service and families were invited by the Yetman school to participate in their Easter celebrations. The children participated in the hat parade and many fun Easter activities including decorating Easter biscuits. The educators have shared Easter stories with the children including “Five little Easter bunnies” and “The Easter bunny’s helpers”. The children have been focusing on participating in experiences which promote their fine motor skills and development particularly with

magnetic experiences, scissor experiences, puzzles, and drawing. The children have been very engaged in the cooking home corner area exploring aspects of identity through role play.



**North Star** - April was a short month with the school holidays, public holidays and pupil free day providing only one week of service operation.

We celebrated the upcoming Easter holiday by inviting families to an afternoon tea at our service. The children put on an Easter Hat parade for their families and participated in an egg hunt. Our program reflected the Easter celebration - crafting bunny hats for the Easter Hat Parade, painting eggs on paper and reading Easter themed stories. We also read about a chicken's life cycle and children shared stories about their chickens at home. Children are encouraged to write their names on their art and craft, developing their recognition of letters and pre-literacy skills.

Through these terms intentional engagement with the natural environment, children have shown a growing interest and ability to connect with the outdoor environment. This week children played together in small and whole group play cycles, visiting different natural areas. Educators took the opportunity to sit back and allow children space to be, play, and work together without adult interaction or expectations.

Children also engaged in small world dramatic play with Australian animals. They moved the animals to the water tray and the treehouse environment and began to play with animals in the grass and gum nuts near the trees. Educators conversed with children about characteristics and names of Australian animals.

Children also experimented with the different sounds of musical instruments - they also tested different ways of playing the instruments using natural elements within the yard and other resources.





**Yallaroi** - Children attended Yallaroi twice this month, with two weeks off during the school holidays. We celebrated the upcoming Easter holiday by inviting families to an afternoon tea at our service. The children put on an Easter Hat parade for their families and participated in an egg hunt. Our program reflected the Easter celebration - crafting bunny hats for the Easter Hat Parade, painting eggs on paper and reading Easter themed stories. Children are encouraged to write their names on their art and craft, developing their recognition of letters and pre-literacy skills. Children painted Styrofoam Easter eggs to include a child's German heritage and cultural traditions. it benefits all children to see and participate in diverse cultures as we live increasingly global world!

Children also remembered the ANZACs on the 27 April. Educators read ANZAC biscuits and facilitated baking ANZAC biscuits at the service. Children were encouraged to share if they had attended a dawn service.

Children experimented, hypothesised, and explored the concept of weight using trial and error with the balance scales. They began to use mathematical language such as heavy and light in discussion and began to use mathematical reasoning to explain the weight of an object or objects. This provides a great starting point to support children becoming mathematician's next term.

The children at Yallaroi expressed joy and wonder in the outdoor environment, engaging in shared play experiences with the walking beam and see-saw. The children were all smiles, laughs and showed delight in their play. They also demonstrated the growing bonds and friendships they are developing with their

peers. Social and emotional development is a big part of attending preschool and childcare services, especially for rural and remote communities.



**Gravesend** – This month at Gravesend we only provided two sessions due to the school holiday period. The families were invited on the last Thursday of the Term to come and watch the children participate in the Easter Hat Parade and Easter Egg Hunt. The family who completed their orientation last term commenced the service at the start of Term 2. The children have been participating in group experiences including helping the educators to make play dough and imitating actions and movement with Jack Hartman “I can move my body like anything” and the “walk around song”. Our intentional teaching focuses have been making shapes with playdough, number, shape, and clock puzzle and counting objects with the how many puzzles game. When we returned at the start of Term 2, we discovered that the council had added some more plants to the garden in the park area at Gravesend. The children have continued to care for their environment by using buckets and watering cans to water the plants.



**Croppa Creek** – This month at Croppa Creek we only provided one session due to the school holiday period. We had a change of venue for this session due to covid 19 impacts in the community where we usually operate the service, we conducted the session at the North Star Hall. The families were invited on the last Friday of the term to come and watch the children participate in the Easter at parade and Easter egg

hunt. Our intentional teaching focuses have been Alphabet bingo and vets with the animal puppets. The educators have shared stories with the children as a part of the language group time “Little Giraffe Big Ideas”. Our transitions were colour and shape recognition and similarities and differences with one of a kind. The children have been participating in a group experience including imitating actions and movement with Jack Hartman “I can move my body like anything”. The children have been developing their gross motor skills with the basketball hoop and balls and using the beams as see saws and their fine motor skills to make their Easter hats peeling sticks and gluing the feathers. Resources are provided to the children to suit their interests one of these resources was the dinosaur Duplo. The children were extremely engaged in this experience connecting the Duplo pieces and working collaboratively to create their dinosaur Duplo world.



## CONSULTATION

Consultation has occurred within the Organisation and Community Development Directorate.

## POLICY IMPLICATIONS

Policy implications are those relating to the 2021/2022 Operational Plan and the Policies of Gwydir Shire Council.

## FINANCIAL IMPLICATIONS

The activities carried out by the Organisation and Community Services Department are in line with the 2021/2022 Operational Plan.

## STRATEGIC IMPLICATIONS

The activities undertaken by the Organisation and Community Services Department regarding social and environmental factors are targeted in line with the 2021/2022 Operational Plan.

**OFFICER RECOMMENDATION**

**THAT the report be received.**

**ATTACHMENTS**

Nil

### 8.3 Executive Services

**File Reference:** NA

#### Delivery Program

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.5 Provision of responsible internal governance

**Author:** General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

#### IN BRIEF/SUMMARY RECOMMENDATION

The monthly Executive Services report forms part of a regular reporting regime. The purpose of the report is to inform Council of the activities carried out within the Department.

**TABLED ITEMS** Nil

#### COMMENT

#### COUNCILLORS SCHEDULE

April 2022		
Councillor	Event	Date
Cr John Coulton (Mayor)	Warialda bypass opening and luncheon planning meeting – Warialda VIC	13 April
	Catch up with Minister for Regional Roads Sam Faraway – North Star	13 April
	North Star Quarry Site visit – Minilya Road North Star	14 April
	Anzac Day Ceremony at Crooble War Memorial Hall	25 April
	Regular NS2B briefing – Gwydir Shire	27 April
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 April
Cr Catherine Egan (Deputy Mayor)	Park Lane residents meeting – The Roxy Conference room Bingara	6 April
	North Star Quarry Site visit – Minilya Road North Star	14 April
	Bingara Fundraiser Bangalow and Mullumbimby flood relief BBQ	16 April
	Anzac Day Ceremony Bingara Memorial Gardens	25 April
	Special Events Committee Meeting	27 April



	Ordinary Council Meeting The Roxy Conference Room Bingara	28 April
Cr David Coulton	RFS Gineroi Station handover	1 April
	Combined Service Level Agreement Meeting and Management Meeting - Narrabri	5 April
	Park Lane Residents Meeting – The Roxy Conference Room	6 April
	Historical Committee Meeting - Warialda	21 April
	Anzac Day Ceremony - Warialda	25 April
	Ordinary Council Meeting – The Roxy Conference Room	28 April
Cr Geoff Smith	Anzac Day Ceremony	25 April
	Ordinary Council Meeting – The Roxy Conference Room	28 April
Cr Lyndon Mulligan	Park Lane Residents Meeting – The Roxy Conference Room	6 April
	Anzac Day Ceremony Crooble & North Star	25 April
	Ordinary Council Meeting– The Roxy Conference Room Bingara	28 April
Cr Marilyn Dixon OAM	Park Lane Residents Meeting – The Roxy Conference Room Bingara	6 April
	Anzac Day Ceremony	25 April
	Special Events Committee Meeting – Old Court House Art Gallery - Bingara	27 April
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 April
Cr Tiffany Galvin	Anzac Day Ceremony	25 April
	Special Events Committee Meeting – Old Court House Art Gallery - Bingara	27 April
	Ordinary Council Meeting – The Roxy Conference Room - Bingara	28 April
Cr Jim Moore	Park Lane Residents Meeting – The Roxy Conference Room Bingara	6 April
	Carinda House Meeting - Warialda	14 April
	Historical Committee Meeting - Warialda	21 April
	Anzac Day Ceremony - Warialda	25 April
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 April
Cr Chris Matthews	Park Lane residents meeting – The Roxy Conference Room Bingara	6 April
	Anzac Day Ceremony - Bingara	25 April
	Ordinary Council Meeting – The Roxy Conference Room Bingara	28 April

**TOWN UTILITIES MONTHLY REPORT – April 2022**Water and Sewer

Water and Sewerage operators attended 25 service line repairs, 3 repairs to water mains, installed 2 new service lines, and repaired 13 sewer blockages during April 2022.

Regular weekly tasks carried out by Water and Sewerage staff include grounds maintenance at the Warialda Truckwash ponds and trucking biosolids to landfill, and sewerage treatment plant, maintenance of grounds at pump stations and water treatment plants and reservoirs, and flushing mains.

Other work was undertaken at the Bingara Showground and tennis courts, Warialda Caravan Park, The Living Classroom, Gwydir Oval, Warialda truckwash, and the Bingara and Warialda cemeteries.

Water and Sewerage staff installed a new drinking trough on the Bingara Showground during April replacing a non-working unit.



*A new stock water trough was installed at the Bingara Showground in April*

Warialda Truck wash

The truckwash facility was used by 139 trucks during April with an average wash down time of 53 minutes and total water used was 681kl. The estimated income for April is \$7,367 less monitoring fees and expenses.

## **Grant Projects**

### Federal Drought Program

Upper Horton water supply – waiting on solar pump to complete this project.

All Abilities Park – landscaping of the western end of the park including, terracing and sandstone retaining wall has been delayed due to the availability of contractor.

Cunningham Park – project completed.

### Covid Stimulus Funding

Batterham's Lookout – the guardrail installation has been delayed due to resourcing issues.

### State Drought Program:

Cunningham Park project has been completed.

### Showground Stimulus funding

The refurbishment of the Bingara Showground Grandstand has been completed as part of Phase 2 Showground Stimulus Funding. Part of the project included the erection of a new race caller's platform and replacement of the floor in the cool room under the grandstand. The handrails were erected during April.

Copious amounts of bird droppings in the Grandstand at the Bingara Showground continues to create issues. Council will investigate appropriate methods in an endeavour to control this problem and allow users of the grandstand a clean place to inhabit.



*Completed Bingara Showground Grandstand project*

### Parks and Gardens

All parks and gardens continue to be maintained. Council undertakes weekly inspections of playgrounds and cleaning of handrails and touch areas. Mowing, weed control, irrigation, hedging, and trimming were routinely undertaken during April. Council continues to mark and maintain the fields for the community groups using Council's ovals. Myall Creek and the Glacial area are inspected on a weekly basis.

Council's Parks and Gardens staff take pride in maintaining their streets and it is disappointing to see the willful damage done to some of Bingara's Street trees over the Easter holiday period. Several Callistemon trees on the way to the town Cemetery were damaged.



*Damage to Callistemon trees in Riddell Street*



Not only do Council's Street trees have to stand up to vandalism, but they are also subject to damage by feral animals; rabbits have left their mark on trees in Riddell Street, Bingara.

Materials were purchased and protective guards were erected to prevent further damage.



*Damage to trees by rabbits*



*Rabbit proof fence*



*On a positive note, the recently planted trees in the Bingara Cemetery and surrounds are thriving.*

### Workshops and Depots – April 2022

Workshop Services and Jobs	Feb	Mar	Apr
Total number of services in Workshops	26	23	20
Total number of repairs in Workshops	142	138	131

Repairs and maintenance undertaken in the workshops during April included:

- P1662 – water cart – repairs to main water pump
- P1950 – Kubota – fit new brooms, repairs to bucket
- P1713 – Jetmaster – recalibrate delivery belt, replace main brake pipe
- P1866 – tractor – transmission
- P1904 – ute – fit new drive belts
- P1905 – mower – repairs to broken stub axle



*P1905 - repairs to broken axle*

### Plant replacement

A new Mitsubishi ute has joined the fleet for Warialda transport.

Two Kenworth trucks were delivered during April. These prime movers will be used to pull the side-tipper.





*P2035 Mitsubishi Triton*



*P2038 – one of the identical Kenworth trucks*

## Planning

The following Development (D/A) and Development Modification (s96) applications were approved during the month of April 2022:

No.	Property Description	Development/ Work	\$	D/A	s96
18/2021	W L & S M Edwards Lot 7 DP 1069060 4093 Elcombe Road Bingara	Modification of Dwelling Floor Plan & Layout	\$0	-	✓
20/2021	P G Turner Lots 74 & 76 DP 754851	Modification of Detached	\$15,560	-	✓



	8-14 Brigalow Street Bingara	Garage Location			
10/2022	K F Acres Lot 24 DP 1202798 39 Ironbark Drive Warialda	Detached Garage	\$25,000	✓	-
12/2022	Croppa Creek Bowling Club Part Lot 7010 DP 1030135 1 Apsley Crescent Croppa Creek	Amenities Building for Sporting Facility	\$143,802	✓	-
13/2022	V R Bowyer Lot 138 DP 753653 1587 Bingara Road Bundarra	Home Business – Manufacturing Fudge for sale online and at local market days	\$3,000	✓	-
14/2022	E P & M Joubert Lot 28 DP 1202798 130 Burundah Drive Warialda	Dwelling and Detached Garage	\$300,000	✓	-
15/2022	G R & O Stewart Lot 3 Section 21 DP 758111 21 Keera Street Bingara	Inground Swimming Pool	\$44,000	✓	-
18/2022	C S Keevers Lot 2 DP 713994 26 Bombelli Street Bingara	Detached Garage	\$19,000	✓	-

The following Development (D/A) and Development Modification (s96) applications remain outstanding at the end of April 2022:

No.	Property Description and Description of Work	Reason	D/A	s96
49/2016	Ceres Ag 'Gunyaerwarildi' 1470 North Star Road Warialda - Continued occupation/use of rural worker accommodation being the installation of a number of premanufactured cabins	Approved in principle awaiting compliance certification or engineering certification for the cabins. This has been followed up with the new owners. No response yet.	✓	-
39/2019	DJ Bull Fairford Road Warialda - 2 Lot Large Lot Subdivision	Request for additional information from applicant in relation to requirements under the Biodiversity Conservation Act 2016	✓	-
34/2021	Regional Quarries Australia Pty Ltd / Ground Works Plus / Doolin Minilya Pty Ltd 427 Minilya Road North Star - 490,000 tonne/ year quarry for 5 years and then a 150,000 tonne/year quarry for a further 10 years	Preparing Final Assessment Report for Regional Planning Panel	✓	-
45/2021	B K Coulton 1767 Getta Getta Road North Star - Feedlot	Being notified and exhibited for 14 days	✓	-
08/2022	D Shepherd 65 Hope Street Warialda - Urban Subdivision	Awaiting Referral Response	✓	-
11/2022	SMK Consultants / M J Coleman	Being notified and	✓	-

	806 Crooble Road Croppa Creek - Quarry	exhibited for 14 days		
16/2022	R Aleckson / B A Bourne 7 Inverell Road Warialda - Garage	Being Assessed under Delegated Authority	✓	-
17/2022	B Lucas / Timbarra Springs Pty Ltd 3674 Cobbadah Road Dinoga - Farm Building	Being Assessed under Delegated Authority	✓	-
19/2022	Local Government Engineering Services / G A Zampa 25 Dinoga Street Bingara - Dwelling & detached garage	Being notified and exhibited for 14 days	✓	-
20/2022	D Whyte / G Churchland 1 Jacaranda Drive Warialda - Dwelling	Being notified and exhibited for 14 days	✓	-
21/2022	D Everuss / Jkat Pastoral Pty Ltd 3133 Allan Cunningham Road Warialda Rail Amalgamation of 5 Rural Allotments	Being notified and exhibited for 14 days	✓	-
22/2022	L A Howe Acacia Crescent Warialda Small Dwelling and Swimming Pool	Being notified and exhibited for 14 days	✓	-
23/2022	S W Schneider 31 Market Street Warialda 1.8m Secondary Road Frontage Fence	Being notified and exhibited for 14 days	✓	-

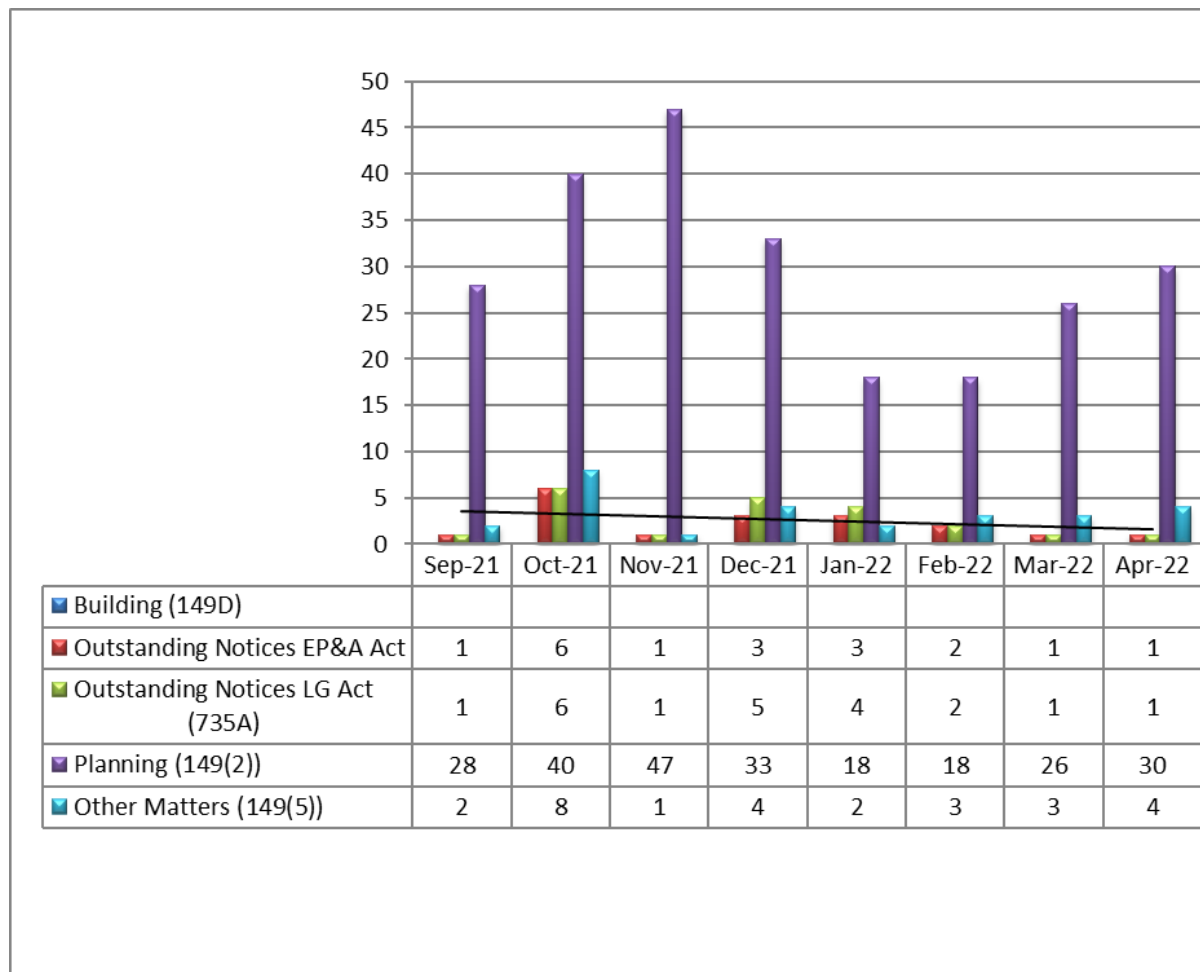
There were no Development (D/A) or Development Modifications (s96) applications approved and not previously reported to Council for the month of April 2022.

There were no Development (D/A) or Development Modifications (s96) application(s) refused (R)/ withdrawn (W)/ cancelled (C) during the month of April 2022.

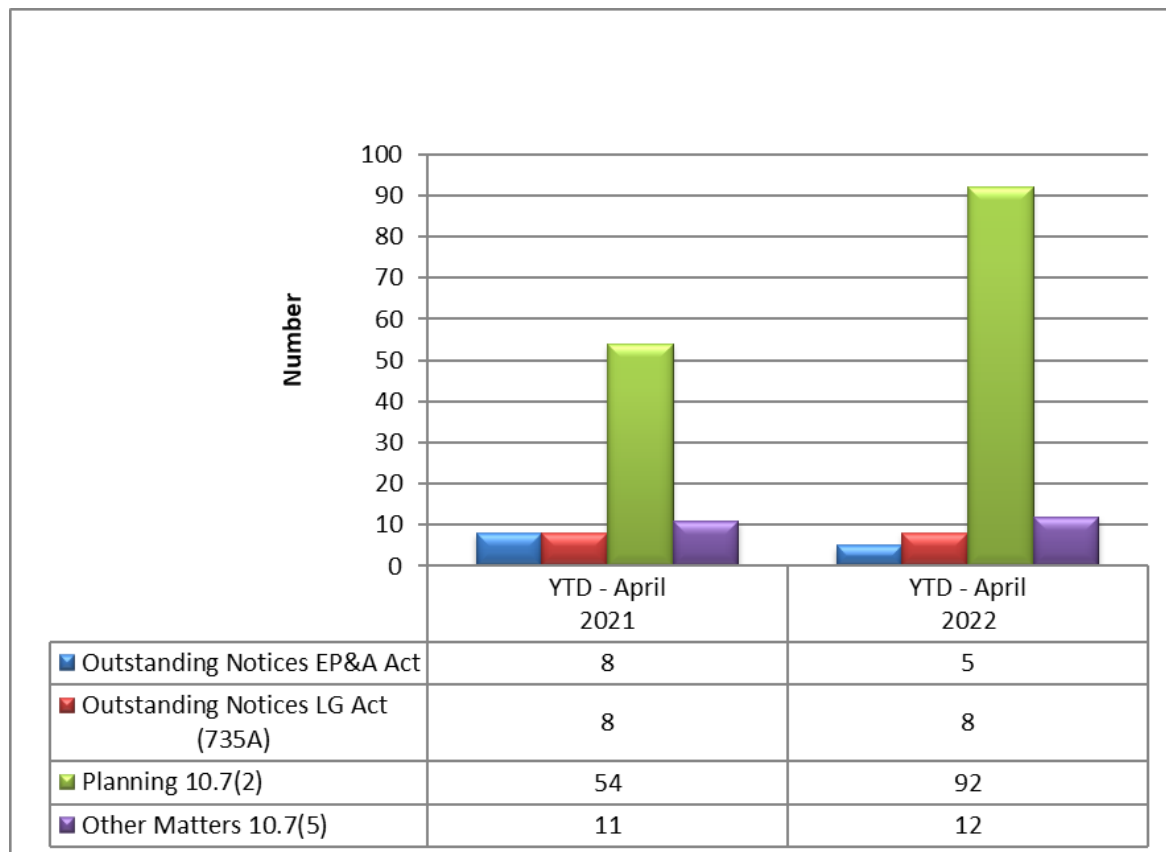
There were no Development (D/A) applications determined where there has been a variation in standards under clause 4.6 of the Gwydir Local Environmental Plan 2013 during the month of April 2022.

There were no Subdivision Certificates issued during the month of April 2022.

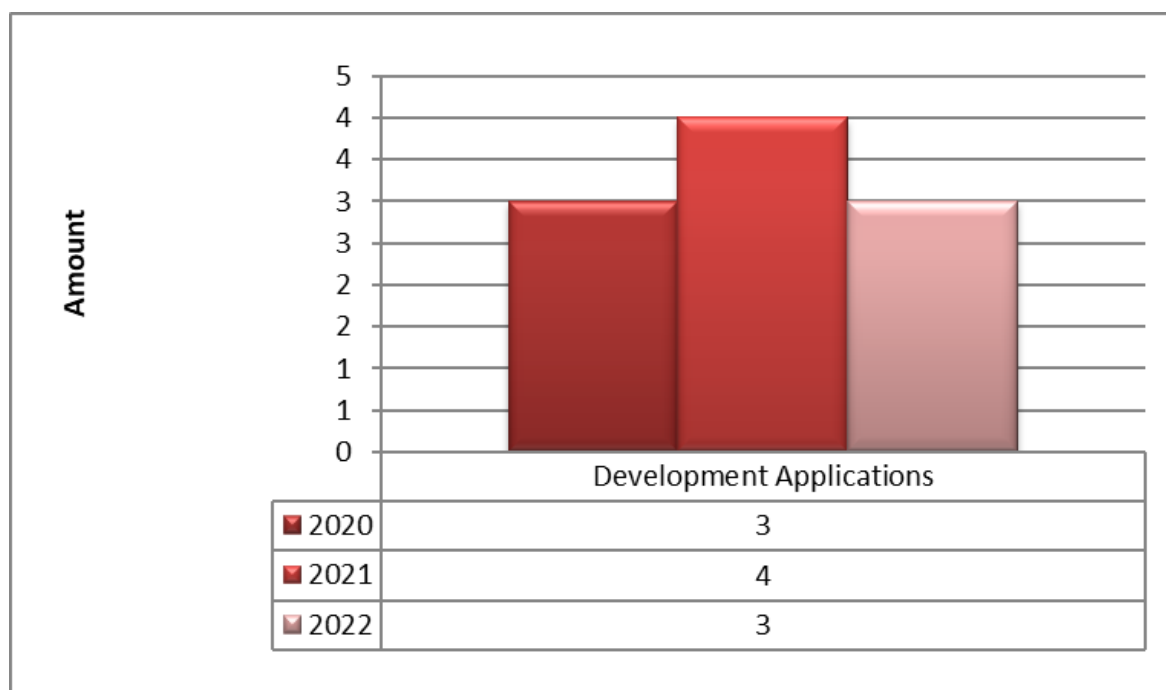
The following graph shows the Conveyancing Certificates issued during the month of April 2022 compared to the previous seven months:



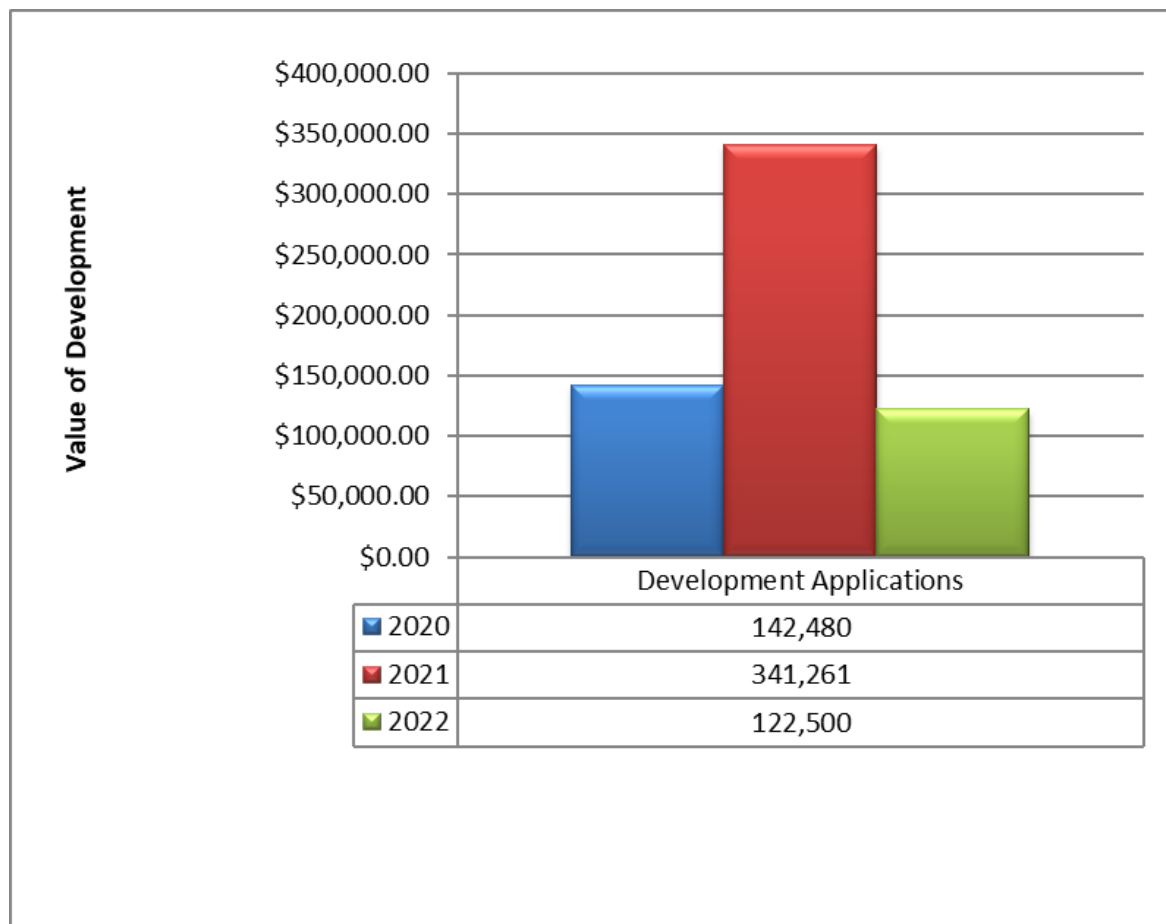
The following graph shows the Conveyancing Certificates issued up to and including the month of April 2022 compared with the same period in 2021:



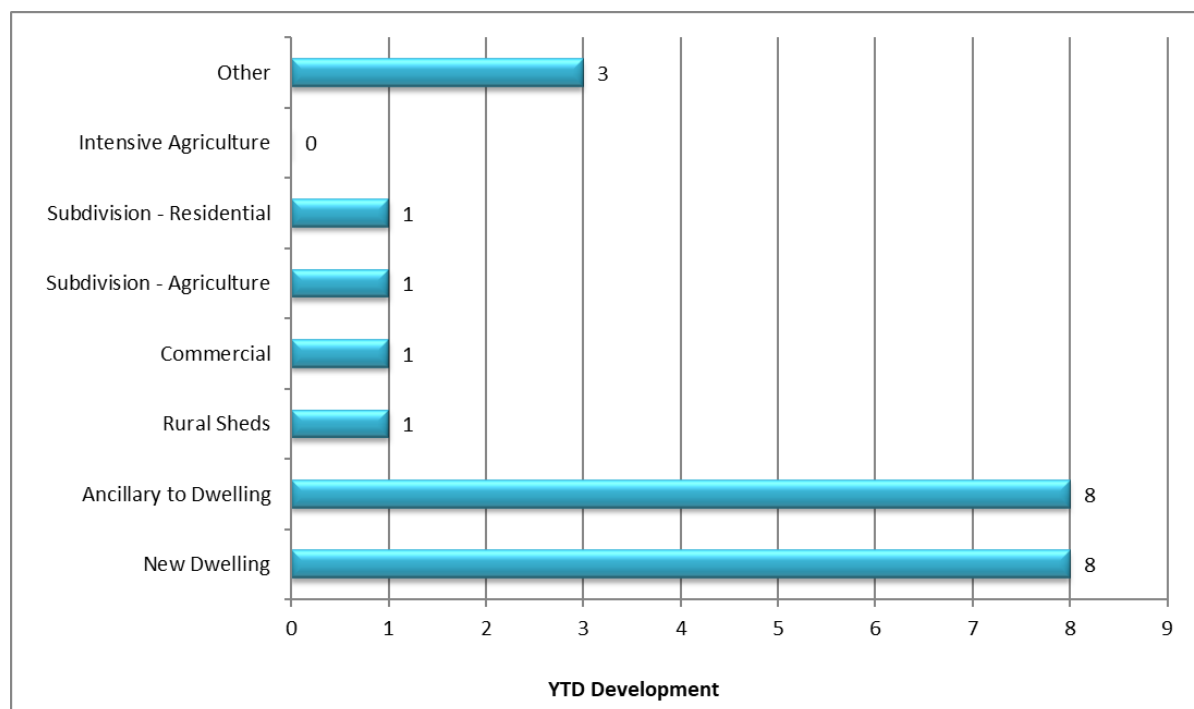
The table below shows a comparison between total applications lodged during the month of April 2022 compared to the same period in the previous two years:



The table below shows a comparison between total value of applications lodged during the month of April 2022 compared to the same period in the previous two years:

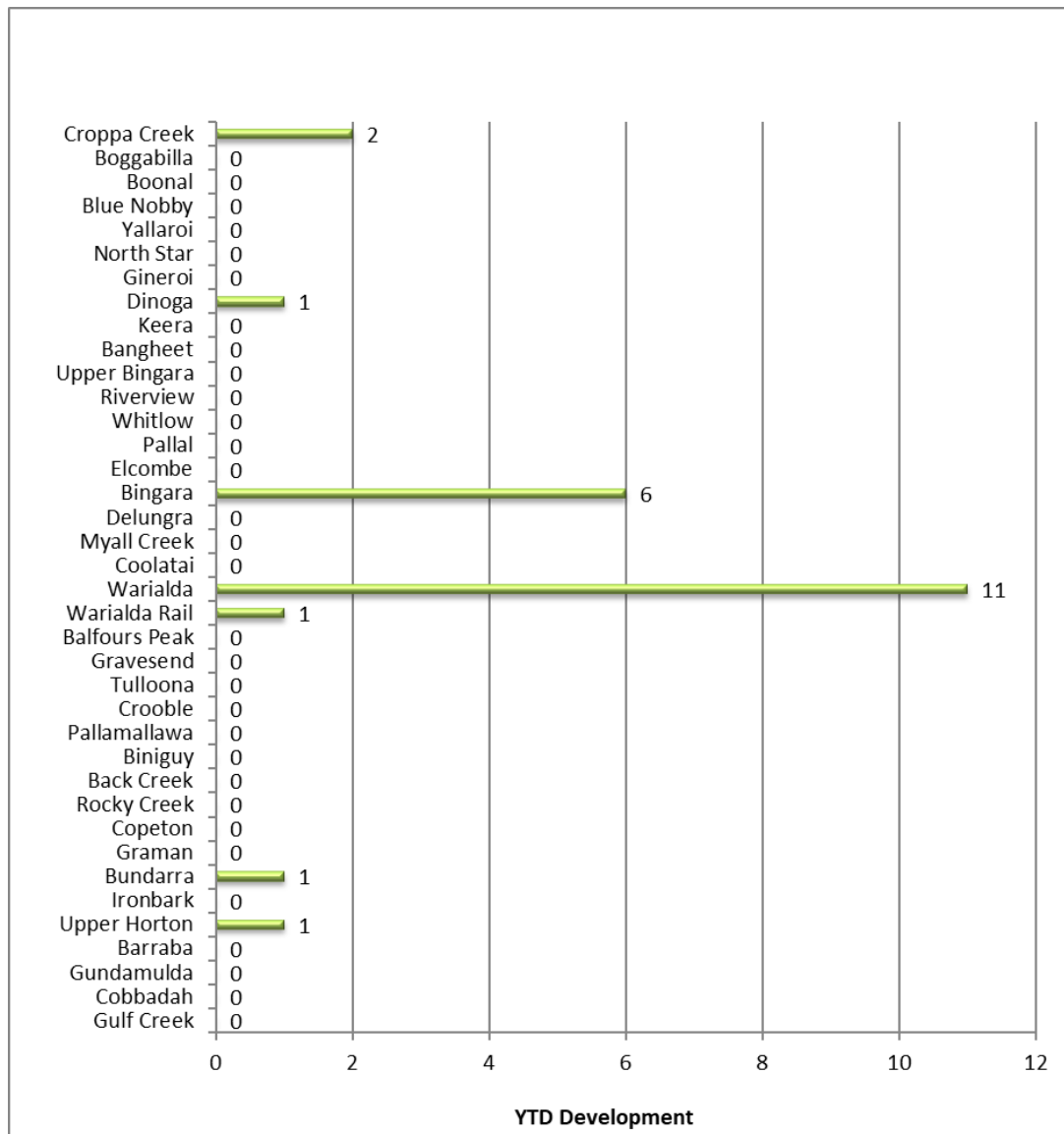


Development Applications received for the year by type – YTD April 2022:

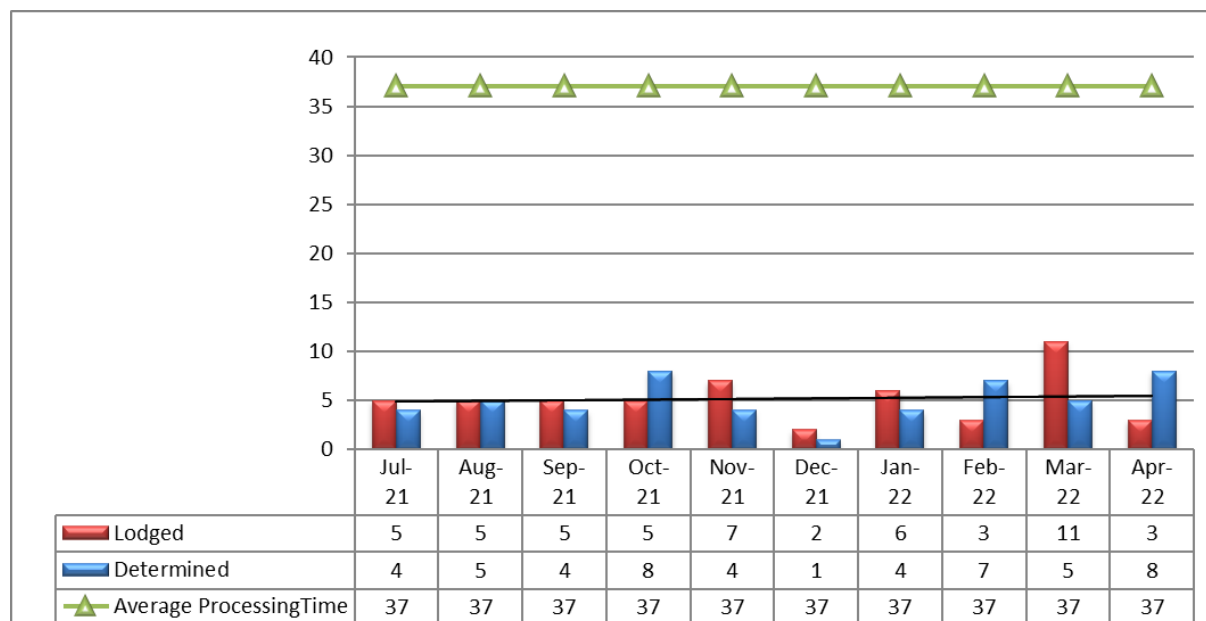




Development Applications received for the year by locality – YTD April 2022:



Development Application Analysis – for the ten months up to the end of April 2022:



### BUILDING SERVICES – APRIL 2022

The Department continues to receive enquiries and provide advice on a range of planning and building matters including:

- Minor structure construction e.g., sheds
- Commercial opportunities and construction
- Basix (Building Sustainability Index)
- Bushfire requirements
- Building construction standards and requirements
- Stormwater
- Licensing and owner builder requirements
- Fees and charges

The following Construction Certificate (C/C), Complying Development Certificate (CDC), Building Information Certificate (BIC) and S68 applications have been approved for the month of April 2022.

No.	Property Description	Development/Work	\$	C/C	CDC	BIC	S68
18/2021	4093 Elcombe Road Bingara	Dwelling	\$300,000	✓			
1/2022	Burundah Drive Warialda	Garage/Shed	\$15,000	✓			
7/2022	6 Bandalong Street Bingara	Garage/Shed	\$45,000	✓			
9/2022	21 Long Street Warialda	Garage/Carport	\$15,000	✓			
15/2022	21 Keera Street Bingara	Swimming Pool	\$44,000	✓			

7/2022	Burundah Drive Warialda	New OSSM					✓
3/2022	246 Killarney Road Gulf Creek	Formalise dwelling constructed without development consent				✓	

**NO. OF COMPLAINTS/INSPECTIONS April 2022**

Type	No.	Yr. to Date	Actioned	Pending
Building	14	280	277	3

**BUILDING MAINTENANCE**

The Department continues to receive requests to carry out minor maintenance and these are generally dealt with in a timely manner. Otherwise, the works are scheduled into maintenance staff building activities including new works for attention.

**Projects Worked On**

Staff worked on the following projects during April 2022:

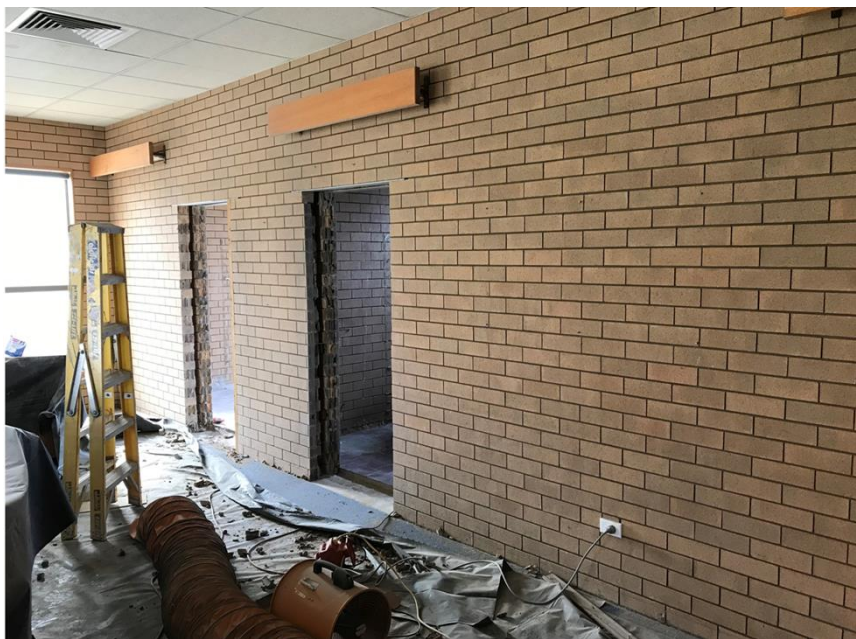
- Construction is well underway on the new Animal Impounding Facility, estimated to be completed in the coming weeks
- Renovation of the office space known as the CTC Centre
- Alterations to the Warialda Council Chambers and the external public toilets, including the addition of Mayors Office and accessible Councillor and Staff amenities



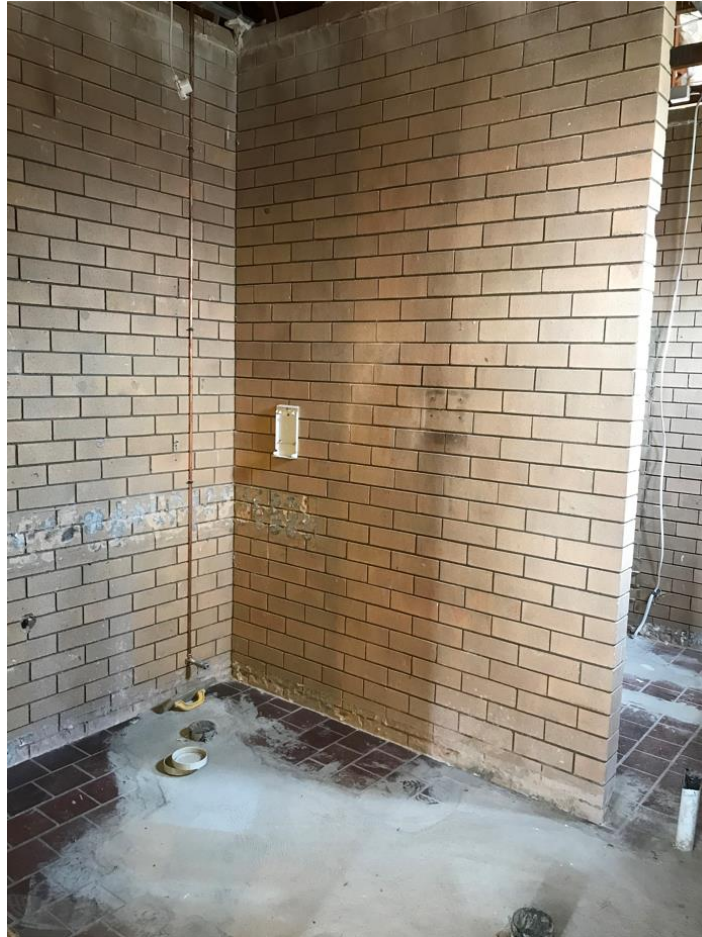
*Animal Impounding Facility*



*Animal Impounding Facility*



*Warialda Council Chambers*



*Warialda Council Office – Alterations to the existing public toilets to provide accessible Councillor and Staff amenities*

### **Environment & Sustainability Department 1 April 2022 to 29 April 2022**

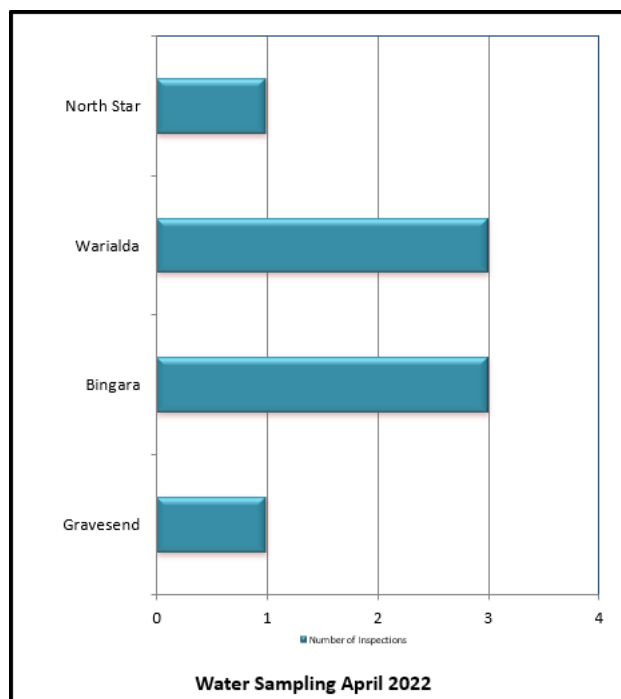
The Department continues to receive enquiries and provide advice on a range of health matters including

- Overgrown properties
- Food premises design and fit-out
- Food handling practices
- Mobile food vendors
- Food business notification
- Pet Ownership

### **Water Surveillance**

The Department continues to carry out routine sample collection for microbiological and chemical testing of the water supplies in the towns of Warialda and Bingara, fortnightly sampling of Gravesend and monthly sampling at North Star.

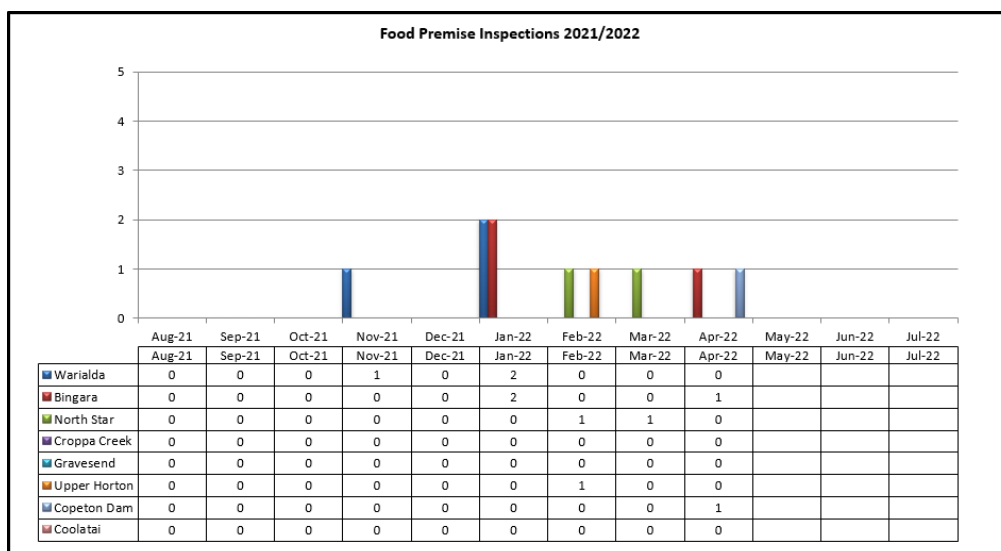




## Food

Food Premise Inspections are carried out on an annual basis for each food business. There are approximately 40 registered food service businesses within the Council area including supermarkets, clubs/pubs, motels, bakeries, cafés and takeaway food shops, mobile food vendors and school canteens. Depending on the nature of the food being served some businesses are exempt from inspection unless a complaint or issue arises.

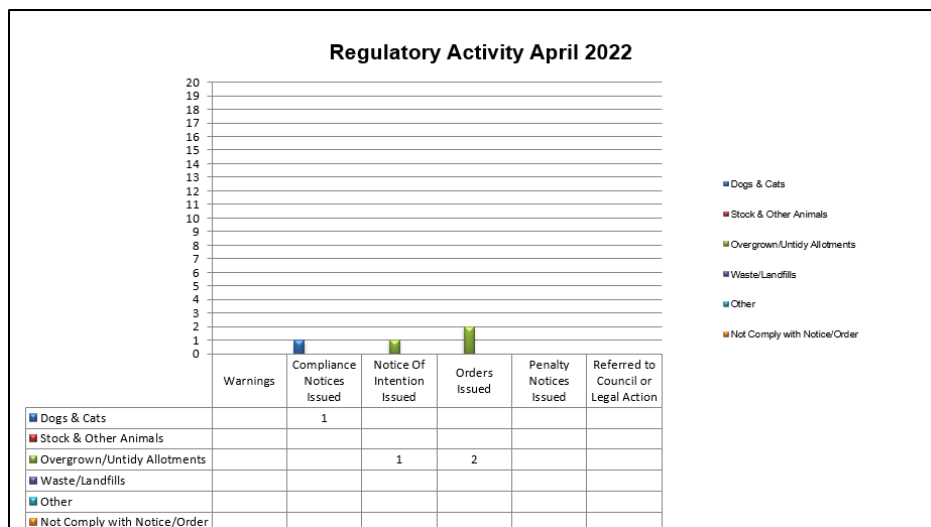
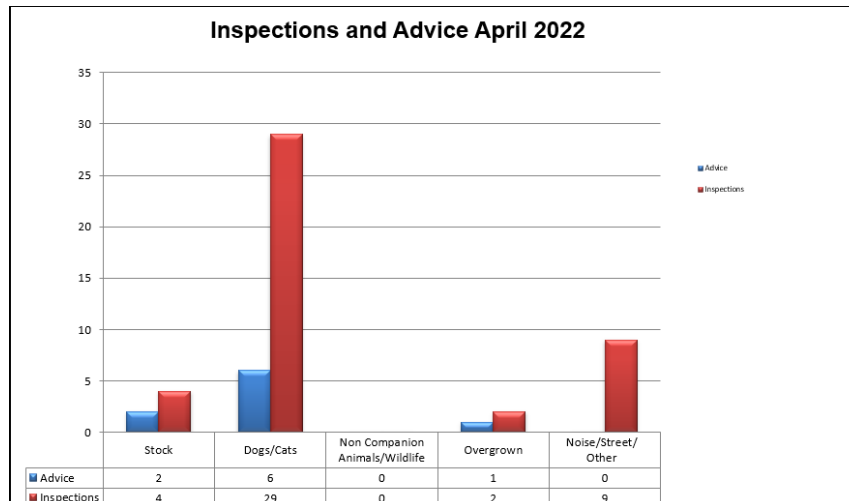
The graph below shows inspections that have been carried for the current financial year. Enquiries or complaints are actioned as necessary.

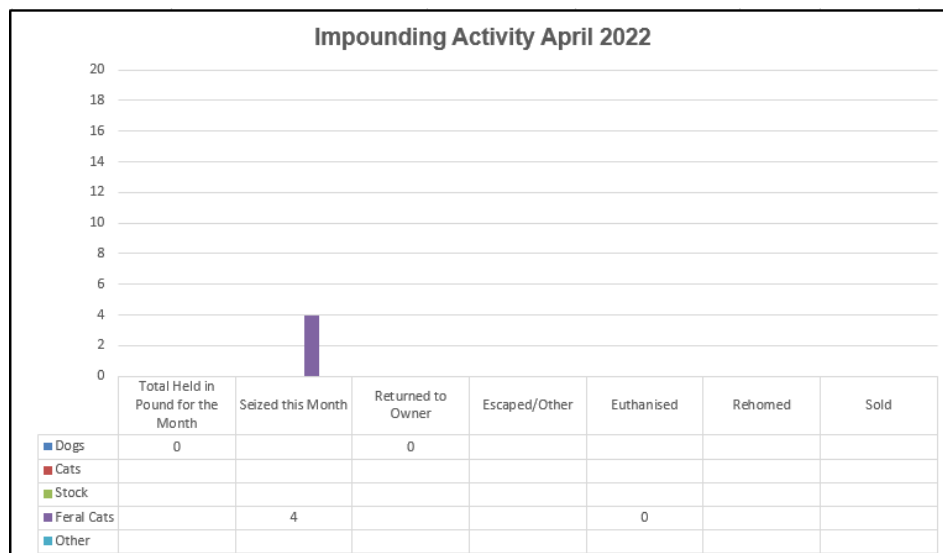


## Compliance and Regulatory Control

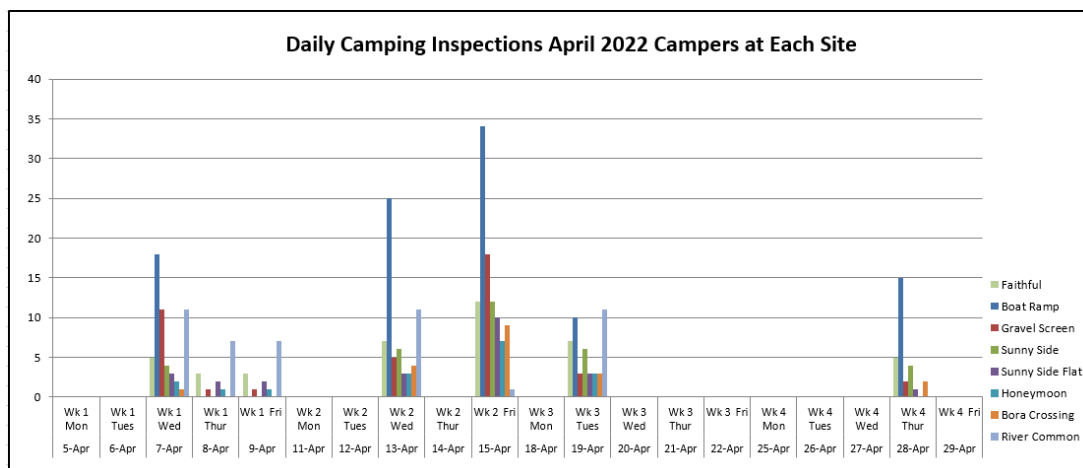
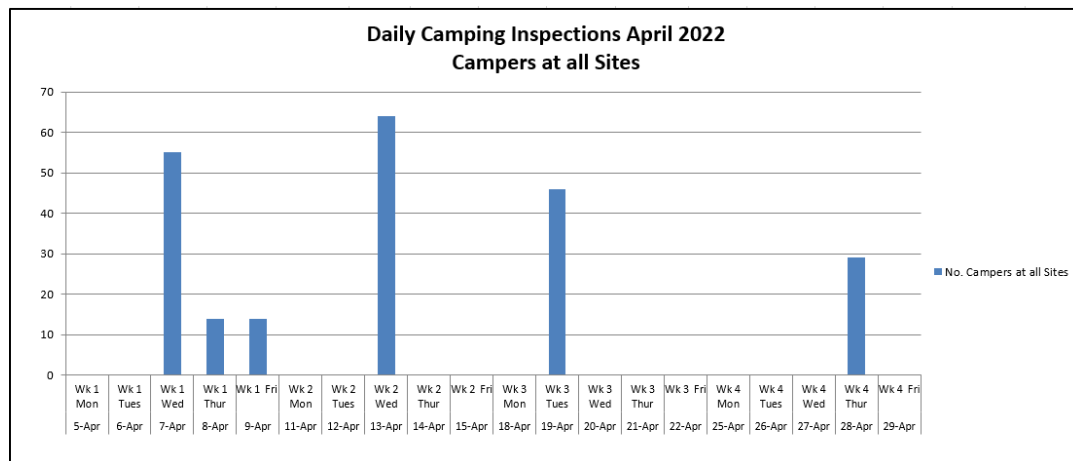
Council received customer requests regarding overgrown block, roaming dogs, roaming stock, noise, the keeping of animals and other concerns during the month of April 2022. These are investigated and actioned as necessary.

The staff have continued working on the off-leash dog exercise areas, with the human and dog bubblers now in at Warialda and Bingara. Dog exercise equipment delivery has been delayed but is due to be delivered and installed at all three sites.

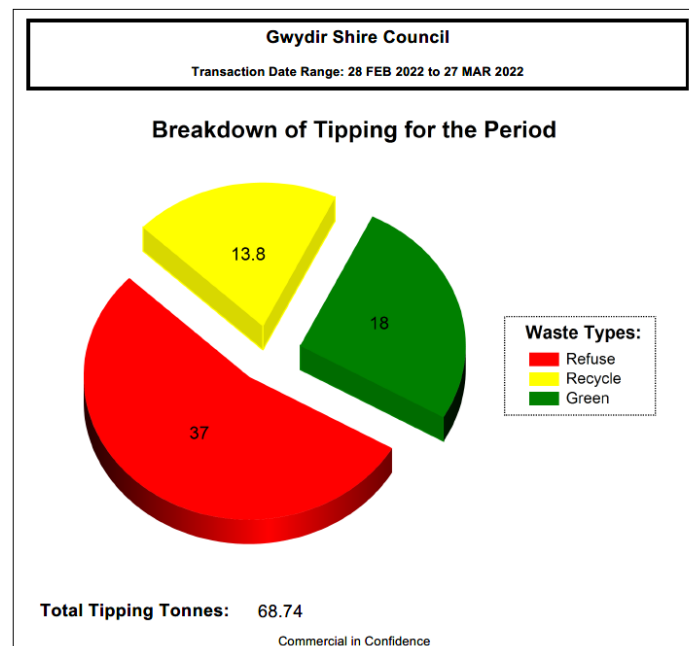




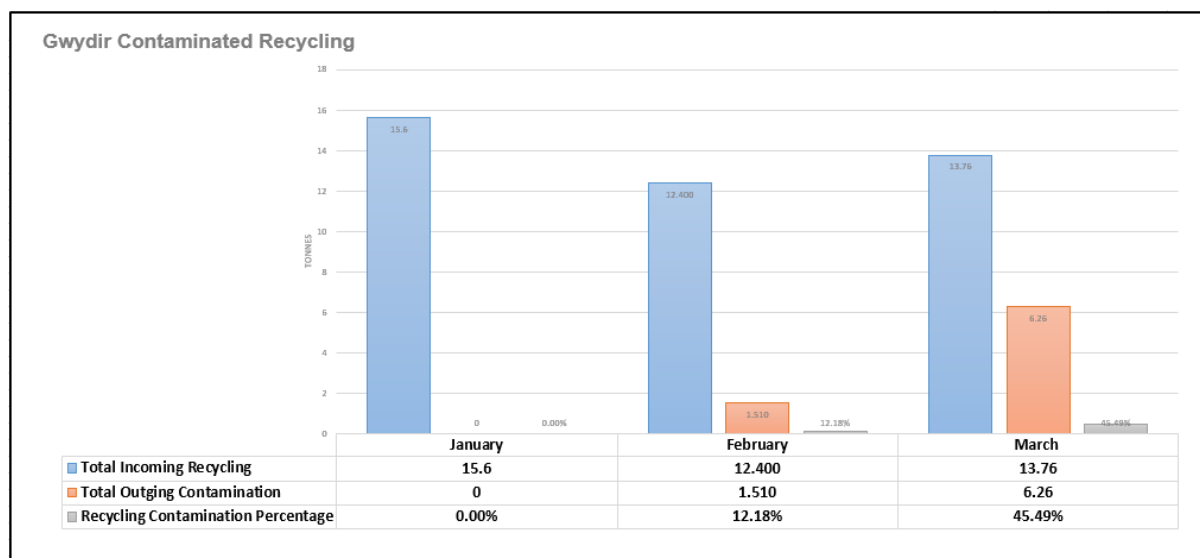
## Camping Inspections April 2022



## Waste Contract Services – March 2022

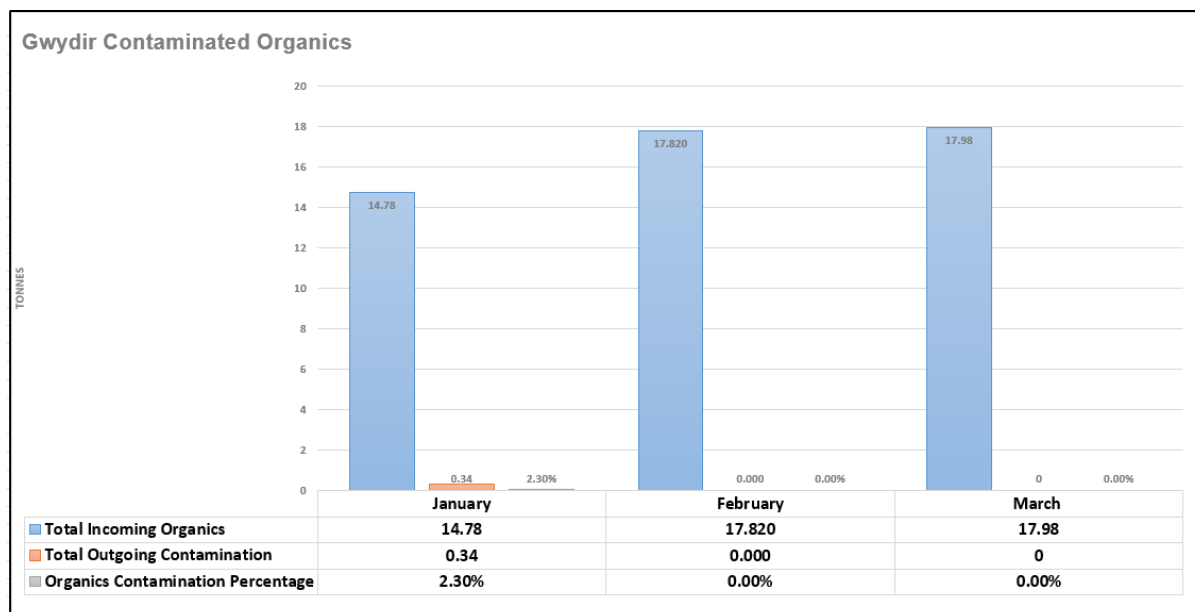


## Recycling Contamination



## Organics Contamination





### Comment from Cleanaway

There was 0 contamination weighed off & recorded in the organics facility for March 2022 as rain had caused issues getting to the contamination bins in the timeframe to sit under this month's claim. There was an expected upswing in the recycling contamination for both Gwydir and Moree as the MRF is still catching up from the backlog in the Moree Transfer Station. The MRF reported many diabetic sharps coming through in the Moree loads. Some of the Narrabri loads saw items such as paint, concrete and soft plastics tipped off.

### Priority Weed Control

#### Property Inspection Program

Staff continue to assist farmers and the community with:

- Priority weeds advice
- Property inspections
- Spraying of priority weeds and emerging weeds
- Property inspections are currently being undertaken in Section E.
- Authorised Officers are participating in ongoing Rapid Response Task Force in response to Parthenium Weed incursions in the Croppa Creek region and surrounds

### Section 28 Noxious Weeds Certificates

No Section 28 Certificates were issued for the month of April 2022.

### Weeds Inspections

Property inspections are being undertaken in Section E during April 2022 with property owners being offered support and advice on managing weeds. Due to COVID-19 public health orders, private property inspections had been postponed

until the restrictions were lifted. The parthenium outbreak at Croppa Creek continues to be inspected and monitored to ensure it is contained and then eliminated.

The following graphs and charts show the noxious weeds inspections carried out in 2022.



### Priority Weeds Inspections for the Month of April 2022

<i>Areas Inspected</i>	<i>No.</i>	<i>Ha</i>	<i>Rd km</i>	<i>Weeds Present</i>
Roadside – High Risk Pathways	1	10	2	African Boxthorn, Green Cestrum, Madeira Vine
Private Property – High Risk Reinspection	2	469.55	93.91	African Boxthorn, Mimosa Bush, Harissa Cactus, Tree Pear, Common Pear
Roadside	5	90	18	Green Cestrum, African Boxthorn, Mother of Millions, Blackberry, Cats Claw Creeper

### Priority Weeds Control Works for April 2022

<b>Road/Property</b>	<b>Weed Code</b>	<b>Area Ha</b>	<b>Road km</b>	<b>High Risk Road</b>	<b>Council Road</b>	<b>Other</b>
Camping Areas – Bingara Common, Halls Creek & Faithful	Green Cestrum & African Boxthorn	50				1
Roadside – Adam Scrub Road	Green Cestrum & African Boxthorn	20			1	
Roadside – Baroma Downs Road & Croppa Creek Road	All Weeds & Grasses	218.3			1	

The Planning & Environment Department report for April 2022 was compiled with information available at the time of preparing the report.

**OFFICER RECOMMENDATION**

**THAT** the report be received.

**FURTHER** that the minutes from the Community Meetings area noted.

**ATTACHMENTS**

1. Community Meeting Minutes [8.3.1 - 23 pages]
2. CRM Report to Council May 2022 [8.3.2 - 1 page]

**Bingara Community Consultation Public Meeting**

**Monday 8<sup>th</sup> March 2022**

**Minutes**

Present: All Councillors, 13 staff and 30 Residents

The Mayor Cr John Coulton welcomed all present and introduced those Councillors present.

In particular the Mayor also thanked former Councillors Dick and Young for their service on the previous Council.

**Emergency Services Request for Volunteers – RFS, SES, F&R NSW**

Mr Colin Cuell and Peter O'Brien spoke encouragingly about the rewards and benefits of being either a volunteer in the SES or a retained fire fighter with the Bingara Town Fire Brigade.

**Grant Funds Bingara – General Manager**

Bingara has had \$6,629,510 in grant funds directly allocated to this community over the last 3 years and the range of projects is very extensive.

The most recent grant allocations include:

<b>Grant Purpose</b>	<b>Amount</b>
Emergency Housing/Tourist Accommodation	\$850,000
Synthetic surface for 4 of the Bingara Sporting Club Tennis Courts	\$178,552
Gwydir Oval Multi-purpose netball/basketball Cover	\$247,562
Gwydir Oval Lighting	\$448,932
Bingara Skate Park	\$450,000

Across the Shire the Council has received grant funding approaching \$70,000,000.

**Local Roads & Community Infrastructure Program – General Manager**

Gwydir Shire has been allocated an additional \$2,364,448 under Phase 3 of this program.

This program only recently opened for the submission of proposed projects. The Council's submission was made on 8<sup>th</sup> February 2022.

Gwydir has made a submission for funding but the Council's requests have not yet been approved but the following Bingara Projects have been submitted under this grant program:

<b>Project Name</b>	<b>Description</b>	<b>Amount</b>
Bingara Footpath Program • Link street – (Finch to Cunningham Street) 200m x 2m wide	Bicycle and Walking Paths: Construction/replacement of non-compliant 900mm footpath with 2m wide path.	\$180,000

• Cunningham Street (Link to Junction Street) 200m x 2m wide		
Bingara Riverside Caravan Park (Copeton Dam Rd, Bingara NSW 2404): Amenities Building	Toilet Blocks: Construction of toilet block amenities	\$490,000
Total		\$670,000

**Significant Grant Funded Roadworks – Engineering Services Manager**

Project	State Contribution	Federal Contribution	Council's Contribution and other	Total Cost
Oregon Road Resheeting 27 Kms	\$1,790,000		\$315,975	\$2,105,975
IB Bore Road Sealing 19.98 Kms	\$9,540,000	\$2,000,000		\$11,540,000
County Boundary Road 12.3 Kms		\$8,180,000	\$2,050,000	\$10,230,000
Horton Road Sealing 16 Kms	\$5,000,000		\$880,000	\$5,880,000
Getta Getta Road Resheeting	\$1,854,071		\$497,693	\$2,351,764
#Storm/flood Damage Approval Pending	\$13,552,000			\$13,552,000
<b>Totals</b>	<b>\$31,736,071</b>	<b>\$10,180,000</b>	<b>\$3,743,668</b>	<b>\$45,659,739</b>
#Note - the Council's most recent claim of around \$5,000,000 in storm damage is yet to be determined.				

- 3 Natural Disasters in 1 year
- East coast Floods impacting work
- Limited contractors available
- Estimate 2 years to complete all repairs

**Integrated Planning & Reporting Documents**

The Council is reviewing its Community Strategic Plan and also developing its 2022/23 Operational Plan. These documents will shortly be public exhibition for public comment.

The allowable increase of 0.7% has gazetted by IPart, the independent pricing regulator. This increase is totally unreasonable especially when you consider our



projected Industrial Award wage increases, depending on the relevant Award, is either 2% or 2.5%.

- The next 10 year Community Strategic Plan is being collated
- Please put your requests and ideas in the Digital Community Mailbox on GSC Website

### Questions

1. Future Campbell Bridge – Owned by the State. Currently not a priority. New signage expected in the coming months. 1 truck on bridge at a time.
2. I B Bore Road Cost – The road is constructed on reactive black soil which requires a larger amount of preparation to complete road when compared to the southern soils.
3. Tourism – Roxy Tours – Café expected to open soon with tours possibly recommencing via the Café.  
**Action – Max – Update Signage**
4. Disability Access Committee – Roxy - It is a legal requirement to improve access. Requested Access Consultant re. Chambers Access. Disability access included in Roxy Plan of Management. Heritage Study will allow access to future funding opportunities to improve the disability access. Currently addressing footpath upgrades in Bingara. The Roxy complies with the legal requirements.
5. Road Upgrades - Restoration Betterment Fund Resilience NSW. Sometimes implementing a like for like approach doesn't work however making improvements/upgrades increases the length of time needed to complete the road. John Coulton expressed that this is an unprecedented time in Local Government regarding availability of funding but to keep in mind that Gwydir Shire Council does contribute to the costs associated in maintaining roads.
6. LEP – Rural Land Zoning  
**Action – Max – Council review LEP**
7. Childcare & Housing – GSC covering the costs of Family Daycare courses and offering assistance and support to those who do run family day care. Suzy Webber and Clarissa Barwick are the contacts for Family Day care Course funding requests.
8. Update – Sewerage North of River – GSC have received a grant to offset the costs and have taken a loan to cover the remainder of expenses. Expressed that this is going to be a multi-generational cost. Project expected to be commencing in the following 12 months.
9. TLC – Plants for Sale – Please contact Amber Hall to purchase.
10. Land Availability – LEP Planning Strategy – 20 years open rural larger blocks
11. Modcar town planning – Depot resize – stock yards? – housing blocks close to Bingara CBD – Plan for Bingara and Warialda.
12. Rocky Ned – Monument CWA Park Bingara – Request Guidance/support from GSC, No funding organised.  
**Action – Max – Rocky Ned**
13. Tourism – Bingara Main St – Richmond Club eg. – Lee Horse and Cart man

- 14. Catherine Egan – Encouraged Residents to consider cash donations to East coast flood victims
- 15. IGA – Car Park access – 2 options – Northern side or Cunningham St.
- 16. Martyn St/Moore St residential land release. Water, sewer electricity looking to be connected shortly.

**Finish 7.33pm**

**Gravesend**  
**Community Meeting Minutes**  
**Tuesday 8<sup>th</sup> March 2022 6 pm**

Present: 7 Councillors, 8 staff and 16 residents

The Mayor Cr John Coulton welcomed all present and introduced those Councillors present.

In particular the Mayor also thanked former Councillors Dick and Young for their service on the previous Council.

**Apologies**

Crs Jim Moore and Geoff Smith

**Grant funds expended in Gravesend**

As at the previous Community Meeting the following total funds of \$382,939 (includes grant funds of \$325,122) have been expended within this community over the last 3 years:

Stronger Country Communities Fund (SCCF) Round 2	\$120,000
Gravesend Sports Ground Amenities Building	
Stronger Country Communities Fund (SCCF) Round 3	\$ 60,000
Gravesend Recreation Ground tennis court upgrade	
Drought Relief Grant	\$145,122
Reroofing Gravesend Hall, Gravesend Recreation	
Ground cricket nets and Installation of Flag Poles & Flags	

**Local Roads and Community Infrastructure Program (LRCI)**

Gwydir Shire has been allocated \$2,364,448 under Phase 3 of this program.

This program only recently opened for the submission of proposed projects. The Council's submission was made on 8th February 2022 and the Council was advised today that the Council's projects have been approved which included the following Gravesend project:

Project Name	Description	Amount
Gravesend Recreation Reserve (Lot 11DP751108 10 Gwydir St, Gravesend)	Landscaping improvements: Currently this recreation space is not serviced by a reliable watering system. This funding is to supply and install a resource efficient pop-up watering system and supporting infrastructure for the Gravesend	\$50,000

	Recreation Ground. Reticulated watering system	
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### Significant Grant Funded Roadworks

The following significant road works are being funded under various grants and cover construction occurring over both the Financial Years of 2020/21 and 2021/22:

Project	State Contribution	Federal Contribution	Council's Contribution and other	Total Cost
Oregon Road Resheeting 37 Kms	\$1,790,000		\$315,975	\$2,105,975
IB Bore Road Sealing 19.98 Kms	\$9,540,000	\$2,000,000		\$11,540,000
County Boundary Road 12.3 Kms		\$8,180,000	\$2,050,000	\$10,230,000
Horton Road Sealing 16 Kms	\$5,000,000		\$880,000	\$5,880,000
Getta Getta Road Resheeting 21 Kms	\$1,854,071		\$497,693	\$2,351,764
*Storm/flood Damage Approval Pending	\$13,552,000			\$13,552,000
<b>Totals</b>	<b>\$31,736,071</b>	<b>\$10,180,000</b>	<b>\$3,743,668</b>	<b>\$45,659,739</b>
*Note - the Council's most recent claim of around \$5,000,000 in storm damage is yet to be determined				

Over and above these projects the finalisation of the Warialda Heavy Vehicle By-pass will be completed in 2021/22.

### Council's *Integrated Planning and Reporting Documents (2022/23 Budget)*

The Council is reviewing its Community Strategic Plan and also developing its 2022/23 Operational Plan. These documents will shortly be public exhibition for public comment.

The allowable increase of 0.7% has gazetted by IPart, the independent pricing regulator. This increase is totally unreasonable especially when you consider our projected Industrial Award wage increases, depending on the relevant Award, is either 2% or 2.5%.

### Local Environmental Plan Review

During 2020 the Council adopted its Local Strategic Planning Statement 2036, which will direct the Council's focus as it reviews its LEP in the coming months.

Some of the actions adopted include:

Regulation and Policy	4.1	Promote the delivery of housing by: <ul style="list-style-type: none"> <li>directing future residential and large lot housing to R5 and RUS zoned land;</li> <li>protecting and enhancing the unique aspects of each area;</li> <li>supporting the availability of an appropriate housing supply by responding to changing housing needs, as well as household and demographic changes (e.g. increased demand for residential aged care facilities); and</li> <li>assessing any required infrastructure feasibility and its subsequent delivery.</li> </ul>	Ongoing
Facilities and Institutions	4.2	Support where appropriate the development of communal settlements within rural and semi-rural areas in harmony with existing agricultural and biodiversity values.	Ongoing

The LEP is an important document and your participation in the consultation stage is very important.

#### Water

- Currently there is \$300 000 being spent on investigation of water treatment in Gravesend.

#### Questions

- What is considered small acreage size? Under R5 zoning, 10 hectares.  
**Action – Max – 2 zoning categories**  
Lots on sealed roads. Cr John Coulton continued that this is to address a housing shortage. That it may be a possibility that there will be a demand from the East coast of NSW looking to move inland till their houses are repaired.
- Bev Matthews from the Bingara Op Shop said that the group is looking to do pop-up op shops at any events in Gravesend. Please contact the Bingara Op Shop to make enquiries.
- The Gravesend Hall is nearing completion but still requires some further assistance. They require funding to cover paint for interior and exterior, floor sanding and sealing.  
**Action - Carmen Southwell - Would GSC consider and in-part sharing of costs? GSC buy the paint, volunteers do the painting, etc.**
- ANZAC Park – Request to remove tree stumps and maintain the watering system as the current person can no longer manage the physical work of the task. A further request was made to ensure more care is taken of the watering system when whipper snipping as they are regularly damaged and it results in a lot of wasted water.  
**Action – Parks and Gardens – sprinkler maintenance, stump removal.**
- Request for a Fire Station Road signage on the way into town.**
- Request to repaint the ANZAC Park sign**

- Request Gravesend RFS to have A3 map printed showing Residential Zoning and water hydrants. Further information contact Josh Clayton 0400 249 884

Meeting closed 6.45 pm



**Warialda  
Community Meeting  
Minutes**

**Wednesday 9th March 2022 6 pm**

Present: 8 Councillors, 11 staff and 12 residents

The Mayor Cr John Coulton welcomed all present and introduced those Councillors present.

In particular the Mayor also thanked former Councillors Dick and Young for their service on the previous Council.

**SES**

The SES Macintyre Cluster Area Commander, Peter O'Brien, spoke about the urgent need for volunteers in the local Warialda Headquarters. Any person thinking of volunteering can sign up on website.

**Recent grant funds expended in Warialda**

The following total grant funds of \$8,870,912 have been received and expended within this community over the last 4 years. The Council also contributed \$312,511 supplementing the funding where required to finalise some projects.

These projects included projects like:

- The renovated kitchens at both the Golf and Bowling Club and Naroo; and;
- The All Abilities Park.

Also under the recently announced Round 4 of Stronger Countries Fund \$525,201 has been allocated to a new amenities complex for Nicholson Oval Warialda. The Warialda Sports' Council is contributing \$10,000 towards this project. This improvement together with the recently installed, grant funded, flood lights makes it an outstanding community facility.

**Local Roads and Community Infrastructure Program (LRCI)**

Gwydir Shire has been allocated \$2,364,448 under Phase 3 of this program.

This program only recently opened for the submission of proposed projects. The Council's submission was made on 8th February 2022 and the Council was advised today that the Council's projects have been approved which included the following Warialda projects:

Project Name	Description	Amount
Warialda Footpath Program	Bicycle and Walking Paths: Construction/replacement of non-compliant 900mm footpath with 2m wide path.	\$180,000
Reedy Creek Access Road Warialda	Construction of new road – Stage 2	\$83,523

Reedy Creek footpath – Stage 1	Bicycle and Walking Path	\$88,139
Warialda Street Tree Upgrade	Landscaping Improvements: Tree planting Stage 2: Landscaping Improvements	\$83,338
Warialda Memorial Pool (Geddes St & Holden St, Warialda NSW 2402)	Sporting and Recreation Facilities: Pool renovations and visual improvement. Sporting and recreation facilities renovations	\$260,000
Warialda Rail: Amenities Building	Toilet Blocks: Construction of toilet block amenities	\$110,000
Warialda CBD Park (43/45 Hope Street, Warialda):	Landscaping improvements: Creation of a park including tree planting to increase shade and creation of green space. Landscaping Improvements	\$514,148
Warialda Gym (38 Hope St, Warialda)	Toilet blocks: Improvements to and creation of better access to toilet block amenities. Bathrooms and Access	\$80,300
<b>Total</b>		<b>\$1,399,448</b>

#### Flood Damage

- Two declarations have been made at a cost of \$18,000,000 with a third estimated at a further \$5,000,000.
- Peter Kennedy has been transferred from Bingara as the Flood Damage Controller.
- The grader fleet has increased from 7 to 10.
- Indoor engineering staff are being trained to carry out the regular check on road conditions.
- Estimated to take at least 2 years to repair the damage to roads from the 3 Natural Disasters.

#### Council's *Integrated Planning and Reporting Documents (2022/23 Budget)*

The Council is reviewing its Community Strategic Plan and also developing its 2022/23 Operational Plan. These documents will shortly be public exhibition for public comment.

The allowable increase of 0.7% has gazetted by IPart, the independent pricing regulator. This increase is totally unreasonable especially when you consider our projected Industrial Award wage increases, depending on the relevant Award, is either 2% or 2.5%.

#### Local Environmental Plan Review

During 2020 the Council adopted its Local Strategic Planning Statement 2036, which will direct the Council's focus as it reviews its LEP in the coming months. Some of the actions adopted include:

<b>Regulation and Policy</b>	4.1	Promote the delivery of housing by: <ul style="list-style-type: none"> <li>directing future residential and large lot housing to R5 and RU5 zoned land;</li> <li>protecting and enhancing the unique aspects of each area;</li> <li>supporting the availability of an appropriate housing supply by responding to changing housing needs, as well as household and demographic changes (e.g. increased demand for residential aged care facilities); and</li> <li>assessing any required infrastructure feasibility and its subsequent delivery.</li> </ul>	Ongoing
<b>Facilities and Institutions</b>	4.2	Support where appropriate the development of communal settlements within rural and semi-rural areas in harmony with existing agricultural and biodiversity values.	Ongoing

The LEP is an important document and your participation in the consultation stage is very important.

### Significant Grant Funded Roadworks

The following significant road works are being funded under various grants and cover construction occurring over both the Financial Years of 2020/21 and 2021/22:

Project	State Contribution	Federal Contribution	Council's Contribution and other	Total Cost
Oregon Road Resheeting 37 Kms	\$1,790,000		\$315,975	\$2,105,975
IB Bore Road Sealing 19.98 Kms	\$9,540,000	\$2,000,000		\$11,540,000
County Boundary Road 12.3 Kms		\$8,180,000	\$2,050,000	\$10,230,000
Horton Road Sealing 16 Kms	\$5,000,000		\$880,000	\$5,880,000
Getta Getta Road Resheeting 21 Kms	\$1,854,071		\$497,693	\$2,351,764
*Storm/flood Damage Approval Pending	\$13,552,000			\$13,552,000
<b>Totals</b>	<b>\$31,736,071</b>	<b>\$10,180,000</b>	<b>\$3,743,668</b>	<b>\$45,659,739</b>
*Note - the Council's most recent claim of around \$5,000,000 in storm damage is yet to be determined				

Over and above these projects the finalisation of the Warialda Heavy Vehicle By-pass will be completed in 2021/22.

### Hope Street Park Progress

- Hope Street – Gwydir Highway connection

- A shop front in Warialda will be established for community comment on the project.
- There is a building of historical significance which is part of the area that is requiring a large amount of restoration work if it is to be included for use in the project.
- Food plantings are an important part of the project plan.

#### **Local Environment Plan (LEP) Review**

- The demand for housing is outstripping supply.
- Council is looking for large land lot holdings on the edge of town that is not good agricultural land.
- Some options for redefining land zoning include for communal living.
- This plan defines what is allowable by law for what people can do with their land.
- Once the draft is written it will be on display for 30 days for you to have your say.

#### **Questions**

Ted Stubbins

- Expressed concerned with water availability for industry. A study is being undertaken on water availability. A study is currently being done. A draft Gwydir Border Rivers catchment to be released.
- Concern raised regarding weather change.
  - 2019 1/3 average annual rainfall recorded.
  - Concern regarding the long term impact on aquifers.
  - Concern for the general wide-spread use water availability.

Maria Egan

- Bypass impact Coolatai Rd.
- Clearing at Industrial Estate purpose is for a Solar Farm.
- The Pound is under construction. The LEP requirement meant it has to be within 60 meters of Residential Zoning. It is behind the Industrial Estate.
- Rural Zoning to sell residential land blocks with DA approval.

John Hodge

- Land Clearing concerns at Solar Farm location.
- Impact on Cycad species.
- Environmental assessment review on environmental impacts from modified by-pass route

**Action – Max – Environmental Plan for the revised Bypass Route**

**Finish 6.50pm**

**Coolatai  
Community Meeting  
Minutes**

**Wednesday 10<sup>th</sup> March 2022 6 pm**

Present: 6 Councillors and 6 staff

The Mayor Cr John Coulton welcomed Angela Stewart, the only community member present and introduced those Councillors and staff present.

**Apologies** Colin Cuell

**Open Agenda due to attendance:**

- David Asher 'Clifton'
  - Concern Rocky Springs Rd capacity to manage trucks on the road.
- Philokeefs/Paddys Weir access
  - Plan being developed
- Village Mowing
  - Request to begin mowing around the Fire Shed
- Coolatai Fire Break
  - The goats are not enough to address the issue

**Action – Max – Whatever Support requested**

- Thank you
  - Coolatai War Memorial
  - Constant stream of tourist stopping in town
- Tip
  - No problems
- Expansion/Widening Rocky Creek Slab
- Road Train Routes
  - Open as much as possible. Inverell widening

**Finish 6.25pm**

**Upper Horton**  
**Community Meeting Minutes**  
**Monday 14<sup>th</sup> March 2022 6 pm**

Present: 6 Councillors, 6 staff and 12 residents

The Mayor Cr John Coulton welcomed all present and introduced those Councillors present.

In particular the Mayor also thanked former Councillors Dick and Young for their service on the previous Council.

**Apologies**

Colin Cuell; Crs Geoff Smith; Tiffany Galvin and Lyndon Mulligan

**Grant funds expended in Upper Horton**

The following grant funds of \$221,700 have been received and expended within this community over the last 3 years:

Drought Relief Grant	\$221,700
Renovation of Upper Horton Tennis Courts and Upgrading to Multi-Sports Courts in addition to the Upper Horton Water Augmentation	

The sealing of 16 kilometres of the Horton Road for \$6,680,000 is also underway.

**Local Roads and Community Infrastructure Program (LRCI)**

Gwydir Shire has been allocated \$2,364,448 under Phase 3 of this program.

This program only recently opened for the submission of proposed projects. The Council's submission was made on 8th February 2022 and the Council was advised today that the Council's projects have been approved which included the following Gravesend project:

Project Name	Description	Amount
Upper Horton Sports Club (22 Cobbadah St, Upper Horton)	Toilet Blocks: Construction of toilet block amenities - Camping Ground Amenities Block	\$110,000

**Council's *Integrated Planning and Reporting Documents* (2022/23 Budget)**

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### Local Environmental Plan Review

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Some of the actions adopted include:

Regulation and Policy	4.1	Promote the delivery of housing by: <ul style="list-style-type: none"> <li>directing future residential and large lot housing to R5 and RUS zoned land;</li> <li>protecting and enhancing the unique aspects of each area;</li> <li>supporting the availability of an appropriate housing supply by responding to changing housing needs, as well as household and demographic changes (e.g. increased demand for residential aged care facilities); and</li> <li>assessing any required infrastructure feasibility and its subsequent delivery.</li> </ul>	Ongoing
Facilities and Institutions	4.2	Support where appropriate the development of communal settlements within rural and semi-rural areas in harmony with existing agricultural and biodiversity values.	Ongoing

The LEP is an important document and your participation in the consultation stage is very important.

### Significant Grant Funded Roadworks

The following significant road works are being funded under various grants and cover construction occurring over both the Financial Years of 2020/21 and 2021/22:

Project	State Contribution	Federal Contribution	Council's Contribution and other	Total Cost
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IB Bore Road Sealing 19.98 Klms	\$9,540,000	\$2,000,000		\$11,540,000
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*Note - the Council's most recent claim of around \$5,000,000 in storm damage is yet to be determined				

Over and above these projects the finalisation of the Warialda Heavy Vehicle Bypass will be completed in 2021/22.

### Questions

- Noogera Creek load limit?
  - Part of Natural Disaster funding damage. Has been cored ready for concrete. Expected in the next fortnight.
- Do Council check the roads?
  - Yes. Every meter of every road in Gwydir Shire is checked by staff. Currently there is over 2 000 damages logged for maintenance.
  - Indoor Engineering staff are currently being trained to inspect and log road maintenance.
- There are sink holes/soft spots on Pine Cliff Road.
  - Council is aware of it. The ground water is rising to the surface. Looking to repair with geotek surface with drainage installed under the surface of the road.
  - Currently Council is unable to secure the funding to improve the surface with the geotek.

### Action – Alex – Drainage

- Who is taking Peter Kennedy's role?
  - Martin Ladmore. He can be reached on Peter Kennedy's old number.
- Ramp at the end of Hall St between the street and LLS needs to be dug out.

### Action – Alex – LLS Ramp when staff in the area

- If there are small jobs that need attention that can be completed while staff are in the area please call Alex Eddy to inform him.
- The Tip is almost at capacity.
  - A new pit is being dug. The layout of the tip will be altered to create more room.
  - The tip needs to be cleaned regularly. A bulldozer contractor should be shortly.
- Security to the Tip needs to be improved. People are bringing loads to the tip from out of town. Particularly tyres.
  - Will look to have cameras installed to catch the culprits. Will look at how to address the issue of the access into the tip.

### Action – Carl – Camera's and Locks.

- Can recycling be reinstated at the Tip?
  - The stumbling block is the issue of collection. The ongoing cost is prohibitive to Council. Alternative will be investigated.

### Action – Carl – Recycling Services

- The Club has a weekly collection of clean flattened cardboard. Please speak with Lindsay.
- Council is organising to have the tyres at the tip shredded at a cost of \$60,000.
- A concern is the trend of lighting fires at some tips by people to burn the rubbish. This is a huge cost to council as the EPA can choose to close a Tip if they feel there is cause to. The fire lit at the Croppa Creek Tip cost council \$4-5K/day. RFS were required to be present everyday the fire was burning. It took hundreds of thousands of litres of water to bring it down.
- Lindsay – Thank you for the grant to install the water tank. It has made available water that wasn't before and allowed the town to use some of it for a house fire.

**Finish 7pm**

**Croppa Creek  
Community Meeting Minutes**

**Wednesday 16th March 2022 6.20 pm**

Present: 7 Councillors, 5 staff and 7 residents

The Mayor Cr John Coulton welcomed all present and introduced those Councillors present.

In particular the Mayor also thanked former Councillors Dick and Young for their *service on the previous Council*.

**Grant funds expended in the Croppa Creek area**

There were significant improvements carried out to the Croppa Creek Hall totalling \$58,996.

Also the Council were hopeful that it could accommodate this Club's request for funding to undertake a range of improvements totalling around \$134,000 under the Federal Government's Local Roads and Community Infrastructure Program (LRCI), which was raised at the last Community Meeting last year. Unfortunately the funding body rejected this project and one other from the Council's submission for funding. The rules did not allow for any allocations to non-Council controlled assets.

**Council's *Integrated Planning and Reporting Documents (2022/23 Budget)***

The Council is reviewing its Community Strategic Plan and also developing its 2022/23 Operational Plan. These documents will shortly be public exhibition for public comment.

The allowable increase of 0.7% has gazetted by IPart, the independent pricing regulator. This increase is totally unreasonable especially when you consider our projected Industrial Award wage increases, depending on the relevant Award, is either 2% or 2.5%.

**Local Environmental Plan Review**

During 2020 the Council adopted its Local Strategic Planning Statement 2036, which will direct the Council's focus as it reviews its LEP in the coming months. Some of the actions adopted include:

<b>Regulation and Policy</b>	4.1	Promote the delivery of housing by: <ul style="list-style-type: none"> <li>directing future residential and large lot housing to R5 and RU5 zoned land;</li> <li>protecting and enhancing the unique aspects of each area;</li> <li>supporting the availability of an appropriate housing supply by responding to changing housing needs, as well as household and demographic changes (e.g. increased demand for residential aged care facilities); and</li> <li>assessing any required infrastructure feasibility and its subsequent delivery.</li> </ul>	Ongoing
<b>Facilities and Institutions</b>	4.2	Support where appropriate the development of communal settlements within rural and semi-rural areas in harmony with existing agricultural and biodiversity values.	Ongoing

The LEP is an important document and your participation in the consultation stage is very important.

### Significant Grant Funded Roadworks

The following significant road works are being funded under various grants and cover construction occurring over both the Financial Years of 2020/21 and 2021/22:

Project	State Contribution	Federal Contribution	Council's Contribution and other	Total Cost
Oregon Road Resheeting 37 Kms	\$1,790,000		\$315,975	\$2,105,975
IB Bore Road Sealing 19.98 Kms	\$9,540,000	\$2,000,000		\$11,540,000
County Boundary Road 12.3 Kms		\$8,180,000	\$2,050,000	\$10,230,000
Horton Road Sealing 16 Kms	\$5,000,000		\$880,000	\$5,880,000
Getta Getta Road Resheeting 21 Kms	\$1,854,071		\$497,693	\$2,351,764
*Storm/flood Damage Approval Pending	\$13,552,000			\$13,552,000
<b>Totals</b>	<b>\$31,736,071</b>	<b>\$10,180,000</b>	<b>\$3,743,668</b>	<b>\$45,659,739</b>

\*Note - the Council's most recent claim of around \$5,000,000 in storm damage is yet to be determined

Over and above these projects the finalisation of the Warialda Heavy Vehicle By-pass will be completed in 2021/22.

### Questions and comments

- Divina – Thank you patching roads
- County Boundary Road to Five Ways will be sealed by end of 2022
- \$18,000,000 received from Natural Disaster Funding
- Primarily unsealed roads damaged in the 3 natural disasters.
- It will take 2 years to repair the damage
- GSC just finishing up Oregon Rd
- Inland Rail agreed the roads will be returned to pre-construction state.

Thank you for mowing.

Thank you for tip. The Drummuster is working well.

Action – Carl – Tip Tidy/Maintenance

What is the plan to repair damage to village roads? The corners are requiring repair.

Action – Alex – Repair Corners

The pipes at driveway entrances need replacing. Who is responsible for this? Is there any assistance available to complete this?

Owner is responsible for maintenance of the pipes.

**Action – Alex – Pipe Replacement**

Road train access on Yamboon Rd

Some vehicles have an Operating Permit.

**Action – Alex – Permits; Inland Rail visibility; Speed Limit**

Inland Rail still has two years before they leave GSC. Council can restrict trucks over 19 meters. But it applies to everyone.

A working bee is being organised for 24 April at Crooble Hall to prepare for Anzac Day. Is it possible to request no trucks on that road on 24 & 25 April?

Stopping the trucks isn't likely but watering the road is.

**Action – Alex – Crooble Hall Road**

When will County Boundary Road start and finish?

Due start in June 2022. It is expected to take two years to finish with the dips redone.

**Action – Alex – safety concern dips**

Recycling requirements?

Everything must be separated, clean, and not in bags.

How often is the tip maintained?

Weekly inspection and minor cleanup.

Adequacy of drainage on Railway St?

Inland Rail did a hydrology test with no issues. They set a maximum limit on water height.

**Action – Alex – drainage and powerline height.**

**Finish 7.30pm**



**North Star  
Community Meeting Minutes**

**21<sup>st</sup> March 2022 6.12 pm**

Present: 6 Councillors, 8 staff and 14 residents

The Mayor Cr John Coulton welcomed all present and introduced those Councillors present.

In particular the Mayor also thanked former Councillors Dick and Young for their service on the previous Council.

**Apologies**

Crs Tiffany Galvin; Chris Matthews; Catherine Egan and Colin Cuell

**Grant funds expended in North Star**

Over the last 3 years a grant of \$92,579 became available to install Solar Panels and Outdoor Lighting to the North Star Sports Club.

Gwydir Shire has been allocated \$2,364,448 under Phase 3 of the Local Roads and Community Infrastructure Program (LRCI).

This program only recently opened for the submission of proposed projects. The Council's submission was made on 8th February 2022 and the Council was advised last week that the Council's projects have been approved which included the following North Star project:

Project Name	Description	Amount
North Star Hall Restumping	Improvements to community facilities: Restumping of community hall	\$135,000

**Council's *Integrated Planning and Reporting Documents (2022/23 Budget)***

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Over and above these projects the finalisation of the Warialda Heavy Vehicle By-pass will be completed in 2021/22.

### Questions and comments

- Getta Getta Rd complete 6 months.
- IB Bore Rd – The design is being finalised. Expected start is in 1 month.
  - Existing access will be upgraded.
  - A rest area established at Mobbinbry Creek is an achievable project.

- County Boundary Road – Pre-tender meeting with 6 contractors
  - The contractors need to meet the criteria that they bring benefit to the organisation and community, eg. Hire local contractors, or upskill staff, etc.

Action – Alex - Blue Nobby Road – increased traffic. Slab is narrow over Mobbinbry Creek. 2km bitumen 3m wide at Western end.

Action – Alex – Getta Getta Rd – School Bus Route signs

Action – Alex – Waratah Hill directs water over road at High Haven with the slab in poor condition.

- Storm/flood Damage – Increase in staff by 25. Increase in plant.
  - Council is needing a grader operator for North Star
  - There have been setbacks to repair work due to adverse weather, eg. Mongrel Rd

#### Thank you

- Mongrel Road well done
- Congratulations to new council members
- Hibernia Road congratulations.
- Thank you from CWA for assistance with bank creek request, park improvements, and contribution to CWA 100 year celebration.

#### Questions

- Sue – Croppa Creek Road – Inland Rail damage
- Sue – North Star School parking – damaging grass

Action – Alex – North Star School Parking

- New Café car parking

#### Inland Rail

- Inland Rail contacts for different roads – GSC push for making contact on behalf of residents
  - 18m wide rail crossing only 14m wide – Level crossings are currently under review by Inland Rail after several mistakes.
  - Inland Rail partner putting lights on crossings at 4m. Need to increase the height of lighting at crossings. – New design for lighting under way.
  - Noise pollution concern about sounds at crossings.
  - Dengar Bridge – Natural Disaster Funding 3<sup>rd</sup> Round.
  - North Star accounts for around 30% of road network and about 80% of funding.
- 
- School Bus Routes are considered priority.

Closed 7.20 pm

**CUSTOMER SERVICE REQUESTS (CRMs)**

CRMs carried forward from:

Department	Outstanding as at 1 April 2022	Completed since 1 April 2022	Outstanding as at 1 May 2022
Technical Services	25	5	20
Environment and Sustainability	16	6	10
Town Utilities Parks and Gardens	12	6	6
Building Services	5	2	3
<b>Total Outstanding</b>	<b>58</b>	<b>19</b>	<b>39</b>

CRM's - 1 April 2022 to 1 May 2022:

Department	Received during April 2022	Completed during April 2022	Outstanding as at 1 May 2022
Technical Services	31	10	21
Environment and Sustainability	14	6	8
Town Utilities Parks and Gardens	28	24	4
Building Services	5	2	3
Executive	0	0	0
Organisation and Community Services	2	0	2
<b>Totals</b>	<b>80</b>	<b>42</b>	<b>38</b>

CRMs received since 1 April 2022 and still outstanding as at 1 May 2022:

Department	Open
Technical Services	41
Environment and Sustainability	18
Town Utilities Parks and Gardens	10
Building Services	6
Executive	0
Organisation and Community Services	2
<b>Total</b>	<b>77</b>

#### **8.4 Workshop Recommendations**

**File Reference:** NA

**Delivery Program**

**Goal:** 5. Organisational management

**Outcome:** 5.1 Corporate management

**Strategy:** 5.1.1 Financial Management and accountability systems

**Author:** General Manager

**STAFF DISCLOSURE OF INTEREST** Nil

**IN BRIEF/SUMMARY RECOMMENDATION**

Recommendations to be provided following the workshop

**OFFICER RECOMMENDATION**

TBA

**ATTACHMENTS**

Nil

**9 COUNCILLORS' REPORTS**

**10 CLOSURE**